



TRAVEL ADVANCE CLEAR FORM

Cash Advance 200000/-				
Employee Name	Wai Lin Aung	Estimated Date of Travel		
Position Rank		Total Day		
BU/BR DIV, Dept	MAC - BUS.	Destination		
Purpose	MAC Sales Supporting.			
Travelling Permit				
Arrival Place	Bago, Myic.			
Actual Date & Time of Travel	16.6.25 (8:30 Am).			
Total Day				
HR Name	Hnin Wai Zin			
HR Sign	<i>[Signature]</i>			
BOH Authorized Person Name	Kyoo Ko Htet			
BOH Authorized Person	<i>[Signature]</i>			
Advance Clear				
Actual Date & Time of Travel	16.6.25 (8:30 Am).	Total Day	(8 days)	
Departure Date & Time	24.6.25 (9:00 Am).	Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
	Express Chg. M/M to Bago.	18,000/-		
	Express Chg. Bago to TGO.	15,000/-		
	TA Chg. (8 days) - (8 x 15,000).	120,000/-		
Total Expense (Kyats/USD)		153,000/-		
Cash Advance (Kyats/USD)		200,000/-		
Balance Refund/Additional (Kyats/USD)		47,000/-		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Wai Lin Aung	ASM.	1.7.25.	<i>[Signature]</i>
Approved By Dept Head	Ko Aung Phyo Han	OM	15.7.25	<i>[Signature]</i>
Approved By GM/AGM/COO	Ma Seint ² Thu	AGM		
Acknowledged by related Superior for Job Report	Sayar U Aye Min Htoon	VCM		
HR Check & Approved	Ma Htet ² Zaw	ADH		
Cash Received				
Remark				



TRAVELLING REPORT

Date :

Report To	AGM	
Employee Name	Wai Lin Aung	
Position	MAC National Sales	
Department	MAC	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	16.6.25 (8:30 Am)	21.6. (9:00 Am)
Total Days		
Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
23.6.25	5. visit - U Aung Thein (PCMO.ws), SPEED some workshop, Ka Da Kyual (PCMO.ws), Htam Touk Kyal (ATT.ws), Ko Si (Three wheels.ws).	
24.6.25	Bago do TAO.	
	Total visit area - Bago, Hlegun, Wau, Phayay hui, Daik-U.	
	Total visit shop - 28.	
	Total order - 23 cases - (Valvoline drum 4 drum no stock)	

Reported by

Sign :

Name : Wai Lin Aung

Position : ASM.

Checked by

Sign :

Name : Ko wai Phyo Han

Position : OM

Approved by

Sign :

Name : Sayar U Aye Min Htoon

Position : VCM

(DH/AGM/GM)

(COO)



TRAVELLING REPORT

Date :

Report To	AGM.	
Employee Name	Wai Lin Aung	
Position	MAC National Sales.	
Department	MAC.	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	16.6.25. (8:30 Am).	24.6. (9:00 Am).
Total Days		
Trip Information	1. FromTo	
	2. FromTo	
	3. FromTo	
Purpose For Travelling		
Travel Date	Activities	Remark
16.6.25.	MLM to Bago.	
17.6.25.	5. visit. Aar Thit (PCMO shop). Ya Mone Nar (PCMO-ws) Ko Pu workshop. Ko Min Kyaw shop. U Myo Aung (ATT.ws).	
18.6.25.	5. visit. Ko Si (Three wheels workshop). U Aung Thein (PCMO-ws). Duwan (Three wheels-ws). U Soe Myint shop. Ko Kyaw Soe Naing (CC customer)	
19.6.25.	7. visit. Ya Mone Nar (PCMO-ws). Ko Pu workshop Win shop. Aik shop. Duwan (Three wheels-ws). Zay Yar Min shop. Nyaing Chan shop.	
20.6.25.	6. visit. Kaung Myat shop. Htet Hein (PCMO-ws) Shwe Homone workshop. Aye Me San shop. A Shae Cui (PCMO-ws). Sein (PCMO-ws).	

