



No. 592
Bo Aung Kyaw Street, Yangon-Pathein Highway Road, Hlaingtharya, Yangon

CLAIM REQUEST FORM

Requestor Name : Hnin Yu Yu Khine	Budget Type : Include Budget
Department Name :	Payment Type : Claim Payment
Payment Date :	Prepared By : PWG_BudgetDataEntry
Payment Voucher : EX-PWG-2025-03-00017	Superior Approved : PWG Rental Admin
No	By
Payment Method : Cash/Bank	Last Approved By : Soe Htet Tin
Payment Amount : 70700.0	
Currency : MMK	
Exchange Rate : 4,500.0	

No.	Description	Department	Request Amount	Remark
1	TA claim for Toe Toe, 26.2.2025 to 27.2.2025 Pre delivery instll,load wire install and test run Customer- EC Terra Agriculture, Location- Pyap Township,Wethtikan village,Koukponewin, Amount-70700/-	Rental Department(PWG)	70,700.00	TA claim for Toe Toe, 26.2.2025 to 27.2.2025 Pre delivery instll,load wire install and test run Customer- EC Terra Agriculture, Location- Pyap Township,Wethtikan village,Koukponewin, Amount-70700/-

Expense Total 70,700.00 K
Additional/Refund

Note: TA claim for Toe Toe,
26.2.2025 to 27.2.2025
Pre delivery instll,load wire install and test run
Customer- EC Terra Agriculture,
Location- Pyap Township,Wethtikan village,Koukponewin,
Amount-70700/-

Superior Check By Name : NRC No : Date : Remark : Aung Ho.Oo	F&A Name : NRC No : Date : Remark : Luin? Aung	GM/AGM Name : NRC No : Date : Remark : Soe Htet Tin	COO Name : NRC No : Date : Remark :
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TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Toe Toe	Estimated Date of Travel	26.2.2025 ~ 27.2.2025	
Position & Rank	Operator	Total Day	2 days	
BU/BR/DIV, Dept	PG/Rental	Destination	Pyay	
Purpose	Pre delivery inspection, load wire install and test run			
Travelling Permit				
Arrival Place	Pyay Township, Wethlikan village, Houkone Hwin			
Actual Date & Time of Travel	26.2.2025~27.2.2025	(6:00 AM ~ 5:30 PM)		
Total Day	2 Days			
HR Name				
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
26.2.2025~27.2.2025	TA for two days = 2 x 15000	30,000	✓	
	Express Charges	15,000	✓	
	Motel Charges	25,700	✓	
	Matador 150 KVA			
	Model :DE165D5			
	Sr:No: A2308115			
	Customer : EC Terra Agriculture			
Total Expense (Kyats/USD)		70,700		
Cash Advance (Kyats/USD)				
Balance Refund/Additional(Kyats/USD)		70,700		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared by	Hsu Yee Htet	Staff	3.08.2025	
Approved by Dept Head	Aung Ko Oo	D.H	8.08.2025	
Approved by GM/AGM/COO	Soe Htet Tin	A.G.M	8.08.2025	
Acknowledged by related Superior for Job Report	Aye Min Yun	VCM		
HR check & approved	Phyo Wai Nyein	A D.H	5-Mar-2025	
Cash received				
Remark				

TRAVELLING REPORT


Date :

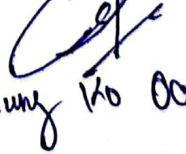
Report To	DH	
Employee Name	Toe Toe	
Position	Operator	
Department	Rental	
Business	PC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	26.02.2025	27.02.2025
Total Days	2 DAYS	
Trip Information	1. From Yagon To Wet htilon Kachonekwin village	
	2. From To	
	3. From To	
Purpose For Travelling	Pre-delivery inspection, load wire install and test run.	
Travel Date	Activities	Remark
26.02.2025 to 27.02.2025	Pre deliver load wire install and daily inspection Air cleaner check, coolant check, Engine oil checks, fuel line check, fan, fan belt check, Module check ok after customer load site running all over checking ok finished.	

