UMG

OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources

Department Name : Service

Reason for Overtime : To change Arm frame dust seal and to dismount broken track guard bolts

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	23.6.25	Yee Myo Min	9H	5:30PM	7:30PM	2H	3020	This machine are needed to change arm frame dust seal and to dismount broken track guard bolts for ME220XLL# SH02349
2.	23.6.25	Thura Aung	Mechanic	5:30PM	7:30PM	2H	3020	
3.	23.6.25	Pyae Sone Khant	Mechanic	5:30PM	7:30PM	2H	3020	
					Total Hours	6H	9060	
					Total Amount			

Requested by	Approved by	Approved by	Checked by
Sign :			
Name : Thandar Htee	Htet Naing Ko	Aung Thu Win	Moe Thazin
(Requestor)	(DH)	(GM/AGM/COO)	(HR)

05-CHL-HRM-FRM-020-05