Reported by

Sign :

Name : Wai Lin Aung

Position : ASM.

Checked by

Sign :

Name : Ko Wai Phyo Han

Position : OM

Approved by

Sign :

Name : Sayar U Aye Min Htoon

Position : VCM

(DH/AGM/GM)

(COO)

BU	Product Description	Brand	Item Description	partnumber	Unit	Closing Balance
CAM	Lubricant	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 46 (1 x 200L)	692332	drum	1
CAM	Lubricant	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 68 (1 x 200L)	692334	drum	1
CAM	Lubricant	VOLVO	Volvo Gear Oil HD GL-5 SAE 80W-90	VOE15067515	can	2
CAM	Lubricant	VOLVO	Volvo VCS Coolant Concentrate	VOE15161234	can	1
CAM	Lubricant	ZEREX	Zerex ZX HD Extended Life RTU AFC 6/1 GA	ZXEDRU1	bottle	6
CAM	Lubricant	VALVOLINE	Champ 4T Scooter 10W30, SL/JASO MB 0.8L	844573	bottle	24
CAM	Lubricant	MATADOR	Matador Scooter Gear Oil GL5 80W/90(48x120ml)	adv 1217	bottle	289
CAM	Lubricant	MATADOR	Valvoline Engine Oil, Durablend 10W40, SN (4 x 4L)	894333	bottle	4
CAM	Lubricant	VALVOLINE	Maxlife DEX/MERC ATF 6/1QT	W/3246	bottle	2
CAM	Lubricant	MATADOR	4T Scooter Gear Oil 10W30 Semi SL JASO MB(12*0.8L)	adv 1216	bottle	84
CAM	Lubricant	VALVOLINE	Synpower 5W30 API	894325	bottle	4
CAM	Lubricant	MATADOR	Brake Fluid DOT 4 (30Bot*0.4L)	adv 1201-MAC	bottle	60
CAM	Lubricant	MATADOR	Matador Premium 10W40 SEMI Mas Additive 24*1L	adv 1003	bottle	36
CAM	Lubricant	MATADOR	Matador Premium 10W40 SEMI Mas Additive 4*4L	adv 1002	bottle	8
CAM	Lubricant	MATADOR	Matador 15W40 CI4/SL Mas Additive 24*1L	adv 1013	bottle	104
CAM	Lubricant	MATADOR	Matador All Fleet Premium 15W40 CI4/SL Mas Additive 4*5L	adv 1004	bottle	4
CAM	Lubricant	MATADOR	15W40 CI4 MAS (4*7L)	adv 1192	bottle	8
CAM	Lubricant	MATADOR	Power Steering Fluid (24*1L)	adv 1203	bottle	38
CAM	Lubricant	MATADOR	4T Scooter Gear Oil 10W40 Semi SL JASO MB(12*0.8L)	adv 1215	bottle	48
CAM	Lubricant	MATADOR	Premium 10W30 Semi MAS(4*4L)	adv 1190	bottle	43
CAM	Lubricant	MATADOR	SAE 10W30 CI4 (4*6L)	adv 1198	bottle	19
CAM	Lubricant	VALVOLINE	Valvoline Champ Extra 4T SAE 10W40, API SM/JASO MA2 (24 x 1L)	869084	bottle	24
CAM	Lubricant	VALVOLINE	Premium Protection 10W-30 SN Plus 4/4L	897409	bottle	22
CAM	Lubricant	VALVOLINE	Valvoline Champ Gear Oil Matic 24/120ML	900685	bottle	9
CAM	Lubricant	MATADOR	Matador CVT(4*4L)	adv 1226	bottle	5
CAM	Lubricant	MATADOR	Matador Gear Oil GL5 80W90 (24*1L)	adv 1230	bottle	110
						956

MAC Admin

Finance and Account

ABOH

ASM

Thandar Oo

Shwe Zin Win

Kyaw Ko Ko Htet

Wai Lin Aung

(23.6.25)

(23.6.25)

(23.6.2025)

