





Mon Mon Oo  
online



November 5

မင်္ဂလာပါ အစ်မရှင့်။  
ညှိမလေးက RE BU Service ကပါ။ 2:42 PM ✓✓

UMG  
TRAVEL ADVANCE CLEAR FORM

<b>Cash Advance</b>		Employee Name: Aung Than Kyaw		Estimated Date of Travel: 30.9.24 to 20.10.24	
Position Rank: 3rd GP		Total Day: 1 month		Destination: Myanmar	
PURPOSE: RE BU Service		Purpose: 1MW (Siem Reap) site maintenance & other installation and inspection in Myanmar.			
<b>Location/Period</b>					
Arrival Place: Myanmar		Actual Date & Time of Travel: 30.9.24 to 20.10.24			
Total Day: 1 month		IRI Name: Mon Mon Oo			
IRI Sign: [Signature]		IRI Authorized Person Name: Mon Mon Oo			
<b>Advance Clear</b>					
Actual Date & Time of Travel: 30.9.24 to 20.10.24		Total Day: 1 month		Departure Date & Time: 30.9.24	
Arrival Date & Time: 20.10.24		Date: 30.9.24 to 20.10.24			
Description: TA Charge		CI x 240000 for one month		Total Amount: 240000/-	
one person Aung Than Kyaw					
Total Expense (Kyats/USD): 240000/-		Cash Advance (Kyats/USD): 240000/-			
Balance Refund/Additional (Kyats/USD): -					
<b>Job Report Status</b>					
Prepared By: E Thwe Phyo	Name: Aung Bo Po Co	Position: ADH	Date: 30.10.24	Sign: [Signature]	
Approved By Dept Head: Phyo Phyo	Name: Aung Hein Win	Position: GM	Date: 9.11.24	Sign: [Signature]	
Authorized by related Sequence for Job Report: Aung Bo Po Co	Name: Aung Bo Po Co	Position: HR	Date: 30.10.24	Sign: [Signature]	
IRI Check & Approved: Aung Bo Po Co					
Cash Received: [Blank]					
Remark: [Blank]					

04-CED-CAS-FRM-056-02

PIC - Aung Than Kyaw  
TA clear အတွက် 21.9.2024မှ 20.10.2024ထိ  
1လအတွက်မြိတ် branch နှင့် 1MW site တွင်  
နေခဲ့တဲ့သည့် TA clear အတွက် approve  
လေးလိုချင်လို့ပါရှင့် အစ်မ။

edited 2:44 PM ✓✓



Ei Thwe Phyo

PIC - Aung Than Kyaw TA clear အတွက်...

Approve and pls proceed Sis

2:47 PM

Message





# TRAVELLING REPORT

Date : 22.10.24

Report To	Aung Ro Ro Oo	
Employee Name	Aung Than Pyaw	
Position	STDP	
Department	Service	
Business	PE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.9.24	20.10.24
Total Days	1 month	
Trip Information	1. From Myeik To .....	
	2. From ..... To .....	
	3. From ..... To .....	
Purpose For Travelling	1 MW (U San Maung) gate maintenance & other installation & inspection in Myeik.	
Travel Date	Activities	Remark
	Daily report attached by below.	

Reported by

Sign :

Name : Aung Than Pyaw

Position : STDP

Checked by

Sign :

Name : Aung Ro Ro Oo

Position : ADH

(DH/AGM/GM)

Approved by

Sign :

Name : U Aye Min Hlon

Position :

(COO)

