

No.898, Thudamar (4/6), Anawrahta Industrial Zone, Patheingyi Highway Road, Hlaing Thar Yar Township, Yangon
 Tel : + 95(1) 645 410, 645 420
 Fax:

ADVANCE CLEARING

Voucher No. : ATT-AC2024080024

To : Ei Phoo Ngone

Voucher Date : 2024-08-07

Advance No : ATT-ADV2024070132

Currency : MMK Rate : 0.00018519

Cashier :

Payment Method	Status
Cash On Hand - MMK - ATT	posted

No.	Description	Track - 1	Track - 2	Amount
1	Advance Clear for traveling charges for PIC Wai Yan Phyo (NLP,BGO) (ADV KS- 100,000/-, EXP KS-168,000/-, ADD KS- 68,000/-)			168000.00
Advance Total :				100000.00
Expense Total :				168000.00
Refund / Collect :				-68000.00

Note : Ei Phoo Ngone (ATT-EM-0095). Advance Clear for traveling charges for PIC Wai Yan Phyo (NLP,BGO) (ADV KS- 100,000/-, EXP KS-168,000/-, ADD KS- 68,000/-)

Date : 2024.08.07 Name/NRC No : Ei Phoo Ngone Signature : [Signature]
Hlaing Wla Ta (N) 115393



CASH ADVANCE CLEAR FORM

Date : 2024.08.07
 BU/BR/Division : ATT B11
 Department : Sale Support
 Advance Issue : 100000/- Kyats/ USD

Total ATT - Same
 ✓ -

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	<u>ATT ADV</u>	<u>2024070132</u>		<u>100000/-</u>	Traveling charges for PIC Wai Yan Phyo
2	2 nd Time Advance					
3	3 rd Time Advance					
Total Advance					<u>100,000/-</u>	
Total Actual					<u>168,000/-</u>	
Balance Refund/Additional					<u>68,000/-</u>	

Request By

Checked By

Checked By

Approved By

Approved By

[Signature]

[Signature]

[Signature]
 Sandar Thein

[Signature]

[Signature]

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC

Ei Phoo Ngone ko Than Zaw Lin

Zin Mar

ko Maeng Maeng

04-CFD-CAS-FRM-002-03

[Signature]
 2MM



TRAVELLING REPORT

Date: 1.8.2024

Report To	Ko Zaw Min Myat and Ko Maung Maung	
Employee Name	Wai Yan Phyo	
Position	Sale Man	
Department	Sale	
Business	ATT BU	
Departure & Arrival	Departure Date And Time 22.7.2024 (8:00)AM	Arrival Date And Time 1.8.2024 (5:00)PM
Total Days	11 days	
Trip Information	1. From Yangon (22.7.2024) To Myawngkyapin (22.7.2024) 2. From Myawngkyapin (22.7.2024) To Yangon ATT (1.8.2024) 3. From To	
Purpose For Travelling	Sale visit	
Travel Date	Activities	Remark
22.7.2024	Yangon, Hlaingtharar to Myawngkyapin Branch	Start Sale trip
23.7.2024	Dikeo Township, Sankyin village.	U Hla Thein, U Thet Oo
24.7.2024	Myawngkyapin Township, Pyawntosar Tsp	U Wai Yan, U Aung Thee
25.7.2024	Ngathpyawkaw Village, Kapekone village, Myawngkyapin Township.	U Aye Thee, U Zin Min Hla
26.7.2024	Dikeo Township, Yangon - MOY, Rodd Pyawntosar, Myawngkyapin	U Khin Maung Win, U Moe Aung Kyaw
27.7.2024	Dagunmaw village, Thapayaw village, Dikeo Township	U Aung Law Aun, U Saw Thein Phay, U Mya Maw
28.7.2024 to 29.7.2024	Walt Township, Bayargyi village, Bago Tsp.	U Maung Khinng.
30.7.2024	Inratkaw Town, Bago Township	U Myo Aung, U My Zaw
31.7.2024	Bayargyi Town, Bago Township	
1.8.2024	Myawngkyapin to Yangon	Yangon, ATT BU.

Reported by
 Sign:
 Name: Wai Yan Phyo
 Position: Sale Man

Checked by
 Sign:
 Name: Ko Maung Maung
 Position: GM

Approved by
 Sign:
 Name: Ko Zaw Min Myat
 Position: ACOO

(DH/AGM/GM)

