



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Phuza Min	Estimated Date of Travel	5.11.24 (1:30 Pm) - 11.11.24 (5:30 Pm)	
Position Rank	Mechanic Helper	Total Day	6.5 day	
BU/BR/DIV, Dept	MC BU, Service	Destination	Yongon to Hpa-An	
Purpose				
Travelling Permit				
Arrival Place	Hpa-An			
Actual Date & Time of Travel	6.11.24 (8:00Am)			
Total Day	6.5 day			
HR Name	Chit Do Maung			
HR Sign	Telegram Approve			
BOH/Authorized Person Name	Chit Do Maung			
BOH/Authorized Person	Telegram Approve			
Advance Clear				
Actual Date & Time of Travel	5.11.24 (1:30 Pm)	Total Day	6.5 day	
Departure Date & Time	5.11.24 (1:30 Am)	Arrival Date & Time	11.11.24 (5:30 Pm)	
Date	Description	Total Amount		
		Kyats	USD	
5.11.24 to 11.11.24	Taxi charges	50000		
5.11.24	Express car charges Yongon - Hpa-An	15000		
11.11.24	Express car charges Hpa-An → Yongon	22000		
TA charges	5.11.24 (1:30 Pm) to 11.11.24 (5:30 Pm)	97500		
	6 day x 15000 = 90000			
	0.5 day x 15000 = 7500			
Total Expense (Kyats/USD)		184500		
Cash Advance (Kyats/USD)		-		
Balance Refund/Additional (Kyats/USD)		184500	0	
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Aye Phondor Htwe	S.H	19.11.2024	
Approved By Dept Head	Min Paing Phyo	S.H	19.11.2024	
Approved By GM/AGM/COO				
Acknowledged by related Superior for Job Report				
HR Check & Approved	Thae Nu Wai	Sr. Staff	22.11.2024	
Cash Received				
Remark				

ဝင်း မှန်လုံအမြန်ယာဉ် (WIN EXPRESS)

ရန်ကင်း ⇄ သီမရပ် ⇄ ကျိုက်ထို ⇄ ကျိုက်ထီးရိုး ⇄ ဘီးလင်း ⇄ သထုံ ⇄ မော်လမြိုင် ⇄ ဘားအံ

အမည် အုန်းမင်း (1) ဦး။ ယာဉ်ထွက်ချိန် (6:30) နာရီ။ နေ့စွဲ 11-11-27
ယာဉ်အမှတ် ----- ။ ခုံအမှတ် 39 ----- ။ သင့်ငွေ (2000) ကျပ်

(ကြိုတင်လက်မှတ်မှတ်ထားသူများ ကားထွက်ချိန် (မတိုင်မှီ) နာရီဝက် ကြိုတင်လာပါ။ (နောက်ကျက တာဝန်မယူပါ။)

Ming

မှတ်ချက်
ဝယ်ပြီးလက်မှတ်ငွေပြန်မအမ်းပါ။

BOOKING REF. 1000 3000 | 09255 949 988, 09444 428 700, Hpann-09 255 330 033, 09 497



Booking Confirmation



Booking Ref: 7600-5689 | Shwe Myanmar | YGN-09255 330 055,
09255 949 988,09444 428 700, Hpann-09 255 330 033, 09 497
805 00

Booking Details

Route	Departure Time	Departure Gate
Yangon - Hpa-An	Nov 05, 03:30 PM	NA
Bus Operator	Booking Date	Total
Shwe Myanmar	Nov 04, 07:37 PM	15000.0 MMK ✓

Traveller Information

Traveller Name	Phone Number	Special Request
ကိုသူရ	09754909362	N/A
Seat Number		
20		

Terms & Condition

- All the tickets bought are not refundable or exchangeable.
- Travellers must reach the bus station 45 minutes before the departure time.

mm



U.S. SECURITIES AND EXCHANGE COMMISSION
Washington, D.C. 20549

Form 10-K

UNITED MICROFILMS INTERNATIONAL, INC.


