

Date 6.8.2024

BU/BR/Division Case'

Department Admin

Issue Amount : 86,400 Kyats/ \_\_\_\_\_ USD

၅၅၀၀၀၀ : ၆၆၀၀၀၀၀ ၀၀ : ၇၀ : ၇၀ လျှပ်

Budget include (or) Not :

Yes  Budgeted Title and Amount :

No  Reasons for :

Required For:

Dance Branch office used Employee Dormitory cooler - 12 pcs - 14,400 L.  
Pagoda flower - 10000 MMK

Total Amt - 86,400 MMK

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစာရင်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

AS  
New Mt Nanna Aye  
Requester

Checked By

Utin Ma Aye  
Mgr/DH

Checked By

U Myat Aung  
Finance & Account

Approved By

am  
GM/AGM/COO

Approved By

Ran  
CMC/CEO/Chairwoman



# GENERAL EXPENSE CLAIM FORM

DIV/ BR Name : Dance

Department Name : Admin

No.	Date	Name	Description	Amount	Remark
1.	24. July	NI Nandan Aye	ကွပ်ကဲရေး	3500	အစည်းအဝေး
2.	30. July	NI Nandan Aye	အစည်းအဝေး	5000	
3.	2. Aug	NI Nandan Aye	ဝေငွေ	3500	
				7	
Total Amount				12000	

Requested by :

Name : Naw Ni Nandan Aye  
(Requester)

Approved by :

Name : Naw Ni Nandan Aye  
(Department Head)

Checked by :

Name : Dr. Myat Mying  
(Related FNA/Corp FNA)

Approved by

Name : Khin Mar Thi  
(OM/AGM/GM/BOH/ABOH)

Approved by

Name : Ronj  
(ACOO/COO/MD/VCM)



# GENERAL EXPENSE CLAIM FORM

PIV/ BR Name : Dawei

Department Name : Admin

No.	Date	Name	Description	Amount	Remark
1.	22.7.2024	Ni Nanda Age	Drinking Water	2400	2 pcs
2.	25.7.2024	Ni Nanda Age	Drinking Water	2400	2 pcs
3.	28.7.2024	Ni Nanda Age	Drinking water	1200	1 pc
4.	30.7.2024	Ni Nanda Age	Drinking water	2400	2 pcs
5.	1.8.2024	Ni Nanda Age	Drinking water	2400	2 pcs
6.	5.8.2024	Ni Nanda Age	Drinking water	3600	3 pcs
Total Amount				14400	

Requested by

Approved by

Checked by

Approved by

Approved by

Name : Naw Ni Nanda Age  
(Requester)

Name : Naw Ni Nanda Age  
(Department Head)

Name : Se Myat Naing  
(Related FNA/Corp FNA)

Name : khin Mar Thi  
(OM/AGM/GM/BOH/ABOH)

Name : [Signature]  
(ACOO/COO/MD/VCM)