



CASH ADVANCE CLEAR FORM

Date : 25.4.24
 BU/BR/Division : Ramon
 Department : Administration
 Advance Issue : 300,000/- Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	5.4.24	M/REM 2024/4/013		300000	Adv. Clear Shaab and Branch Chaerkei
2	2 nd Time Advance					ဒီအချက်အလက်ပေးပေးရန်
3	3 rd Time Advance					
Total Advance					300000	Ramon-Shaentui ဒီဇင်း
Total Actual					342100 ✓	ရုံးပေးပို့ရန်အတွက်
Balance Refund/Additional					42100 ✓	ရုံးပေးပို့ရန်အတွက်

Request By : [Signature]
 Requester : Naw Ahi Moe yar

Checked By : [Signature]
 Mgr/DH : Zayar Lon

Checked By : [Signature]
 Finance & Account : Khin Soe Win

Approved By : [Signature]
 GM/AGM/COO : Maung Maung

Approved By : [Signature]
 CMC : 25/4/24

GENERAL EXPENSE CLAIM FORM

BU/BR/DIV Name : Remon
 Department Name : Administration

No.	Date	PIC Name	Description	Category (Customer (Or) Operation)	Cost (MMK)	Remark
1	13.4.24	Naw Ahi Moe	Shawnti [320sqm]	3000x29m ²	87000	
2	15.4.24	gas	Remon-Shawnti [320sqm]	3000x55m ²	165000	Shawnti [320sqm]
3	18.4.24		Remon-Shawnti [320sqm]	3000x22m ²	66000	Remon [320sqm]
4	18.4.24		@ဝတ်ရုံဝတ်ရုံ [320sqm]		15000	ဝတ်ရုံဝတ်ရုံ [320sqm]
Total General Expense					7	
					333000	

<p>Requested by</p> <p>Sign: </p> <p>Name: _____</p> <p style="text-align: center;">(Requester)</p>	<p>Approved by</p> <p>Sign: </p> <p>Name: <u>Chit Khin</u></p> <p style="text-align: center;">(Department Head)</p>	<p>Checked by</p> <p>Sign: </p> <p>Name: <u>Khin Swe Linn</u></p> <p style="text-align: center;">(Finance & Account)</p>	<p>Approved by</p> <p>Sign: </p> <p>Name: _____</p> <p style="text-align: center;">(OM/AGM/GM)</p>	<p>Approved by</p> <p>Sign: </p> <p>Name: _____</p> <p style="text-align: center;">(ACOO/COO/MD/VCM)</p>
--	--	---	---	---

