



CASH ADVANCE CLEAR FORM

Date : 25 July 2024

BU/BR/Division : IS BU

Department : Service

Advance Issue : 700,000/- Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	8 July 24	UBG-IS-2024		700,000/-	Advance Clear for Painting Charges
2	2 nd Time Advance		07-00011			Exhaust Fan - Kolowa - KV555MC (10U)
3	3 rd Time Advance					For July '24
Total Advance					700,000/-	Can't repair by local shop because of product hardness quality
Total Actual					-	
Balance Refund/Additional					700,000/-	

Request By

Requester

Khoing Zin Oo

Checked By

Mgr/DH

Ye' Ko Ko

Checked By

Finance & Account

Zin Ko Htwe

Approved By

GM/AGM/COO

Chit San Ko

Approved By

CMC

04-CFD-CAS-FRM-002-03

UBG-13-2024-07-0001

UMG

CASH ADVANCE REQUEST FORM

Date: 28 June 2024
BU/BR/Division: IS BU
Department: Service
Advance Issue: 700,000/- Kyats / USD

Budget include (or) Not :

Yes Budgeted Title and Amount :
No Reasons for :

Required For: * Painting Charges For July '24
* Exhaust Fan - Kolowa - KV55 SMC (10U)

မှတ်ချက်
(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုတ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။
(Advance must be cleared within 10 days from issue date)
(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
(The amount requested must be properly calculated, checked and verified by respective authorized person)
(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By: Khoing Zin Oo
Checked By: Ye' Ko Ko (Mgr/DH)
Checked By: Zin Ko Htwe (Finance & Account)
Approved By: Chit San Ko (GM/AGM/COO)
Approved By: [Signature] (CMC/CEO/Chairwoman)
Date: 28/07/2024

ADVANCE PAYMENT

Voucher No. : UBG-IS-2024-07-00011 **To** : Khaing Zin Oo
Voucher Date : 07/08/2024 **Due Date** : 07/18/2024
Currency : MMK **Related To** :

Payment Method	Prepared By	Approved By	Status
	IS Administrator	None	Paid

No.	Description	Department	Amount	Remark
1	ADV Painting Charges For July'24 Exhaust Fan-Kolowa-KV55 5MC (10U)	Service (IS)	700,000.00	

Total 700,000.00 K
Amount Remain 700,000.00 K

Note >>

1. Advance must be cleared within 10 days from issue date.
2. The amount requested must be properly calculated, checked and verified by respective authorized person.
3. If there is errors, fruids or misappropriation, the authorized person must take full responsibility to recover the loss.

Superior	F & A Manager	GM	COO	CFD Budget PIC	CFD GM/AGM
IS-DH	IS-DH	IS-Mgmt	None	None	None

Date :

Name/NRC No :

Signature :

Remark :