




| Machinery and Consumable Business Unit | | | | | | | |
|--|--------------------|---------|-----|-----|-----|---------|---|
| Cash Expenses Budget - (Oct-2024) | | | | | | | |
| Department Name: BTC | | | | | | | |
| No | Descriptions | Week | | | | Total | Detail Information |
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | Car fuel Charges | 860,000 | | | | 860,000 | for 2F/4863 , 6H/4134 ,4G/3290 ,2F/8336 |
| 2 | Car Repair Charges | 100,000 | | | | 100,000 | for 2F/4863 , 6H/4134 ,4G/3290 ,2F/8336 (Logo & small maintain) |
| Total | | 960,000 | | | | 960,000 | |

Requested By: 
 Mipri Mipri Agung Dewin
 (Department PIC)

Acknowledged By: 
 Min Thu 30.10.24
 (Department Head)

Acknowledged By: 
 (FNA Head)

Approved By: 
 (GM)

| Machinery and Consumable Business Unit | | | | | | | |
|--|---------------------------------|---------|-----|-----|-----|---------|--------------------|
| Cash Expenses Budget - (Nov'24) | | | | | | | |
| Dept Name: Finance and Account | | | | | | | |
| No | Descriptions | Week | | | | Total | Detail Information |
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | SSP FOR DH LAPTOP 1PC | 300,000 | | | | 300,000 | |
| 2 | For Audit Entertainment charges | 60,000 | | | | 60,000 | |
| Total Expenses | | 360,000 | - | - | - | 360,000 | |

Requested By:


E I SHWE SIN
Account

Checked By;


PYAE PHYO ZIN
(Department Head)

Approved By;


Seint Seint Thu
(AGM)



Date:28-Oct-24

| Machinery and Consumable Business Unit | | | | | | | |
|--|--------------------|---------|-----|-----|-----|---------|--------------------|
| Cash Expenses Budget - (Nov-2024) | | | | | | | |
| Department Name: BTB | | | | | | | |
| No | Descriptions | Week | | | | Total | Detail Information |
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | Car Fuel Charges | 440,000 | | | | 440,000 | 6F-2145,6F-2147 |
| 2 | Car repair charges | 150,000 | | | | 150,000 | 6F/2145,6F-2147 |
| Total | | 590,000 | | | - | 590,000 | |

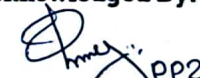
Requested By:

(Department PIC)


Acknowledged By:

(Department Head)


Acknowledged By:


(FNA Head) PP2

Approved By


(GM)

Machinery and Consumable Business Unit

Cash Expenses Budget - (Nov '2024)

Department Name: Administration

| No | Descriptions | Week | | | | Total (MMK) | Total (USD) | Detail Information |
|-----------------------|--------------------------------------|---------|--------|--|--|------------------|-------------|--|
| | | 1st | 2nd | | | | | |
| 1 | Car Fuel Expenses | 200,000 | | | | 200,000 | | For 4D/8341 car fuel advance |
| 2 | Car license | 200,000 | | | | 200,000 | | For 2F/4863 color change ✓ |
| 3 | Cycle license | 100,000 | | | | 100,000 | | 55W 33719 cycle license extension |
| 4 | Car Repair | 50,000 | | | | 50,000 | | For 2E/8480 and 4D/8341 |
| 5 | Daily Wages for Securities | 350,000 | | | | 350,000 | | For security 5 Man |
| 6 | Miscellaneous Expenses | 100,000 | 50,000 | | | 150,000 | | General office use for Nov'24 |
| 7 | Office Repair | 400,000 | | | | 400,000 | | Office repair for Nov'24 |
| 8 | MAC BU SSB Charges for All Employees | 800,000 | | | | 800,000 | | Oct'24 SSB charges |
| 9 | Electricity Expenses | 500,000 | | | | 500,000 | | For Oct'24 Meter bill charges |
| 10 | Employee Welfare for Nov '24 | 45,000 | | | | 45,000 | | For EOM Award & No Leave No Late Award (3Persons = 10000Ks Per 1Person)for Nov '24 |
| 12 | HDMI Switch , Exchanger and adapter | 350,000 | | | | 350,000 | | For CCTV Gate and Office Monitor view |
| 13 | Birthday Cake Buying Charges | 50,000 | 50,000 | | | 100,000 | | For Nov'24 Born |
| 14 | Dog pets for Nov'24 | 90,000 | | | | 90,000 | | For Nov'24 Born |
| 15 | Car Fuel Expenses | 220,000 | | | | 220,000 | | For 2E/8480 car fuel advance |
| Total Expenses | | | | | | 3,555,000 | | |