3 NLP - 0110

BU	Product Description	Brand	Item Description	partnumber	Unit	Closing Balance
CAM	Lubricant	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 68 (1 x 200L)	692334	drum	3
CAM	Lubricant	VOLVO	Volvo Gear Oil HD GL-5 SAE 80W-90	VOE15067515	can	3
CAM	Lubricant	VOLVO	Volvo VCS Coolant Concentrate	VOE15161234	can	1
CAM	Lubricant	ZEREX	Zerex ZX HD Extended Life RTU AFC 6/1 GA	ZXEDRU1	bottle	5
CAM	Lubricant	VALVOLINE	Champ 4T Scooter 10W30, SL/JASO MB 0.8L	844573	bottle	48
CAM	Lubricant	MATADOR	20W50 4T SG JASO MA(1.5L x 12 Bottle)	MTD 102	bottle	48
CAM	Lubricant	MATADOR	Matador Scooter Gear Oil GL5 80W90(48x120ml)	adv 1217	bottle	289
CAM	Lubricant	MATADOR	Valvoline Engine Oil, Durablend 10W40, SN (4 x 4L)	894333	bottle	4
CAM	Lubricant	VALVOLINE	Valvoline 4T Premium 20W40, SL, JASO MA (24 x 1L)	692247	bottle	72
CAM	Lubricant	VALVOLINE	Maxlife DEX/MERC ATF 6/1QT	VV3246	bottle	7
CAM	Lubricant	MATADOR	4T Scooter Gear Oil 10W30 Semi SL JASO MB(12*0.8L)	adv 1216	bottle	84
CAM	Lubricant	VALVOLINE	Synpower 5w30 API	894325	bottle	4
CAM	Lubricant	MATADOR	Brake Fluid DOT 4 (30Bot*0.4L)	adv 1201-MAC	bottle	60
CAM	Lubricant	MATADOR	Matador Premium 10W40 SEMI Mas Additive 24*1L	adv 1003	bottle	42
CAM	Lubricant	MATADOR	Matador Premium 10W40 SEMI Mas Additive 4*4L	adv 1002	bottle	12
CAM	Lubricant	MATADOR	Matador 15W40 CI4/SL Mas Additive 24*1L	adv 1013	bottle	104
CAM	Lubricant	MATADOR	Matador All Fleet Premium 15W40 CI4/SL Mas Additive 4*5L	adv 1004	bottle	4
CAM	Lubricant	MATADOR	15W40 CI4 MAS (4*7L)	adv 1192	bottle	8
CAM	Lubricant	MATADOR	Power Steering Fluid (24*1L)	adv 1203	bottle	38
CAM	Lubricant	MATADOR	Matador 4T20W50 SG(Competitive Grade)24*1L	adv 1001	bottle	120
CAM	Lubricant	MATADOR	4T Scooter Gear Oil 10W40 Semi SL JASO MB(12*0.8L)	adv 1215	bottle	60
CAM	Lubricant	MATADOR	Premium 10w30 Semi MAS(4*4L)	adv 1190	bottle	43
CAM	Lubricant	MATADOR	SAE 10w30 CI4 (4*6L)	adv 1198	bottle	19
CAM	Lubricant	VALVOLINE	Valvoline Champ Extra 4T SAE 10W40, API SM/JASO MA2 (24 x 1L)	869084	bottle	24
CAM	Lubricant	VALVOLINE	Premium Protection 10W-30 SN Plus 4/4L	897409	bottle	22
CAM	Lubricant	VALVOLINE	Valvoline Champ Gear Oil Matic 24/120ML	900685	bottle	9
CAM	Lubricant	MATADOR	Matador CVT(4*4L)	adv 1226	bottle	5
CAM	Lubricant	MATADOR	Matador Gear Oil GL5 80W90 (24*1L)	adv 1230	bottle	110
	Lubricant					1242

