



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : OT down due to loading at the Tiger Plastic .

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	2.9.2024	Win Kyaw		5:00PM	7:30PM	2.5	3000	
2	2.9.2024	Win Htut Aung		5:00PM	7:30PM	2.5	3000	
3	2.9.2024	Khin Maung Htwe		5:00PM	7:30PM	2.5	3000	
Total Hours						7.5	9,000	
Total Amount								

Prepared By Phway Yu Mon Knowledge By Aung Ko Ko Oo Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yu Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : OT down due to inspection Ko Thukha Aung 12kw (South Oakala).

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	11.9.2024	Kyaw Swar Myint		5:00PM	8:00PM	3	3600	
2	11.9.2024	Maung Maung		5:00PM	8:00PM	3	3600	
3	11.9.2024	Myo Thandar Kyaw		5:00PM	8:00PM	3	3600	
Total Hours						9	10,800	
Total Amount								

Prepared By Phway Yu Mon Knowledge By Aung Ko Ko Oo Approved By Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yu Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM



BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime :OT down due to inspection Ma May Thin (10kW all in one) South Okkalapa.

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	11.9.2024	Chit Ko Ko Min		5:00PM	8:00PM	3	3600	
2	11.9.2024	Kyaw Naing Soe		5:00PM	8:00PM	3	3600	
3	11.9.2024	Ywet Nu Wai		5:00PM	8:00PM	3	3600	
						Total Hours	9	
						Total Amount	10,800	

Prepared By

Knownledged By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime :OT down due to installation at Tiger Plastic .

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	12.9.2024	Khin Maung Htwe		5:00PM	8:00PM	3	3600	
2	12.9.2024	Win Htut Aung		5:00PM	8:00PM	3	3600	
3	12.9.2024	Aung Phyo Thu		5:00PM	8:00PM	3	3600	
4	12.9.2024	Win Kyaw		5:00PM	8:00PM	3	3600	
						Total Hours	12	
						Total Amount	14,400	

Prepared By

Knownledged By

Approved By

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime :OT down due to test run for new inverter at Tiger Plastic .

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	14.9.2024	Khin Maung Htwe		9:30AM	6:00PM	7.5	9000	
2	14.9.2024	Win Htut Aung		9:30AM	6:00PM	7.5	9000	
Total Hours						15	18,000	
Total Amount								

Prepared By

Knowledgeled By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime :OT down due to inspection 6KW inverter at Customer U Sein Win .

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	17.9.2024	Kyaw Swar Myint		5:00PM	9:00PM	4	4800	
2	17.9.2024	Ywet Nu Wai		5:00PM	9:00PM	4	4800	
Total Hours						8	9,600	
Total Amount								

Prepared By

Name: Phway Yu Mon

Knowledgeled By

Name: Aung Ko Ko Oo

Approved By

Name: Phyo Thu

Check By HR

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

JMG
Div Name
Department
Reason for

BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime : OT down due to inspection at YKKO (Sayar San).

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	17.9.2024	Chit Ko Ko Min		5:00PM	8:30PM	3.5	4200	
2	17.9.2024	Aung Phyoe Thu		5:00PM	8:30PM	3.5	4200	
Total Hours						7	8,400	
Total Amount								

Prepared By

Knownledged By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyoe Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
Department : Service

Reason for Overtime : OT down due to inspection at U Sein Win (Pabedan Tsp).

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	19.9.2024	Chit Ko Ko Min		5:00PM	9:00PM	3.5	4200	
2	19.9.2024	Maung Maung		5:00PM	9:00PM	3.5	4200	
3	19.9.2024	Kyaw Swar Myint		5:00PM	9:00PM	3.5	4200	
Total Hours						10.5	12,600	
Total Amount								

Prepared By

Name: Phway Yu Mon

Knownledged By

Name: Aung Ko Ko Oo

Approved By

Name: Phyoe Thu

Check By HR

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service

Reason for Overtime : OT down due to loading at the Tiger Plastic .


No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	22.9.2024	Win Htut Aung		8:00AM	6:00PM	9	10800	
Total Hours						9	10,800	
Total Amount							10,800	

Prepared By


Knownledged By

Approved By
(GM/AGM/COO)

Check By HR


 Name: Phway Yu Mon


 Name: Aung Ko Ko Oo


 Name: Phyo Thu


 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service

Reason for Overtime : OT down due to battery inspection at U Khin Maung Ohm(Pouktawwa) .