ထပ်စား၍ : ထုတ်ဖော်ချက်များ ပြန်လည် ရေးသားပါ။

Requested By:
(Department PIC)
Aung Thiha Myo



Acknowledged
(Department)
Swe Swe Win



Acknowledged
(Department)
Pyae Phyo Zin



Approved By
(AGM)
Seint Seint Thu



| Machinery and Consumable Business Unit | | | | | | | |
|--|---|------|-----|---------|-----|---------|-------------------------|
| Cash Expenses Budget - (Nov'2024) | | | | | | | |
| Department Name: National Sales Department | | | | | | | |
| No | Descriptions | Week | | | | Total | Detail Information |
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | Employee Travelling Expenses-Local Trip | | | 600,000 | | 600,000 | AGM, OM, NSM & ASM Trip |
| Total Expenses | | - | - | 600,000 | - | 600,000 | |

Requested By:



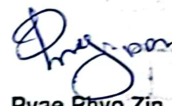
Mi Mi Zin
(Department PIC)

Checked By:

*With Telegram
Approve*

Aung Ko Latt
(DH)

Acknowledged By:



Pyae Phyo Zin
(FNA Head)

Approved By



Seint Seint Thu
(AGM)

Nov'24 Trip Advance Expencc For National Sales Team

| Nov'24 Trip Advance Expencc For National Sales Team | | | | | | | | | |
|---|-----------------------------|--------------------------------|------|-----|-----|--------|---------|---------|-----------------|
| | Descriptions | Trip Date | Trip | Qty | Day | Amount | Total | G-Total | PIC |
| 1 | Daily Allowance | 17.11.2024 ~23.11.2024 4 | HPN | 1 | 7 | 15,000 | 105,000 | 130,000 | W. Tin Aung |
| | Express Charges | | | 1 | 2 | 5,000 | 10,000 | | |
| | Taxi Charges | | | | | | | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 7,500 | 15,000 | | |
| 2 | Daily Allowance | 17.11.2024 ~23.11.2024 4 | MGW | 1 | 8 | 15,000 | 120,000 | 230,000 | Zwe Thingyan |
| | Express Charges | | | 1 | 2 | 30,000 | 60,000 | | |
| | Taxi Charges | | | 1 | 1 | 20,000 | 20,000 | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 15,000 | 30,000 | | |
| 3 | Daily Allowance | 24.11.2024 ~30.11.2024 4 | PTN | 1 | 8 | 15,000 | 120,000 | 240,000 | Soe Pyae Bo |
| | Express Charges | | | 1 | 2 | 30,000 | 60,000 | | |
| | Taxi Charges | | | 1 | 2 | 20,000 | 40,000 | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 10,000 | 20,000 | | |
| Total | | | | | | | | 600,000 | |

← NS NS Groups
5 members

Pinned Message
Travelling Allowance Policy Update

Nov'24 Trip Advance Expense For National Sales Team

| No | Descriptions | Trip Date | Trip | Qty | Day | Amount | Total | G Total | PIC |
|-------|-----------------------------|-----------------------|------|-----|-----|--------|---------|---------|--------------|
| 1 | Daily Allowance | 17.11.2024-23.11.2024 | HPN | 1 | 7 | 15,000 | 105,000 | 130,000 | Wai Lin Aung |
| | Express Charges | | | 1 | 2 | 5,000 | 10,000 | | |
| | Taxi Charges | | | | | | | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 7,500 | 15,000 | | |
| 2 | Daily Allowance | 17.11.2024-23.11.2024 | MGW | 1 | 8 | 15,000 | 120,000 | 230,000 | Zee Thungyan |
| | Express Charges | | | 1 | 2 | 30,000 | 60,000 | | |
| | Taxi Charges | | | 1 | 1 | 20,000 | 20,000 | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 15,000 | 30,000 | | |
| 3 | Daily Allowance | 24.11.2024-30.11.2024 | PTN | 1 | 8 | 15,000 | 120,000 | 240,000 | Soe Pyae So |
| | Express Charges | | | 1 | 2 | 30,000 | 60,000 | | |
| | Taxi Charges | | | 1 | 2 | 20,000 | 40,000 | | |
| | Miscellaneous(Hotel, Other) | | | 1 | 2 | 10,000 | 20,000 | | |
| Total | | | | | | | | 600,000 | |

Dear KAKL, Please approve for NS budget (Nov'24) 10:50 AM ✓✓

Machinery and Consumable Business Unit

Cash Expenses Budget - (Nov2024)

Department Name: National Sales Department

| No | Descriptions | Week | | | | Total | Detail Information |
|----------------|---|------|-----|---------|-----|---------|-------------------------|
| | | 1st | 2nd | 3rd | 4th | | |
| 1 | Employee Travelling Expenses-Local Trip | | | 600,000 | | 600,000 | AGM, OM, NSM & ASM Trip |
| Total Expenses | | - | - | 600,000 | - | 600,000 | |

Requested By: Mi Mi Zin (Department PIC) Checked By: Aung Ko Latt (DM) Acknowledged By: Pyae Pyae Zin (FNA Head) Approved By: Soe Pyae So (ACM)