WIP
04/05/20

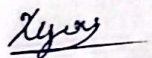
MAC Admin

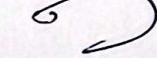
Sale Man

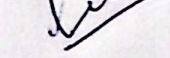
ABOH

ASM


Thandar Oo


Myat Kaung Kyaw


Kyaw Ko Ko Htet


Wai Lin Aung

17.6.25



PRINCESS EXPRESS



ပဲခူး ⇄ ဖြူး ⇄ တောင်ငူ ⇄ နည်းပညာတက္ကသိုလ် ⇄ ရေတာရှည်

အမည်	၇၀၂၂၀၈၄၇၃	ရက်စွဲ	၂၂.၆.၂၀၂၃	အချိန်	၅:၀၀
ခုံအမှတ်	၇	သင့်ငွေ	၇၅၀၀၀/-	ယာဉ်အမှတ်	၆၈.၂၅၀၆၈

ပဲခူးဂိတ်
 နည်းပညာတက္ကသိုလ်ဂိတ်
 တောင်ငူ(ဆေးရုံထောင်)ဂိတ်

09-268250068, 09-775549490
09-4280208806
09-428131562

ပုဂ္ဂိုလ်ရေးအဖွဲ့
 CONFIRM လာထား
 ဂိတ်များ(ပဲခူးဂိတ်)
 PRINCESS EXPRESS
 (တောင်)

စေတနာ့ကော်မီးလျှင်ကံကောင်းပါသည်။

ရန်ကုန်(လှိုင်သာယာ) - ရန်ကုန်(အောင်မင်္ဂလာ) - မော်လမြိုင် - မုဒုံ



အခန်း (၈/၅)၊ အောင်မင်္ဂလာအထူးပြေးဝင်း (ပ) ကွင်း၊ မင်္ဂလာဒုံမြို့နယ်၊ ရန်ကုန်မြို့။
Ph: 09 765116956, 09 790773777

အခန်း (A-3)၊ မြေနီကုန်းကားဝင်း၊ မော်လမြိုင်မြို့။
Ph: 09 965116956, 09 785116956

အမှတ် (၃၃)၊ ကျွန်းရွာလမ်း၊ ချောင်းနှစ်ခွကားဂိတ်အနီး၊ မုဒုံမြို့။
Ph: 09 425368446, 09 696103161

ဖုန်း: ဆက်စစ်၊ ဈေးနှုန်း: confirm ယူထားပါသည်။ အဆင့်မြင့် ခရီးသည် ပို့ဆောင်ရေး
4914
အောင်ဆန်း

စည်းကမ်းချက်များ

အမည် - ဂျီဆောင်းကော်

သွားမည့်ရက်စွဲ - 16.6.25

ခရီးစဉ် - (၄)

ခုံအမှတ် - ၃၀

သင့်ငွေ - 180000

ယာဉ်အမှတ် - ၅၀၀၂

ယာဉ်ထွက်ချိန် - ၇:၀၀၀၀

“ကျောင်းပြီးလက်မှတ် ငွေပြန်မဆမ်းပါ။”

- (၁) ဥပဒေနှင့် မလွတ်ကင်းသော ပစ္စည်းများလုံးဝတင်ခွင့်မပြုပါ။ သယ်ယူလာပါက မိမိတာဝန်သာ ဖြစ်သည်။
- (၂) မိမိနှင့်အတူပါလာသော လက်ဝတ်ရတနာများ၊ ငွေနှင့်အစိုးတန်ပစ္စည်းများမိမိနှင့်အတူထားရှိရမည်။
- (၃) ခရီးသည်တစ်ဦးလျှင် လက်ဆွဲအိတ်တစ်ခုသာ ခွင့်ပြုပါသည်။ တန်ဆာမဆောင်သော ပစ္စည်းများ တာဝန်မယူပါ။
- (၄) ပစ္စည်းပျောက်ဆုံးလျှင် တန်ဆာခေါ်(၅)သဘာပေးလျှင်မိမိမည်။ ရန်သူမျိုးငါးပါး ဖျက်စီးခြင်း ကိုတာဝန်မယူပါ။
- (၅) ယာဉ်ပေါ်တွင် မူးယစ်သောက်စားဆူညံခြင်း လုံးဝခွင့်မပြုပါ။