





No.589-592,Bo Aung Kyaw Street,Yangon-Pathcin High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 04-Feb-2025

Taxi (Bus,Motorecycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-01-09	Renewable Energy	Sales & Marketing	San Naing Lin	Go back Tarchileik.	01:30	Mandalay Airport	Mandalay Industrial Yard	35,000	35,000	GA Manager Approved	Not have car in Mandalay branch.

13/02/2025



## TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	San Mying Tun	Estimated Date of Travel	27.01.25	
Position Rank	R ASM	Total Day	1 day	
BU/BR/DIV, Dept	RE BU	Destination	Yangon & HO, RE BU	
Purpose	For Sales Meetings			
Travelling Permit				
Arrival Place	Yangon & HO, RE BU			
Actual Date & Time of Travel	27.01.25			
Total Day	1 day			
HR Name	Nyein Ee Ei Khawng			
HR Sign				
BOH/Authorized Person Name	Buge Thu.			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel	27.01.25		Total Day	1 day
Departure Date & Time			Arrival Date & Time	
Date	Description	Total Amount		
		Kyats	USD	
27.01.25	TA charges for 1 person x 1 day x 15,000/-	15,000/-		
27.01.25	Car ticket 2 YGM - MDY	35,000/-		
27.01.25	Taxi charge	5,000/-		
28.01.25	Car ticket 1 MDY - YGM	35,000/-		
<b>Total Expense (Kyats/USD)</b>		130,000/-		
<b>Cash Advance (Kyats/USD)</b>				
<b>Balance Refund/Additional (Kyats/USD)</b>				
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Sin Sin Oo	Admin	4.2.25	
Approved By Dept Head	Aung Myat Thu	DH	5.2.25	
Approved By GM/AGM/COO	Buge Thu.	AGM		
Acknowledged by related Superior for Job Report	Saw Min Myat	ACCO		
HR Check & Approved	Nyein Ee Ei Khawng	HR	5.2.25	
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02



# တက်ဘယ်

ရန်ကုန် ⇌ မန္တလေး

03326

အဆင့်မြင့်ဘိုးသည်ပို့ဆောင်ရေး

အမည် - ကိုစိုးစွမ်းလတ်

နေ့စွဲ - ၂၆.၂.၇၄

နံပါတ် - ၅၀

သွားပည့်မြို့ - ယု.၄လ

ယာဉ်ထွက်ချိန် - ၅:၀၀ PM နာရီ

ယာဉ်ထွက်ချိန်ထက် မိနစ်(၃၀)ခဏလာပါ။  
ရောင်းပြီးလက်မှတ် ဝေ့ပြန်မအပ်ပါ။

ကျသင့်ငွေ - 35000

တာဝန်ခံ

ရန်ကုန် - 09-954044455	မန္တလေး(သီရိမန္တလားကားစင်္ကြံ) - 09-259034440, 09-797385598
09-695404445	မန္တလေး(ခေါင်မိုးဘူမိစင်္ကြံ) - 09-890588884, 09-751588884



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1	2025-01-27	Renewable Energy	Sales & Marketing	San Naing Lin	Go to Yangon for Sales Meeting.	05:30	Aung Mingalar Bus Station	UMG Head Office	27,000	27,000	GA Manager Approved	
2	2025-01-27	Renewable Energy	Sales & Marketing	San Naing Lin	Go back Mandalay	04:00	UMG Head Office	Aung Mingalar Bus Station	27,000	27,000	GA Manager Approved	Not have car in BU

Way Road