05-CHL-HRM-FRM-064-01

Checked by

Sign:
 Name: Ko Than Zau Lin

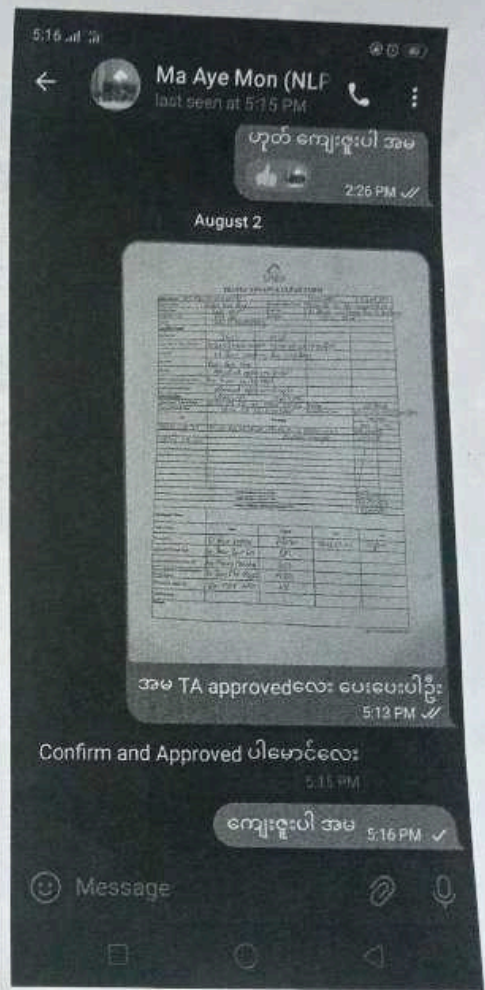
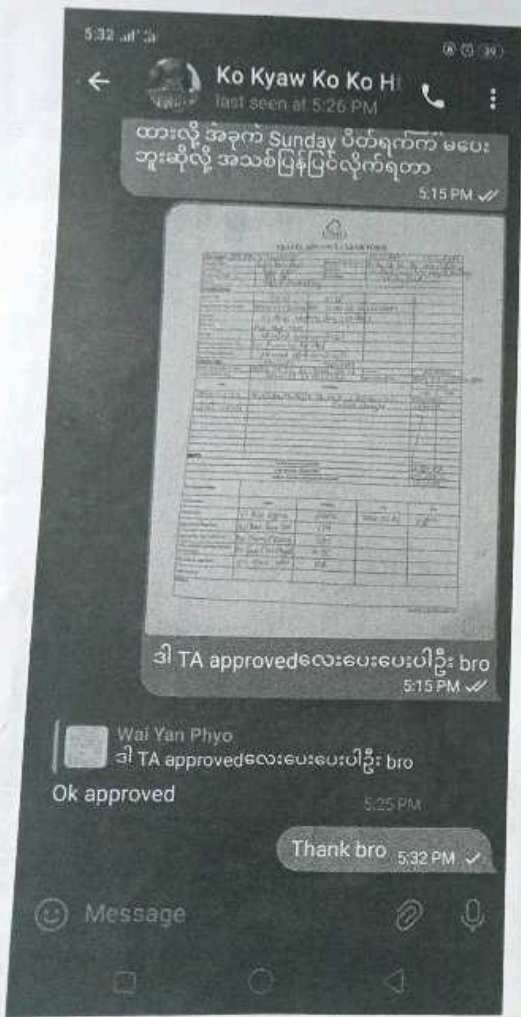


TRAVEL ADVANCE CLEAR FORM

Cash Advance	ATT-PDU 2024090132	Estimated Date of Travel	8:00AM (5:00) PM
Employee Name	Wai Yan Phyo	Total Day	2024.07.22 to 2024.08.01
Position Rank	Sale man	Destination	11 days working day is 10 days
BU/BR/DIV, Dept	ATT BU		
Purpose	Sale & Marketing		
Travelling Permit			
Arrival Place	YGW	NLP	
Actual Date & Time of Travel	2024.07.22 08:00AM	2024.08.01 (5:00)PM	
Total Day	11 days working day is 10 days		
HR Name	Aye Aye Rin		
HR Sign			
BOH/Authorized Person Name	Ko Kyaw Ko Ko Htet		
BOH/Authorized Person			
Advance Clear	(5:00)AM	(5:00) PM	
Actual Date & Time of Travel	2024.07.22 to 2024.08.01	Total Day	10 days
Departure Date & Time	2024.07.22 (8:00)AM	Arrival Date & Time	2024.08.02 (5:00)PM
Date	Description	Kyats	USD
2024.07.22	22,23,24,25,26,27,29,30,31,1 (95000x10)	1500007	1500007
2024.08.01	Express charges	180007	180007
Total Expense (Kyats/USD)		1680007	1680007
Cash Advance (Kyats/USD)		1000007	1000007
Balance Refund/Additional (Kyats/USD)		680007	680007
Job Report Status			
Authorization	Name	Position	Date
Prepared By	Ei Hne Aye	Admin	2024.08.02
Approved By Dept Head	Ko Than Zau Lin	GM	
Approved By GM/AGM/COO	Ko Maung Maung	GM	
Acknowledged by related Superior for Job Report	Ko Zaw Min Myat	ACOO	01.08.24
HR Check & Approved	Zin Mar Win	HR	
Cash Received	Hon Vki Iain	Cashier	7.8.24
Remark			

04-CFD-CAS-FRM-005-02

5



Wh Motors
Date
Sale
GENER



win motors

Company Name : Win Motors

Department Name : Sale

GENERAL EXPENSE CLAIM FORM



3

No.	Date	Name	Description	Amount	Remark
1.	22.7.2024	Wai Yan Phyo	Hlaingthongar to Myaungkey Pin TSP	9000	၆၅၅၄၂၁၀၀ ၆၅၀၃ - ၅၅၀၃ Minibus မြန်မာ ကုမ္ပဏီလီမိတက်
2.	1.8.2024	Wai Yan Phyo	Myaungla to Hlaingthongar Yangon	9000	"
Total Amount				18000	

Requested by
Sign :

Name : Wai Yan Phyo
(Requester)

Approved by

Name : Zan Zaw Lin
(Department Head)

Checked by

Name : Zan Mar
(Related FNA/Corp FNA)

Approved by

Name : Ko Maeng Maeng
(OM/AGM/GM)

Approved by

Name : Ko Zau Min Myat
(ACOO/COO/MD/VCMD)