



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway, Hlaing Thar Yar Township, Yangon. Yangon
 Tel :
 Fax:

ADVANCE PAYMENT

Voucher No. : MAC-ADV2024040024

To : Zin Marn Htein Lin

Voucher Date : 2024-04-29

Due Date : 2024-04-09

Currency : MMK Rate : 0.00025126

Related To :

| Payment Method | Prepared By | Approved By | Status |
|------------------------|--------------------|-----------------|-----------|
| Cash On Hand - MMK-MAC | Zin Marn Htein Lin | Seint Seint Thu | confirmed |

| No. | Description | Amount |
|-----|---|-------------|
| 1 | ADV PAY SUPPLIER BUDGET FOR APRIL'24, FOR VALVOLINE BILLBOARD MUNICIPAL TAX CHARGES FOR APR'24, TOTAL AMT CHGS-10,000,000/-, MAC-ADV2024040024. | 10000000.00 |

| | |
|-----------------|-------------|
| Total : | 10000000.00 |
| Amount Remain : | 10000000.00 |

Note : ADV PAY SUPPLIER BUDGET FOR APRIL'24, FOR VALVOLINE BILLBOARD MUNICIPAL TAX CHARGES FOR APR'24, TOTAL AMT CHGS-10,000,000/-, MAC-ADV2024040024.

Date : 29.4.24

Name/NRC No : Zin Marn Htein Linn

Signature :

Cashier : Thi Thi Oo

Signature :



CASH ADVANCE REQUEST FORM

Date : 5.4.2024

Supplier Budget

BU/BR/Division : MAC

Department : Trade Marketing

Advance Issue : 10,000,000/- Kyats/.....USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

Valvoline Billboard Municipal Tax Charges
at. MAC Office.

မှတ်ချက်။
 (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။
 (Advance must be cleared within 10 days from issue date)
 (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊
 တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

| | | | | |
|--------------------|----------------|-------------------|-----------------|--------------------|
| Request By | Checked By | Checked By | Approved By | Approved By |
| | | | | |
| Requester | Mgr/DH | Finance & Account | GM/AGM/COO | CMC/CEO/Chairwoman |
| Zin Maro Hein Linn | Pyae Sone Hein | Su Su Thin | Seint Seint Thu | |

04-CFD-CAS-FRM-001-03

၂၅/၄/၂၄
2.m.n.

၂၅/၄/၂၄
HINT

Dept Name: Trade Marketing

| No | Description (April 24) | Week | | | | Total | Detail information |
|---------------------------|--|------------|---------|-----|-----|------------|--------------------|
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | Overtime Charges for Odoe | 20,000 | | | | 20,000 | |
| Valvoline Budget | | | | | | | |
| 1 | Valvoline Billboard Municipal Tax Chgs | 10,000,000 | | | | 10,000,000 | |
| 2 | Valvoline Road Show - Free Camc (Event) | 500,000 | | | | 500,000 | |
| 4 | Valvoline OutDoor PP Board Stand | | 500,000 | | | 500,000 | |
| 7 | Valvoline customer request vinyl production charges | 100,000 | | | | 100,000 | |
| 8 | Advertising in Digital Platform(Campaign & boosting) | 500,000 | | | | 500,000 | |
| 9 | Valvoline Contract Customer Bonus-Maung Pan (M/M Customer) | 4,090,300 | | | | 4,090,300 | |
| 10 | Valvoline HDOEO pamphlet production charges (A4 size) 500pcs | 300,000 | | | | 300,000 | |
| 11 | Valvoline Sport Shirt | 5,000,000 | | | | 5,000,000 | |
| 12 | Birthday Cake Activity | 200,000 | | | | 200,000 | |
| Matador Budget | | | | | | | |
| 13 | Matador OutDoor PP Board Stand | 700,000 | | | | 700,000 | |
| 14 | Matador customer request vinyl production charges | 100,000 | | | | 100,000 | |
| 15 | Matador Event | | 200,000 | | | 200,000 | |
| | Matador Online Cam | 200,000 | | | | 200,000 | |
| 16 | Matador Sport Shirt | 3,000,000 | | | | 3,000,000 | |
| Total Expenses (April 24) | | | | | | 25,410,300 | |

| | |
|------------------|------------|
| Valvoline Budget | 21,190,300 |
| Matador Budget | 4,200,000 |
| Overtime Charges | 20,000 |

Requested By

li

(Department PIC)
Zin Marn Hein Linn

Checked By:

Pyae Sone Hein

(Section Head)
Pyae Sone Hein

Acknowledged By

[Signature]

(FNA Head)

Approved By

[Signature]

(GM)
Seint Seint Thu

Sport Shirt. ဝေဒနာပေး design and budget.

ဝေဒနာပေး Approved ဝေဒနာပေး

gaw: 1 ↑ / 29
2.4.24

Uin.
2.4.24

COM
HINT
3/4