05-CHL-HRM-FRM-064-01

No.	Date	Status	Job Types/Number
1	21.9.24	Attend	Made morning exercise and attended meeting at <u>Myeik branch</u> . Cleaned stock room and checked stock list at <u>Myeik branch</u> .
2	22.9.24	Holiday	Made Morning exercise and attended meeting at <u>Myeik branch</u> . Checked encombi communication and output load at 1MW site.
3	23.9.24	Attend	Made Morning exercise and attended meeting at <u>Myeik branch</u> . Checked the stock list and cleaned the stock room.
4	24.9.24	Attend	Morning exercises, Morning meeting <u>Myeik branch</u> solar panel 32pcs, washed and cleaned, inverter and battery wiring connections checked, battery breaker(1)pcs burnt.
5	25.9.24	Attend	Made morning exercise and attended meeting at <u>Myeik branch</u> . Checked solar cable way, piping and connected inverter and battery at <u>Myeik branch</u> . Measured and cutted earth cable 185m to transfer HO. Delivered earth cable drum 185m to Sin Min station.
6	26.9.24	Attend	Went to 1MW site from <u>Myeik branch</u> . Checked panel room and inverter panel. Resolved inverter common alarm and change ID NO for inverter 10 pcs at 1MW site. 120 ohm installed for communication error in terminal block at No 10 panel.
7	27.9.24	Attend	Checked panel room and inverter panel. Cleaned the panel room and inverter panel. Cleaned air con 2 pcs and washed air filter at 1MW site panel room.
8	28.9.24	Holiday	At the 1MW site, the earth points under the solar plant were painted. Checked panel room and inverter panel. Checked the power output load and wifi connection at 1MW site.
9	29.9.24	Holiday	Checked panel room and inverter panel. Checked encombi panel, encombi communication and the power output load at 1MW site. Checked and counted stock list at 1MW site.
10	30.9.24	Attend	Comeback to <u>Myeik branch</u> from 1Mw site. Went to Customer U San Maung 20Kw site. Went to <u>myeik car station</u> to pick up the items sent from Yangon.
11	1.10.24	Attend	Made morning exercise and attended meeting at <u>Myeik branch</u> . Went to customer <u>U Than Htun Oo</u> site. Installed CT coil for Eastron to breaker and AC cable. Produced needed accessories for Customer U San Maung site from <u>Myeik branch</u> .
12	2.10.24	Attend	Made morning exercise at <u>Myeik branch</u> . Went to customer U Than Htun Oo site and test running 20kw on grid solar system. It was ok. Went to T8 for site servy and look at the rooftop dimensions and where to put the inverter. Installed the battery breaker 2pcs at <u>Myeik branch</u> .
13	3.10.24	Attend	Made morning exercise and attended meeting at <u>Myeik branch</u> . <u>Myeik customer U San Maung</u> is doing site structure. We take the product from the car and send it to the site. Look at the Luck Moon site for the inverter & solar panel and measure the width of the building. Measured the solar output voltage and battery voltage at <u>Myeik branch</u> .

- Standby for 1MW
  - MYK .BR (related jobs).
  - Jobs . Customer - U Than Htun Oo.
  - U San Maung - 20kw .
  - U Toe Ice Factory .
- Lucky Moon -

14	4.10.24	Attend	Made morning exercise and attended meeting at Myeik branch. Bought needed accessories for Customer U San Maung 20kw ongrid site. Went to customer U Toe Gold factory and checked inverter and output load. Checked and measured the battery voltage and solar input voltage at Myeik branch.
15	5.10.24	Attend	Made morning exercise and attended meeting at Myeik branch. Went to Customer U Toe Ice factory .Went to 1MW site from Myeik branch. Checked the panel room and inverter panel and checked the adress No of 10pcs inverter at 1MW site.
16	6.10.24	Holiday	Checked the panel room and inverter panel. Checked the power output load at 1MW site. Changed the adress No 10 pcs of inverter panel at 1MW site.
17	7.10.24	Attend	Checked the panel room and inverter panel. Cleaned the panel room and inverter panel and solar cable trunking. Checked the power output load at 1MW site.
18	8.10.24	Attend	Checked the panel room and inverter panel. Checked and counted stock list at 1MW site. Checked the power output load at 1MW site.
19	9.10.24	Attend	Checked the panel room and inverter panel. Checked the encombi communication cable at 1MW site. Checked the power output load at 1MW site.
20	10.10.24	Attend	Checked the panel room and inverter panel. Checked the encombi communication cable at 1MW site. Checked the power output load at 1MW site. Checked the Adree No of 10pcs inverter at 1MW site.
21	11.10.24	Attend	Checked the panel room and inverter panel. Checked the encombi communication cable at 1MW site. Checked the power output load at 1MW site. Checked the Adree No of 10pcs inverter at 1MW site. Garbage and wood piles were cleared at solar plant place.
22	12.10.24	Attend	Checked the panel room and inverter panel. Checked the encombi communication cable at 1MW site. Checked the power output load at 1MW site. Checked the Adree No of 10pcs inverter at 1MW site. Comeback to Myeik branch from 1MW site.
23	13.10.24	Holiday	Checked the stock list at Myeik branch. Went to <u>Lucky Moon site</u> and meet customer to say for structure design.
24	14.10.24	Attend	Made morning exercise, 5s and attended meeting at Myeik branch. Pecked out and delivered Matador lectro 570W solar panel 20pcs to Customer U San Maung site. Went to Lucky Moon site.
25	15.10.24	Attend	Made morning exercise and attended meeting at Myeik branch. Went to Customer U San Maung site. Installed L feet and rail road for solar panel 20pcs at U San Maung site.
26	16.10.24	Holiday	Wen to customer U San Maung site. Installed rail roads and Matador Lectro 570W solar 20pcs at customer U San Maung site.
27	17.10.24	Holiday	Cutted and peacked out solar cable red and black 100m for customer U San Maung site.
28	18.10.24	Holiday	Installed cable trunking, solar cable breaker to inverter, CT 3pcs and AC cable meter to AC breaker. Installed 10mm cable and piping for earthing system at Customer U San Maung site.
29	19.10.24	Holiday	nstalled solar cable, Rs 485 communication cable inverter to meter. Installed earthing system, solar cable and piping at 20KW site.

30	20.10.24	Holiday	Installed MC4 connector 8 pcs and joined MC4 solar for two trings.AC cable joined load breaker and testing load at Customer U San Maung site and covered the trunking.
----	----------	---------	--