UMG

OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources

Department Name : Service

Reason for Overtime : Remove Broken Bolt From Track Guard

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	18-5-25	Chit Min Oo	AI	7:00AM	12:00PM	4:30H	6,795	This machine need to remove broken bolt from track guard ME220X Iu# 2318
					Total Hours			
					Total Amount		6795	

Requested by	Approved by	Approved by	Checked by
Sign :			
Name : Thanda Soe	Kai Nan Ko	Aung Thu Win	Moe Thazin
(Requestor)	(DH)	(GM/AGM/COO)	(HR)

05-CHL-HRM-FRM-020-05