

Phone:
Fax:
Tax ID:


EXPENSE CLAIM VOUCHER

Number	: COP-PV-24080009
Date	: 2024-08-12
Payment Subtype	: claim
To	: Thandar Soe [COP-EM-0055]

Account	Currency	Status
Cash On Hand - MMK-COP	Myanmar Kyat	posted

Memo
Cash Claim For overtime Charges for chainlink installation for zx280lc-56 x1U#410009(Repossessed machine) from service deparment.MMK-7,200

Purchase	Reference	Account Reference	Amount
Remarks:			
			Subtotal: 7,200.00
			Payment Amount: 7,200.00

Date : 12. Aug. 24 Name/NRC No : Tin Lin Cho Signature : 
12/Ta Ta Na(N) 199722

pose

Phone:
Fax:

UMG

CASH CLAIM FORM

Date: 24/7/2024

BU/BR/Division: Commons Response

Department: Service

Issue Amount: 3,200⁰ Kyats/.....USD

Budget Include (or) Not :

Yes Budgeted Title and Amount : Overtime charges.
No Reasons for :

Required For:

Overtime charges for chain Link installation for ZX280C-5G
x 1U # 410009 <repossessed machine > from service department.

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
(The amount requested must be properly calculated, checked and verified by respective authorized person)
(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊
တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Thandar Soe
Requester

Checked By

Bai Nore Ko
Mgr/DH

Checked By

Tin Zax Hlaing Aung Thee Win
Finance & Account

Approved By

[Signature]
GM/AGM/COO

Approved By

CMC/CEO/Chairwoman

Handwritten signature and date
21/11

04-CFD-CAS-FRM-005-03

OVERTIME REQUEST FORM

Div Name : Common Purpose
 Department : SRV
 Reason for Overtime : Chain Link Installation For ZX280LC-5G

Sl. No.	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1.	24/07/24	Moe Thi Ke	2BC	5:30PM	7:00PM	1 1/2 Hr	1,800	Chain Link Installation.
2.	"	Mine Kharet Keung	2A	"	"	1 1/2 Hr	1,800	
3.	"	Kyaw Zin Htet	2B	"	"	1 1/2 Hr	1,800	
4.	"	Aung Kharet Thee	2C	"	"	1 1/2 Hr	1,800	
						Total Hours	7,200 ✓	✓
						Total Amount		

Prepared By

 Name: Thandar Soe

Knownledged By

 Name: Soi Nare No

Approved By
 (GM/AGM/COO)

 Name: Aung Thee Win

Check By HR

 Name: Moe Thazin