

TRAVELLING REPORT

Date: 31.10.2024

Report To	Ko Maung Maung	
Employee Name	Myo Zin Htwe	
Position	Salesman	
Department	Sales	
Business	A.T.B.U	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1.10.2024 to 21.10.2024 8:00AM	31.10.2024 3:00 PM
Total Days		
Trip Information	1. From Yangon To Nay Pyi Taw	
	2. From Nay Pyi Taw To Taungga	
	3. From To	
Purpose For Travelling	sale and marketing visit	

Travel Date	Activities	Remark
2.10.2024	Laewe Tsp; sale visit	23.10.2024
3.10.2024	Pobbathiri Tsp; sale visit	Oaktwin Tsp sale visit
4.10.2024	Tatkhone Tsp; sale visit	24.10.2024
5.10.2024	NPT office prospect follow up	Taungoo Tsp; sale visit
7.10.2024	Laewe Tsp; sale visit	25.10.2024
8.10.2024	Laewe Tsp; sale visit	TGO office prospect follow
9.10.2024	Pobbathiri Tsp; sale visit	28.10.2024
10.10.2024	Pyinmanar Tsp; sale visit	Taungoo Tsp; sale visit
11.10.2024	Tatkhone Tsp; sale visit	29.10.2024
12.10.2024	NPT office prospect follow up	Yaetashe Tsp; sale visit
14.10.2024	Laewe Tsp; sale visit	30.10.2024
15.10.2024	NPT office prospect follow up	Taungoo Tsp; sale visit
21.10.2024	NPT office prospect follow up	
22.10.2024	NPT to TGO branch trip	

Reported by
 Sign :
 Name : Myo Zin Htwe
 Position : Salesman

Checked by
 Sign :
 Name : Ko Maung Maung
 Position : GM

Approved by
 Sign :
 Name : Ko Zaw Min Myat
 Position : ACOO

(DH/AGM/GM)

(COO)

Hi-5-0600:012254

 Ei Hwe Ngone

Check by
 Sign :
 Name : Ko Than Zaw Lin

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 9:00 AM 02.10.24
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	1.568	3190	5000
	1.5	3190	

Thank You. See You again!

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 10:45 AM 02.10.24
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	1.661	3010	5000

Thank You. See You again!

PT Power-NP. 176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 9:50 AM
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	1.568	3190	5000
	1.5	3190	

Thank You. See You again!

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 5:08 PM
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
1.046	4.755	3155	15000
	4.7	3155	

Thank You. See You again!

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 5:07 PM
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	2.219	3155	1000
	2.219	3155	

Thank You. See You again!



NAYPYIDAW (2) STATION
Contact No : 09 940 549 190

Receipt No: 01776345
Date/Time : 14-10-2024(10:21)
Pump/Noz : 1/ 1
Product : OCTANE 92 RON
Lit/Price : 1.334 x 3155 K

Total : 4,209 K
MOP : Cash
Plate : 59W76764
Thank you ... See You Again!

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 9:51 AM
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	1.568	3155	5000
	1.5	3155	

Thank You. See You again!

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyi Taw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20241021 1821
Date: 11/10/2024 9:41 AM
Pump: Pump 10 Car No: 59W/76764

Gal	Liter	Price	Amount
0.345	1.661	3010	5000
	1.6	3010	

Thank You. See You again!

