



GENERAL EXPENSE CLAIM FORM

DIV BR Name : Mawlamyine BR

Department Name : Unit

No.	Date	Name	Description	Amount	Remark
1.	1.3.2025	Waiklon Kyaw	90-2555 mc wheel repair	Rs-5000/-	
			customer entertainment expense	Rs-4400/-	



Mawlamyain Branch

No.93, Zay Kyo Quarter, Mawlamyine Tsp, Mon State, Mawlamyine

Tel :

Fax :

PAYMENT VOUCHER

Voucher No. : MLM-PV-2025-03-0030

Voucher Date : 2025-03-26

Currency : MMK

Cashier :

To :

Applicant	Adm. Manager	GM
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No	Description	Purpose	Subtotal
1	PAYMENT FOR CAR WHEEL REPAIR CHG MMK - 5000/-, CUSTOMER ENTERTAINMENT CHG MMK - 4400/-, TOTAL MMK - 9400/-	Admin - Car Repair & Maintenance Charges- MLM	5000.00
2	PAYMENT FOR CAR WHEEL REPAIR CHG MMK - 5000/-, CUSTOMER ENTERTAINMENT CHG MMK - 4400/-, TOTAL MMK - 9400/-	Admin - Entertainment Expenses-MLM	4400.00

Total 9,400.00

Total in Words : _____

Note : PAYMENT FOR CAR WHEEL REPAIR CHG MMK - 5000/-, CUSTOMER ENTERTAINMENT CHG MMK - 4400/-, TOTAL MMK - 9400/-

Date : _____ Name/NRC No : Waiklon Kyaw Signature :



GENERAL EXPENSE CLAIM FORM

DIV BR Name: Manufacturing BR

Department Name: Unit

No.	Date	Name	Description	Amount	Remark
1.	1.3.2025	Wailian Kyaw	9A-2555 car wheel repair	Ks-5500/-	
2.	20.3.2025	Wailian Kyaw	Customer entertainment 2 people	Ks-4400/-	
Total Amount				Ks-9900/-	

Requested by: [Signature]
Name: Wailian Kyaw, Nay Win Aung,
(Requester)

Approved by: [Signature]
Name: Nay Win Aung,
(Department Head)

Checked by: [Signature]
Name: Nay Myint Thee,
(Related FNA/Corp FNA)

Approved by: [Signature]
Name: Nay Win Aung, Paing Soe Lym
(OM/AGM/GM/BOH/ABOH) (ACOO/COO/MD/VCM)

04-CFD-TSU-FRM-001-00

[Handwritten signature]



CASH CLAIM FORM

Date: 29.3.2025

BU/BR/Division: MAM BR

Department: Unit

Issue Amount: 9400/- Kyats/ USD
(ကျွန်ုပ်တို့၏ ကား စားစရာအတွက်)

Budget Include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

9A-2555 car wheel repair charges Ks - 5000/- and customer entertainment Ks - 4400/-. Total Ks - 9400/-.

မှတ်ချက်

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ရာတိယုဒနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Requester

William Myau

Checked By

Mgr/DH

Nay Win Aung

Checked By

Finance & Account

Nay Myint Thu

Approved By

GM/AGM/COO

Nay Win Aung

Approved By

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အမျိုးအမည်	ဖုန်း	ကျပ်
-	1.PCS	5000
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လက်မှတ် သင့်ရေ 5000

