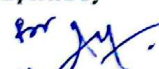



TRAVELLING REPORT


Date: 26.2.25

Report To	Aung Ro Ko Co	
Employee Name	Rywin Rong Soe	
Position	STDP	
Department	Service	
Business	RR	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.2.25	27.2.25, 11.8.25
Total Days		
Trip Information	1. From MDY To	
	2. From To	
	3. From To	
Purpose For Travelling	Standby- MDY BR	
Travel Date	Activities	Remark
Daily report attached by below.		

Reported by
 Sign : 
 Name : Rywin Rong Soe
 Position : STDP

Checked by
 Sign : 
 Name : Aung Ro Ko Co
 Position : ADH

(DH/AGM/GM)

Approved by
 Sign : 
 Name : U Aye Mon Htoon.
 Position :

(COO)

05-CHL-HRM-FRM-064-01

=> MDY stand by
 => Complete attached report.

No.	Date	Status	Job Types/Number
1	20.2.2025	Attend	Cleaned the inverters and batteries from MDY BR showroom.Do the 5% MDY Branch RE stock.
2	21.2.2025	Attend	Checked the MDY BR stock batteries.
3	22.3.2025	Attend	Checked the 3.5kW inverter from Hertz (INV display not working).Checked the MDY Branch Stock Batteries.
4	23.2.2025	Holiday	
5	24.2.2025	Attend	Checked the MDY Br stock batteries
6	25.2.2025	Attend	Delievered 10units of Matador Lectro 550W solar panels to customer Daw Nan Mon Han.
7	26.2.2025	Attend	Packaged Matador Lectro 550W solar panels 10units to deliver Swar Tsp.Packaged Matador Lectro 570W solar panels 10units for Customer U Aung Naing Oo (TGI).
8	27.2.2025	Attend	Replaced the 3.5kW inverter (Hertz INV display error) display with the new one. Inverter is normal.Checked the BlueSun 100Ah Batt from Hertz. Delivered this batt to HO.
	28.2.2025	Attend	Travelling to Myintkyina From 28.2.2025 to 10.3.2025.
9	11.3.2025	Attend	Inspection and cleaning inverter customer U Ko Ko Gyi.