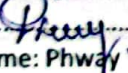
No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	28.9.2024	Ywet Nu Wai		2:00PM	5:00PM	3	3600	
Total Hours						3	3,600	
Total Amount							3,600	

Prepared By

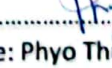
Knownledged By

Approved By

Check By HR


 Name: Phway Yu Mon


 Name: Aung Ko Ko Oo


 Name: Phyo Thu


 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime :OT down due to solar system installation at Ko Bo Bo Min Thu
 (South Dagon) and inspection at U Khin Maung Ohm (pouktawwa)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	28.9.2024	Ko Chit Ko Ko Min		8:00AM	5:00PM	7	8400	
						Total Hours	7	
						Total Amount	8,400	

Prepared By Phway Yu Mon Knowledgeged By Aung Ko Ko Oo Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yu Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime :OT down due to solar system installation at Ko Bo Bo Min Thu
 (South Dagon).

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	28.9.2024	Kyaw Swar Myint		8:00AM	2:00PM	5.5	6600	
2	28.9.2024	Maung Maung		8:00AM	2:00PM	5.5	6600	
3	28.9.2024	Win Kyaw		8:00AM	2:00PM	5.5	6600	
						Total Hours	16.5	
						Total Amount	19,800	

Prepared By Phway Yu Mon Knowledgeged By Aung Ko Ko Oo Approved By Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yu Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04

	Name	Time		Hours	Amount	Total Hrs	Total Amt	Reasons
		From	To					
2.9.2024	Win Kyaw	5:00PM	7:30PM	2.5	3000	7.5	9000	OT down due to loading at the Tiger Plastic .
2.9.2024	Win Htut Aung	5:00PM	7:30PM	2.5	3000			
2.9.2024	Khin Maung Htwe	5:00PM	7:30PM	2.5	3000			
11.9.2024	Kyaw Swar Myint	5:00PM	8:00PM	3	3600	9	10800	OT down due to inspection Ko Thukha Aung 12kw (South Oakala).
11.9.2024	Maung Maung	5:00PM	8:00PM	3	3600			
11.9.2024	Myo Thandar Kyaw	5:00PM	8:00PM	3	3600			
11.9.2024	Chit Ko Ko Min	5:00PM	8:00PM	3	3600	9	10800	OT down due to inspection Ma May Thin (10kW all in one) South Okkalapa.
11.9.2024	Kyaw Naing Soe	5:00PM	8:00PM	3	3600			
11.9.2024	Ywet Nu Wai	5:00PM	8:00PM	3	3600			
12.9.2024	Khin Maung Htwe	5:00PM	8:00PM	3	3600	12	14400	OT down due to installation at Tiger Plastic .
12.9.2024	Win Htut Aung	5:00PM	8:00PM	3	3600			
12.9.2024	Aung Phyo Thu	5:00PM	8:00PM	3	3600			
12.9.2024	Win Kyaw	5:00PM	8:00PM	3	3600			
14.9.2024	Khin Maung Htwe	9:30AM	6:00PM	7.5	9000	15	18000	OT down due to test run for new inverter at Tiger Plastic .
14.9.2024	Win Htut Aung	9:30AM	6:00PM	7.5	9000			
17.9.2024	Kyaw Swar Myint	5:00PM	9:00PM	4	4800	8	9600	OT down due to inspection 6KW inverter at Customer U Sein Win .
17.9.2024	Ywet Nu Wai	5:00PM	9:00PM	4	4800			
17.9.2024	Chit Ko Ko Min	5:00PM	8:30PM	3.5	4200	7	8400	OT down due to inspection at YKKO (Sayar San).
17.9.2024	Aung Phyo Thu	5:00PM	8:30PM	3.5	4200			
19.9.2024	Chit Ko Ko Min	5:00PM	9:00PM	3.5	4200	10.5	12600	OT down due to inspection at U Sein Win (Pabedan Tsp) .
19.9.2024	Maung Maung	5:00PM	9:00PM	3.5	4200			
19.9.2024	Kyaw Swar Myint	5:00PM	9:00PM	3.5	4200			
22.9.2024	Win Htut Aung	8:00AM	6:00PM	9	10800	9	10800	OT down due to loading at the Tiger Plastic .
28.9.2024	Ywet Nu Wai	2:00PM	5:00PM	3	3600	3	3600	OT down due to battery inspection at U Khin Maung Ohm(Pouktawwa) .
28.9.2024	Ko Chit Ko Ko Min	8:00AM	5:00PM	7	8400	7	8400	OT down due to solar system installation at Ko Bo Bo Min Thu(South Dagon) .
28.9.2024	Kyaw Swar Myint	8:00AM	2:00PM	5.5	6600	16.5	19800	OT down due to solar system installation at Ko Bo Bo Min Thu(South Dagon) .
28.9.2024	Maung Maung	8:00AM	2:00PM	5.5	6600			
28.9.2024	Win Kyaw	8:00AM	2:00PM	5.5	6600			
Total						113.5	136200	