



OVERTIME REQUEST FORM

BU/RR Div Name : PG BU
 Department : Rental Department
 Reason for Overtime : Regular service, Return inspection and PDI inspection

No	Date	Name	Position level	Time		Hours	Amount	Remark
				From	To			
1	22.06.2025	Phye Phyo Kyaw	Service Man	8:00 AM	2:30 PM	6.0	9060 ✓	Model - VP370 Sr - 2012651922 Volvo Customer - Myanmar Sing Young Regular Service and Radiator washes cleaning
2		Ar Kar Kyaw	Operator	8:00 AM	2:30 PM	6.0	9060 ✓	
3		Aung Aung	Operator	8:00 AM	2:30 PM	6.0	9060 ✓	
				Total Hours		18.0	27180 ✓	
				Total Amount				

Requested by
 Sign
 Name Ei Mon Zaw
 (Requestor)

Approved by

 Aung Aung Oo
 (DSE)

Approved by

 Soe Htet Aun
 (GM/AGM/COO)

Checked by

 Phyo Wai Nyein
 (HR)

05-CHI-HRM-FRM-020-05