



### TRAVEL ADVANCE CLEAR FORM

<b>Cash Advance</b>			
Employee Name	Aye Chan Aung	Estimated Date of Travel	1~30.11.2024
Position Rank	Area Sales Manager	Total Day	
BU/BR/DIV, Dept	DA BU	Destination	
Purpose	Customer appointment and dealing customer visit		

<b>Travelling Permit</b>			
Arrival Place	TGY, TGIO, NPT		
Actual Date & Time of Travel	(7,8,9,10 - Base Branch)		
Total Day	26 days		
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

<b>Advance Clear</b>			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
26 x 15000	TA Charges (26 x 15000)	390,000	1,-
	Fuel Charges	15,000	0,-
	Express charges	30,000	0,-
<b>Total Expense (Kyats/USD)</b>		<b>435,000</b>	<b>1,-</b>
<b>Cash Advance (Kyats/USD)</b>			
<b>Balance Refund/Additional (Kyats/USD)</b>			

**Job Report Status**

Authorization	Name	Position	Date	Sign
Prepared By	Khaing Wlah <sup>2</sup>	Sr. Staff	9.12.24	<i>[Signature]</i>
Approved By Dept Head	Kgi Kji Wlin	DH	2.1.2025	<i>[Signature]</i>
Approved By GM/AGM/COO	Soe Htet Tin	AGM	6.1.2025	<i>[Signature]</i>
Acknowledged by related Superior for Job Report	Zaw Min Myat	ACOO	8.1.2025	<i>[Signature]</i>
HR Check & Approved	Phyo Wai Ngain	A/DH	3.1.2026	<i>[Signature]</i>
Cash Received				

**Remark**







Amount

PT Power-NPT (1176)

No. 19, Between Of Mandalay st & Myawaddy  
Ottarathiri Township, NayPyi Taw

09457154789 0673433339

### 95 Ron Octane

Vr No: 110 20241116/1464

Date: 16/11/2024 5:39:21 PM

Pump: Pump B Car No: ၁၀၆၀၁၀၆

Cashier: U Mye Patanyar Shwe Sin

Gal	Liter	Price	Amount
0.337	1.534	260	500

Thank You. See You again!

KBZ MS  
Insurance

മുതലി

കമ്പ്യൂട്ടറൈസേഷൻ സെൻ്റർ (പി)

കോഴിക്കോട്

Ph : 081-45376 , 09-8350428

Octane (92)

വില ₹ 19

Date: 01 Nov 2021

Pump: 03

Gal Liter Price

Total

idly

0.691 3.110 3185

10000

കമ്പ്യൂട്ടറൈസേഷൻ സെൻ്റർ

കമ്പ്യൂട്ടറൈസേഷൻ സെൻ്റർ കോഴിക്കോട്

awp

Gal

Liter

Price

Amount

0.137

1.11

3260

5000

# TRAVELLING REPORT

Date : .....

Report To	Ko Soe Htet Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	PG BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ..... TGY Branch ..... To ..... TGO Branch .....	
	2. From ..... TGO Branch ..... To ..... NPT Branch .....	
	3. From ..... To .....	
Purpose For Travelling		
Travel Date	Activities	Remark
1.11.2024	Go to Shwe Nyaung, 30 kVA Customer Appointment	① Mart kibone Hotel - 18kVA Prospect
2.11.2024	Go to Ayethayar Industrial zone, PG Prospect follow up & New finding	② Aung Nyein chen Aung - 60kVA
4.11.2024	Go to Kalaw Tsp, 250 kVA Customer Appointment & New finding	③ U Zaw Mawng - 21 kVA (Yanaka)
5.11.2024	Go to TGY downtown, PG Prospect customer follow up	④ Sein Generator - 25 kVA
6.11.2024	Go to TGO Branch	⑤ Shwe Mae Hotel - 500kVA
7.11.2024	Go to Yedashe downtown, Prospect follow up & New finding	⑥ Gerizom Village - 320kVA
11.11.2024	Go to NPT Branch	① U Kan Chan - 100 kVA (Aon) 150kVA
12.11.2024	Go to lewe & Dakhina downtown. PG Prospect follow up & New finding	② U Jue - 18kVA
		③ Ko Saw - 60 kVA
		④ U Then Aung - 60 kVA
		⑤ Win Hospital - 200kVA

Reported by

Checked by

Approved by

Sign :

Name : Aye Chan Aung

Position : ASM

Sign :

Name :

Position :

Sign :

Name :

Position :

(DH/AGM/GM)

(COO)

# TRAVELLING REPORT

Date : .....