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25	Financial Statements	265	266	267	268	269	270	271	272	273	274	275
26	Financial Statements	276	277	278	279	280	281	282	283	284	285	286
27	Financial Statements	287	288	289	290	291	292	293	294	295	296	297
28	Financial Statements	298	299	300	301	302	303	304	305	306	307	308
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33	Financial Statements	353	354	355	356	357	358	359	360	361	362	363
34	Financial Statements	364	365	366	367	368	369	370	371	372	373	374
35	Financial Statements	375	376	377	378	379	380	381	382	383	384	385
36	Financial Statements	386	387	388	389	390	391	392	393	394	395	396
37	Financial Statements	397	398	399	400	401	402	403	404	405	406	407
38	Financial Statements	408	409	410	411	412	413	414	415	416	417	418
39	Financial Statements	419	420	421	422	423	424	425	426	427	428	429
40	Financial Statements	430	431	432	433	434	435	436	437	438	439	440
41	Financial Statements	441	442	443	444	445	446	447	448	449	450	451
42	Financial Statements	452	453	454	455	456	457	458	459	460	461	462
43	Financial Statements	463	464	465	466	467	468	469	470	471	472	473
44	Financial Statements	474	475	476	477	478	479	480	481	482	483	484
45	Financial Statements	485	486	487	488	489	490	491	492	493	494	495
46	Financial Statements	496	497	498	499	500	501	502	503	504	505	506
47	Financial Statements	507	508	509	510	511	512	513	514	515	516	517
48	Financial Statements	518	519	520	521	522	523	524	525	526	527	528
49	Financial Statements	529	530	531	532	533	534	535	536	537	538	539
50	Financial Statements	540	541	542	543	544	545	546	547	548	549	550

TRAVELLING REPORT


Date : ..11..11..2024..

Report To	DH	
Employee Name	Thura Min	
Position	Mechanic Helper	
Department	Service	
Business	MC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	5.11.2024 (1:30 Pm)	11.11.2024 (5:30 Pm)
Total Days	6.5 day	
Trip Information	1. From Yangon To Hpa-An	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
6.11.2024 to 10.11.2024	<ul style="list-style-type: none"> - Checked current condition of vehicle (engine oil, gear oil, brake oil, tyre pressure, fuel). - Installed the battery and check fuse box, left switch, right switch, hazard switch, wiper switch, lamp switch, horn switch, starter relay and start motor. - Inspection and repair. - Engine can't start (electrical, gear box). 	

Reported by

 Sign : 
 Name :
 Position :

Checked by

 Sign : 
 Name : Mr. Daw Myo
 Position : Slt.

(DH/AGM/GM)

Approved by

 Sign :
 Name :
 Position :

(COO)



SERVICE REPORT



Confirm with Customer

Order No MC-YOM-SR-29011036
 Customer Name UMG Motors
 Machine Location HPN Branch
 Machine Model Cargo
 Machine Sr.No MBX0000WBYH506814
 Engine Sr.No

Hour Meter or) Km 1 km
 Job Site Distance

Application

Number of Trip

	Date	Time
Customer Call Date	1. Nov. 2024	3:30 PM
Confirm with Customer	2. Nov. 2024	8:00 AM
Go to Job Site Time	5. Nov. 2024	1:30 PM
Arrival Job Site Time	6. Nov. 2024	8:00 AM
Job Start Time	6. Nov. 2024	8:01 AM
Job Finish Time	10. Nov. 2024	6:00 PM
Go Back from Site	11. Nov. 2024	6:30 AM
Arrival Office Time	11. Nov. 2024	5:30 PM
Job Delay Date&Time		
Reason of Job Delay		

Customer Call Problem Inspection & Repair

Cause of Problem Engine can't start (electrical & gear box)

Service Action

- checked current condition of vehicle (engine oil, gear oil, brake oil, tyre pressure, fuel).
- installed the battery and checked fuse box, left switch, right switch, hazard switch, wiper switch, lamp switch, horn switch, starter relay and start motor.
- checked throttle cable, clutch cable, gear cables, decompression cable, stop cable, reverse cable, and speedo cable.

Failure Causal Part

No	Part Description	Part No	Qty	Remark

Service Charges

Customer Sign Service Person Sign [Signature]
 Customer Name Service Person Name Thura Min

Checked By Name: <u>Thura Min</u> Sign: <u>[Signature]</u> Service Man	Acknowledge By Name: <u>Saw Ekay Wah</u> Sign: <u>[Signature]</u> Service SH	Approved By Name: <u>[Signature]</u> Sign: <u>[Signature]</u> Service DH
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specimen cable and gear cables.
gear cables.

starter relay, reverse bulbs.

and repaired tail lamp housing (LH+RH).

dashboard, wire harness, wire cables and wire connection area.

the reverse cable (wait 1-day).

repaired above conditions, start the engine, engine can start.

test drive the vehicle, shift the gear, it can't shift the gear.

checked the gear box, founded the clutch bearing is abnormal.

and repaired clutch bearing, gear box housing after that shift the gear.

is ok for gear shifting.

reverse cable received, installed to the vehicle and test drive for reverse
operation, it is ok.

after inspection and repair finished, explain about vehicle to branch service men

to maintain and drive the vehicle.

was finished.

