



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Aung Hsu Myaw	Estimated Date of Travel	3.5.25 8:30 am to 3.5.25 5:00pm	
Position Rank	AGM B4	Total Day	1 day	
BU/BR/DIV, Dept	AGM B4	Destination	MLM BR to AGM B4	
Purpose	Mechanic document, MLM BR to			
Travelling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day				
HR Name				
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
3.5.25 8:30am to 5:00pm	Aung Hsu Myaw (1x15000)	15000		
3.5.25 5:130pm	Travel charges	25000		
	Express charges	27000		
Total Expense (Kyats/USD)		67000		
Cash Advance (Kyats/USD)		0		
Balance Refund/Additional (Kyats/USD)		67000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Aung Myaw	Str. Staff	26.5.25	[Signature]
Approved By Dept Head	U Myint Moe Aung	DH		
Approved By GM/AGM/COO	U Myint Moe Aung	GM		
Acknowledged by related Superior for Job Report				
HR Check & Approved				
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02

14:43
 < ဆသေပိတ်

✓
 လုပ်ဆောင်စေချင်ပါသည်
 -27,000.00 Ks

လုပ်ဆောင်ရက်စွဲ 02/05/2025 12:09:09
 လုပ်ဆောင်သူ ID 01003774020541464252
 လုပ်ဆောင်မှုအမျိုးအစား OnlinePayment ISV MINIAPP
 ကုမ္ပဏီအမည် 810000101 - MANDALAY MIN TRADING AND TRANSPORTATION COMPANY LIM
 စုစုပေါင်းအရက် -27,000.00 Ks
 ဖုန်းနံပါတ်

9:18 AM
 Ko Aye Min Htoon
 last seen recently

May 17

Hi ဆရာ
 Mechanic Transfer Advance
 MLM Branch to ATT BU
 Mechanic Name -Aung Su Kyaw
 Program- AGMDF
 Batch -10
 Carry charges =10000/- (MLM BR to MLM ကားဂိတ်)
 Express charges =27000/- (MLM to Yangon)
 TA=15000/-
 Taxi Charges=25000/- (Yangon Aungmingalar to Tochee Hostel)
 Total Estimate charges= 77000/- ခန့်ထုတ်ယူ ခွင့်ပြုပါဆရာ။
 Effective date 5.5.25 နဲ့ MLM Branch ကနေ ATT BU ကိုပြောင်းလာတာပါ။
 Claim နံရှင်းခွင့်ပြုပါဆရာ။ 9:48 AM ✓

May 19

Myint Moe Aung
 Hi ဆရာ Mechanic Transfer Advance MLM Br...
 Please proceed MMK 77,000. 5:06 PM

May 20

ကျေးဇူးပါဆရာ 9:18 AM ✓

Message



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 26-May-2025

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-05-19	Agriculture Tractor & Truck	Service	Nay Htun Win	Branch support, NYU BR To TGO BR, Customer-RAJAR BAR-BUU, CD6045-14555, Problem Engine can't start. PIC-Nay Htun Win	13:30	မောင်ဇွန်	ATT BU	25,000	25,000	GA Manager Approved	
2	2025-05-03	Agriculture Tractor & Truck	Service	Aung Su Kyaw	Mechanic transfer MLM BR To ATT BU.	17:30	မောင်ဇွန်	တိုးနီ	25,000	25,000	GA Manager Approved	