Reported by:

Checked by:

Approved by:

 Sign : 
 Name : Toe Toe
 Position : Operator

 Sign : 
 Name : Amy To
 Position :

 Sign :
 Name :
 Position :

(DH/AGM/GM)

(COO)

05-CHL-HRM-FRM-064-01

U Aye Min Tun UMG - (last seen recently)

U Aye Min Tun UMG - (last seen recently)

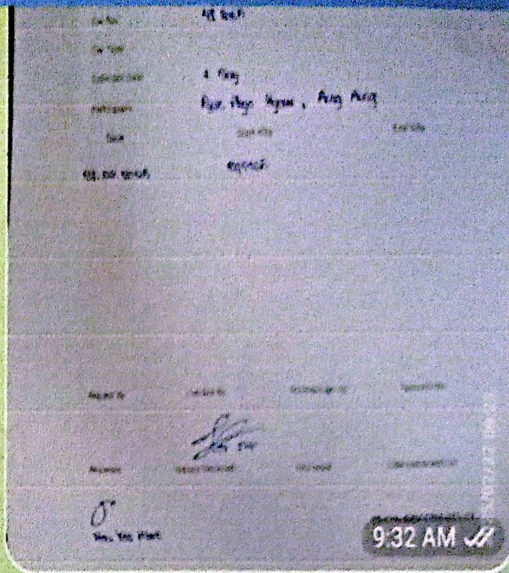
February 25

Dear Management,

I would like to inform (Machine Delivery Inspection)
၁)ဝန်ထမ်းအမည် - Toe Toe
ရာထူး- Operator
BU - PG BU
၂)သွားရောက်မည့်ဝန်ထမ်းအရေအတွက် (1)
၃)ခရီးသွားမည့်နေရာ- Pyay ,Kaukponewin Village
၄) ခရီးသွားမည့်အကြောင်းအရာ- Machine Delivery Inspection
၅)ခရီးစတင်သွားရောက်မည့်နေ့ရက်(26.02.2025) နှင့် ပြန်ရောက်မည့်နေ့ရက် (27.02.2025)အထိပါရှင်
Crane Car ဖြင့် သွားမှာပါရှင်

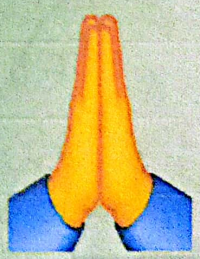
Matador - 150KVA
Model - DE165D5
Sr No: -A2308115
Mini Price -28Lakhs
Maxi Price -30Lakhs
Deal Price -35Lakhs
Customer -ECTerra Agriculture Co.,Ltd

Best Regards, edited 3:51 PM



Hnin Yu Yu Khine
Dear Management, I would like to inform (Ma...
Please proceed to go to Pyay customer EC Terra Agriculture.
1:45 PM

Hnin Yu Yu Khine
ဆရာရှင် Model - DE-66D5 Sr No-A1607046 C...
Please proceed trip fuel MMK 60,000 for 4I-8065 to go to BGO customer Myanmar CP Livestock.
1:48 PM



Hnin Yu Yu Khine
Dear Management, I would like to inform (M...
ဆရာ ရှင် Trip သွားရန်အတွက် Approve လေး လိုချင်လို့ပါရှင် 🙏
3:53 PM

ဖြည့် ⇄ ရန်ကုန် ⇄ အောင်လံ ⇄ ဝက်ထီးကန်

ယာဉ်အမှတ် ၄၉-၁၈၁၅

ယာဉ်လိုင်း နယူးအာရှ

ဖုန်း - 09-885 622166

အမည် -	လှိုင်လှိုင်လှိုင်
နေ့စွဲ -	၂၇ . ၂ . ၂၅
အချိန် -	၁၂ : ၃၀ PM
ခုံအမှတ် -	၃၄
ကျသင့်ငွေ -	၁၅၀၀၀/-

ဝယ်ပြီးလက်မှတ်(ရက်စွဲခြင်း၊ ငွေပြန်အင်းခြင်း)မပြုပါ။ ယာဉ်မထွက်ခွာမီမိနစ်(၃၀)စောစောပါ။