	NEW_OLD	ReportDate	Company Name/Customer	Address	Visit/Ph Call
Myo Zin Htwe (2)	OLD	02-10-2024	U Aung Kyaw Phyo	Deikkhinathiri Industrial zone	Visit
Myo Zin Htwe (2)	OLD	02-10-2024	U Myint Ko	Sharr Chaung village	Visit
Myo Zin Htwe (2)	OLD	02-10-2024	U Khin Mg Win	Sharr Chaung village	Visit
Myo Zin Htwe (2)	OLD	03-10-2024	U Kyaw Soe	Kyl Taung Kan village	Visit
Myo Zin Htwe (2)	OLD	03-10-2024	Ko Aung Zaw Naing	Lae Thar village	Visit
Myo Zin Htwe (2)	NEW	03-10-2024	Ko Latt	Lae Thar village	Visit
Myo Zin Htwe (2)	OLD	04-10-2024	U Myint Htoo	Min Kone village	Visit
Myo Zin Htwe (2)	OLD	04-10-2024	Ko Tin Lin	Taung Myo city	Visit
Myo Zin Htwe (2)	OLD	04-10-2024	Ko Myo Gyl	Kyon Chan Su village	Visit
Myo Zin Htwe (2)	OLD	07-10-2024	U Sein Kyaw	Kyl Inn village	Visit
Myo Zin Htwe (2)	OLD	07-10-2024	Ko Pyae Phyo Aung	Wattkamu village	Visit
Myo Zin Htwe (2)	OLD	07-10-2024	Ko Aung Thu	Wattkamu village	Visit
Myo Zin Htwe (2)	OLD	08-10-2024	Ko Kyaw Kyaw	Si Pine village	Visit
Myo Zin Htwe (2)	OLD	08-10-2024	ကိုလင်းလင်း	ပန်းတိုစမ်းရွာ လယ်ဝင်းမိမိ	Visit
Myo Zin Htwe (2)	OLD	08-10-2024	Ko Soe Thu Aung	Si Pine village	Visit
Myo Zin Htwe (2)	OLD	09-10-2024	U Myo Win	Zawana Dipa Quarter	Visit
Myo Zin Htwe (2)	OLD	09-10-2024	U Kyaw Soe	Kyl Taung Kan village	Visit
Myo Zin Htwe (2)	OLD	09-10-2024	Ko Latt	Lae Thar village	Visit
Myo Zin Htwe (2)	OLD	11-10-2024	U Khin Ma Thein	Shauk Kone village	Visit
Myo Zin Htwe (2)	OLD	11-10-2024	Ko Maung Nu	Tattkone city	Visit
Myo Zin Htwe (2)	OLD	14-10-2024	U Khin Mg Win	Sharr Chaung village	Visit
Myo Zin Htwe (2)	OLD	14-10-2024	Ko Soe Thu Aung	Si Pine village	Visit
Myo Zin Htwe (2)	OLD	14-10-2024	U Kyaw Lwin	Sharr chaung village	Visit
Myo Zin Htwe (2)	NEW	23-10-2024	Ma Wal	Oaktwin city	Visit
Myo Zin Htwe (2)	NEW	23-10-2024	U Thu Lwin Tun	Oaktwin city	Visit
Myo Zin Htwe (2)	OLD	23-10-2024	Ko Kyaw Ko	Oaktwin city	Visit
Myo Zin Htwe (2)	OLD	24-10-2024	U Zaw One	Khapaung quarter	Visit
Myo Zin Htwe (2)	OLD	24-10-2024	U Saw Phi Lar	Lyn Nan Pha village	Visit
Myo Zin Htwe (2)	OLD	24-10-2024	U Tin Mg Win	Taungoo city	Visit
Myo Zin Htwe (2)	OLD	28-10-2024	Ko Myint Min Htet	Taungoo	Visit
Myo Zin Htwe (2)	NEW	28-10-2024	Ko Aung Khaing	Kyun Kone village	Visit
Myo Zin Htwe (2)	OLD	28-10-2024	Ko Min Min	Taungoo city	Visit
Myo Zin Htwe (2)	OLD	29-10-2024	Ko Kyaw Htet	Yaetashe Township	Visit
Myo Zin Htwe (2)	NEW	29-10-2024	Ko Naing Lin Soe	Swa city	Visit
Myo Zin Htwe (2)	NEW	29-10-2024	Ko Tun Lwin	Mhan Si village	Visit
Myo Zin Htwe (2)	NEW	29-10-2024	Ko Myo Myint Tun	Pyay Sote village	Visit
Myo Zin Htwe (2)	NEW	29-10-2024	Ko Aung Thu Win	Mhan Si village	Visit
Myo Zin Htwe (2)	OLD	30-10-2024	Ko Bhone Thet Tun	Ngar Khaung Inn village	Visit
Myo Zin Htwe (2)	OLD	30-10-2024	U Win Naing	Nay Pu Kone village	Visit
Myo Zin Htwe (2)	OLD	30-10-2024	Ko Min Min	Taungoo city	Visit

8:24 AM

1.2KB/s 4G+ 4G



Ko Pyae Phyo Thu Hta
online



need to confirm the final transaction status with merchant. 4:55 PM ✓

November 7

UMG
TRAVEL ADVANCE CLEAR FORM

Clearance No.	011 212 1011000025	Clearance Date	07/07/2025
Applicant Name	Mr. Pyae Phyo Thu Hta	Applicant No.	011 212 1011000025
Passport No.	ADT 2345	Passport Issue Date	01/01/2024
Company Name	ABC & Co. Ltd.	Company Address	123 Street, Yangon, Myanmar
Travel Purpose	Business Meeting	Destination	USA
Travel Dates	08/07/2025 - 10/07/2025	Travel Itinerary	08/07: Yangon to New York 09/07: New York to Los Angeles 10/07: Los Angeles to San Francisco
Travel Expenses	Flight: \$1200, Hotel: \$800, Transport: \$200	Total Expenses	\$2200
Approved By	Mr. Aung Mye Thazan	Signature	
Approved Date	07/07/2025	Approved Time	10:30 AM
Remarks	All expenses are within the approved budget.		

ကိုပြည့် TA လေးရှင်းချင်လို့ **Approved** လေး
ပေးပေးပါအုံးခင်ဗျာ 10 လပိုင်းကဟာတွေပြန်
ရှင်းမလို့ပါ 3:59 PM ✓

November 8

Myo Zin Htwe
ကိုပြည့် TA လေးရှင်းချင်လို့ **Approved...**
Ok Approved အစ်ကို 😊 8:22 AM

ဟုတ်ကိုပြည့် ကျေးဇူးပါခင်ဗျာ 8:23 AM ✓