



No. 898/990, Anawrahta Industrial Zone
Mya Sein Young Phayar Road, Yangon-Pathein Highway Road, Hlaingtharya, Yangon



CLAIM REQUEST FORM

Requestor Name : Zin Mar Win(8)	Budget Type : Exclude Budget
Department Name:	Payment Type : Claim Payment
Payment Date : 2024-09-21	Prepared By : None
Payment Voucher : UBG-ATT-2024-09-00076	Superior Approved : ATTMgmt Ko
No	By
Payment Method : Cash/Bank	Last Approved By :
Payment Amount : 40000.0	
Currency : MMK	
Exchange Rate : 5,350.0	

No.	Description	Department	Request Amount	Remark
1	C & C security OT Charges	Administration Department (ATT)	40,000.00	C & C security OT Charges

Expense Total 40,000.00 K
Additional/Refund

Note:

Superior Check By		F&A	GM/AGM	COO
Name :	Name :	Name :	Name :	Name :
NRC No :	NRC No :	NRC No :	NRC No :	NRC No :
Date :	Date :	Date :	Date :	Date :
Remark :	Remark :	Remark :	Remark :	Remark :



OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU

Department Name : Security

Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	7.9.2024	ဦးခင်စိန်		07:00	07:00		16000/-	ကော်ပီ OT
2.	13.9.2024	"		17:00	07:00		8000/-	"
3.	2.9.2024	သက်ဝင်းမောင်	M20	07:00	07:00		16000/-	"
4.	19.9.2024	ဦးခင်စိန်	W2113	07:00	17:00		8000/-	အိမ်
							40000/-	အိမ်
Total Hours							48000/-	အိမ်
Total Amount								

Requested by
 Sign :
 Name : ဦးခင်စိန်
 (Requestor)

Approved by
 Lae Lae Mon.
 (DH)

Approved by
 Maung Maung
 (GM/AGM/COO)

Checked by

 Zin Mar Win.
 (HR)

05-CHL-HRM-FRM-020-05