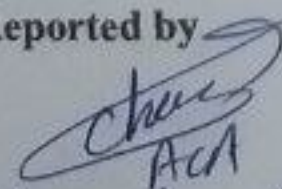
Report To	Ko Soe Htet Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	PG BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ..... NPT Branch ..... To .....	
	2. From ..... To .....	
	3. From ..... To .....	
Purpose For Travelling		

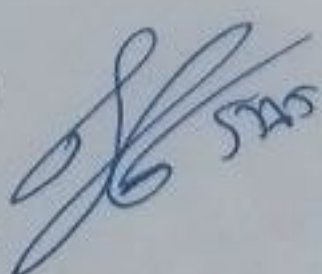
Travel Date	Activities	Remark
13.11.2024	Go to Tutkone downtown, Prospect follow up & New finding	① VG Cosmetic Shop - 30kVA
14.11.2024	Go to Pyinmera downtown, 30 kVA Prospect follow up & New finding	② leading light Group - 50 (con) 80 kVA
16.11.2024	Go to Dakhina downtown, 250 kVA Prospect follow up & New finding	③ U Htin Shear - 30kVA
18.11.2024	Go to Pyinmera downtown, Prospect follow up & New finding	④ Core clinic - 50kVA
19.11.2024	Go to Pyinmera & Zabethiri downtown, Prospect follow up & New finding	⑤ ko May Lin Aung - 100 kVA
20.11.2024	Go to Dakhina downtown, Prospect follow up & New finding	⑥ U Kyaw Moe Thet - 100kVA
21.11.2024	Go to Yamethin Gold Mile, New finding PG Job Site	
22.11.2024	Moe Hti Moe Mi Gold Mile Sale way	

Reported by

Checked by

Approved by

Sign :   
 Name : Aye Chan Aung  
 Position : ASM

Sign :   
 Name :  
 Position :

Sign :  
 Name :  
 Position :

(DH/AGM/GM)

(COO)

# TRAVELLING REPORT

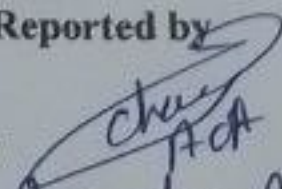
Date : .....

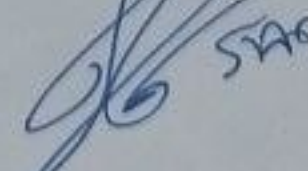
Report To	Ko Soe Htet Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	Pa Bu	
Departure & Arrival	Departure Date And Time	
	Arrival Date And Time	
Total Days		
Trip Information	1. From ..... NPT Branch ..... To .....	
	2. From ..... To .....	
	3. From ..... To .....	
Purpose For Travelling		
Travel Date	Activities	Remark
23.11.2024	MHMM Gold Mile Sale way & New finding	⑦ Innocent Bar - 30kVA
24.11.2024	Gold Mile Sale way, New finding & Relation.	⑧ U Aik Wai - 400 kVA
25.11.2024	Gold Mile Sale way, Customer Relation & New finding	⑨ Regal Rays - 350 kVA
26.11.2024	Gold Mile Sale way, New finding Market Area	⑩ Shwe Nan San - 80 kVA
27.11.2024	Regal Ray Gold Mile Sale way, New finding Prospect & Relation	
28.11.2024	Thein Sat Aung Gold Mile Sale way	
29.11.2024	Gold Mile Sale way & Prospect follow up & Relation	
30.11.2024	Gold Mile Sale way, New finding & Prospect follow up.	

Reported by

Checked by

Approved by

Sign :   
 Name : Aye Chan Aung  
 Position : ASM

Sign :   
 Name :  
 Position :

Sign :  
 Name :  
 Position :

(DH/AGM/GM)

(COO)

PROL

Alt Ctrl

FAMOUS

Express

Destination

စရီးစဉ်

Tg -> Ygn

Vehicle No:

ယာဉ်နံပါတ်

049380

Passenger Name

ဦးသိန်းအောင်

Date of Issue

ထုတ်ပေးသည့်နေ့

5.11.24

Departure Date

စရီးသွားမည့်ရက်

6.11.24

NRC No (or) Passport No

မှတ်ပုံတင်အမှတ် (သို့) နိုင်ငံတူးလက်မှတ်

Departure Time

ထွက်ခွာချိန်

8:30 Am

Departure Place

ထွက်ခွာမည့်နေရာ

ဂေဟ: အာယာ

Contact Phone No

ဆက်သွယ်ရန် ဝန်နံပါတ် 09. 602057593

Ticket Fare

ဥပဒေစာတန်ဖိုး 30000

Seat No

ထိုင်ခုံအမှတ်

19

Agents Signature

အရောင်းဌာနလက်မှတ်

[Signature]

စရီး: h pay

ဝေဟ်ရှ်ကော့: UMA စရီး: 35

[Signature]

UPA

0091 1110 1115

Gal Life Price Amount