8:20 67% MC BU & Aftersales Div 20 members

TK

November 2

Ko Min Paing Phyto
Dear Sayar, Ko Aung Hein Win ,
Please kindly approve to go Hpan BR to solve electrical and engine problem for BR stock Cargo-1 unit.
Employee- Thura Min
Go to job site date - 5-Nov-2024 (by bus)

Best Regard,
Min Paing Phyto. 2 edited 4:44 PM

VCM

Ko Min Paing Phyto
Dear Sayar, Ko Aung Hein Win , Pleas...
Please proceed. 9:02 PM

Ko Min Paing Phyto
Thanks Sayar.. 9:13 PM

ကိုဖြိုးကို OM
VCM
Please proceed.
Thanks a lot, Sayar. 9:28 PM

November 5

GIF Message

8:19 68% +95 9770638482 last seen recently

HPN BOH ADD CHIT OO TO CONTACTS X

Chit Oo Maung

October 31

Hi 3:23 PM ✓
ကိုကြီး 3:23 PM ✓

Forwarded from
May May
Dear HPN Spart Team and Finance Team
ရှင် HPN မှ MC Spart အရောင်း Oct 2 ရက်
နေ့မှာ ရှိထားလို့ ဒီနေ့လည်အထိ: Odoo ဆင်းပေးဖို့
Request လုပ်ပါတယ်
Nan Ei Ei Zin Swe Swe Ma Thandar 3:23 PM ✓

Odoo ဆင်းပေးသေးသား ကိုကြီး 3:24 PM ✓

ဝင်းပေးပါလိမ့်မယ် 3:24 PM ✓

နောက်ဖြန်ပိတ်တယ်နော်ကိုကြီး 3:25 PM ✓

November 19

အစ်ကို့ရေ 12:11 PM ✓

ညီမတို့ MC service မှ သူရမ်းက HPN BR မှာ
ရှိတဲ့ Cargo 1 unit ကို service ပြင်တာအစကို
approve လေး ယူချင်လို့ပါရှင် 12:12 PM ✓

AYE THANDAR HTWE
ညီမတို့ MC service မှ သူရမ်းက HPN BR မှာရှိ...
Ok 12:44 PM

GIF Message



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Thupa Min	Estimated Date of Travel	5.11.24 (1:30 Pm) - 11.11.24 (5:30 Pm)	
Position Rank	Mechanic Helper	Total Day	6.5 day	
BU/BR/DIV, Dept	MC BU, Service	Destination	Yongon to Hpa-An	
Purpose				
Travelling Permit				
Arrival Place	Hpa-An			
Actual Date & Time of Travel	6.11.24 (8:00 Am)			
Total Day	6.5 day			
HR Name	Chit Oo Maung			
HR Sign	Telegram Approve			
BOI/Authorized Person Name	Chit Oo Maung			
BOI/Authorized Person	Telegram Approve			
Advance Clear				
Actual Date & Time of Travel	5.11.24 (1:30 Pm)	Total Day	6.5 day	
Departure Date & Time	5.11.24 (1:30 Am)	Arrival Date & Time	11.11.24 (5:30 Pm)	
Date	Description	Total Amount		
		Kyats	USD	
5.11.24 to 11.11.24	Taxi charges	50000		
5.11.24	Express car charges Yongon - Hpa-An	15000		
11.11.24	Express car charges Hpa-An → Yongon	22000		
TA charges	5.11.24 (1:30 Am) to 11.11.24 (5:30 Pm) 6 day x 15000 = 90000 0.5 day x 15000 = 7500	97500		
Total Expense (Kyats/USD)		184500		
Cash Advance (Kyats/USD)		-		
Balance Refund/Additional (Kyats/USD)		184500	0	
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Aye Phondor Htwe	S.H	19.11.2024	
Approved By Dept Head	Min Paing Phyo	S.H	19.11.2024	
Approved By GM/AGM/COO	Chit San Ko	AGM	26/11/2024	
Acknowledged by related Superior for Job Report				
HR Check & Approved	Thae Nu Wai	Sr. Staff	22.11.2024	
Cash Received				
Remark				