10:50 AM ✓✓

@Aung Ko Latt 10:51 AM ✓✓

UAKL admin

Mi Mi Zin Photo

Ok plus proceed 12:33 PM

Message



Montly Budget Request Form

Department Name- MDY B2C Department

Month- November'2024

| No | Description | Total Amount | Remark |
|---------------------|--|----------------|-----------------------|
| | | Kyats | |
| 1 | Fuel Charges for Ko Nyan Win Phyo | 150,000 | 4H-9692 |
| 2 | Office Motorcycle Fuel Charges for Saleman-HLW & AKP | 60,000 | 78W/52601 & 55W/33719 |
| 3 | Toll Gate Charges | 5,000 | Estimate |
| 4 | Stationary charges | 20,000 | Estimate |
| 5 | Trasportation charges | 10,000 | Estimate |
| 6 | Office Supply | 50,000 | General use |
| | | | |
| | | | |
| | | | |
| | | | |
| Total Amount | | 295,000 | |

Request By

Admin

Mi Mi Zin

Check By

DH

Nyan Win Phyo

Acknowledge By-

NSM

Aung Ko Latt

With Telgam
Approve

Acknowledge By-

F& Acc

Pyae Phyo Zin

Approved By GM

GM/AGM

Saint Seint Thu



MAC MDY B2C Team

6 members



| No | Part No | Description | Qty | Unit | Remark |
|----|----------|--------------------------------|-----|------|---------------------|
| 1 | AKP 1274 | AKP 1274 (AKP 1274) (AKP 1274) | 100 | EA | AKP 1274 (AKP 1274) |
| 2 | AKP 1274 | AKP 1274 (AKP 1274) (AKP 1274) | 20 | EA | AKP 1274 (AKP 1274) |

PO-043

9:30 AM ✓✓



Department Name- MDY B2C Department

Month- November 2024

| No | Description | Total Amount | | Remark |
|--------------|--|--------------|---------|-----------------------|
| | | | Kyats | |
| 1 | Fuel Charges for Ko Nyan Win Phyo | | 150,000 | 44-9692 |
| 2 | Office Motorcycle Fuel Charges for Saleman-HLW & AKP | | 60,000 | 75W/52801 & 55W/13713 |
| 3 | Toll Gate Charges | | 5,000 | Estimate |
| 4 | Stationary charges | | 20,000 | Estimate |
| 5 | Transportation charges | | 10,000 | Estimate |
| 6 | Office Supply | | 50,000 | General use |
| Total Amount | | | 295,000 | |

Request By Check By Acknowledge By Acknowledge By Approved By GM

Dear KAKL, Please approve for MDY B2C Budget (Nov'24)

10:51 AM ✓✓



Mi Mi Zin

Dear KAKL, Please approve for MDY...

@Aung Ko Latt

10:51 AM ✓✓

UAKL



Mi Mi Zin

Dear KAKL, Please approve for...

Ok pls proceed

12:32 PM



Message




| Machinery and Consumable Business Unit | | | | | | | | |
|--|---|--------------------|-------------------|-------------------|-------------------|--------------------|---|---|
| Cash Expenses Budget - (NOV '2024) | | | | | | | | |
| Department Name: Logistics | | | | | | | | |
| No | Descriptions | Week | | | | Total | Detail Information | Remarks |
| | | 1st | 2nd | 3rd | 4th | | | |
| 1 | Car Fuel Expenses | 860,000 | | | | 860,000 | 6J/6375, 5G/5582, 9E/8867, 3D/4398 | |
| 2 | Employee Overtime Charges | 200,000 | | | | 200,000 | Delivery and container unloading | |
| 3 | Custom Duty ,Import License & Clearance Charges(Transportation charges) | 100,000,000 | 75,000,000 | 50,000,000 | 25,000,000 | 250,000,000 | Volvo Oil, PO 078,102 Volvo. Po 087,089 Valvoline, Po 088,093 Valvoline, Po 070,071,072 Matador (Malaysia), PO 123 (VOLVO)., Po 100,101 (Matador) and New Shipment. | All Border Shipment (1 x 20 ft/25000000). |
| 4 | Labour Cost for Unloading | 204,000 | 153,000 | 102,000 | 51,000 | 510,000 | Volvo Oil, PO 078,102 Volvo. Po 087,089 Valvoline, Po 088,093 Valvoline, Po 070,071,072 Matador (Malaysia), PO 123 (VOLVO)., Po 100,101 (Matador) and New Shipment. | |
| 5 | Warehouse other charges | 500,000 | | | | 500,000 | Estimate charges(Plastics charges) | |
| 6 | Car Repair | 20,000 | | | | 20,000 | 3D/4398, 5G/5582 (prepare for car wheel and tyre). | |
| Total Expenses | | 101,784,000 | 75,153,000 | 50,102,000 | 25,051,000 | 252,090,000 | | |

Requested By:

 (Department PIC)

Acknowledged By:

 (Department Head)

Acknowledged By:

 (FNA Head)

Approved By

 (GM)

| Machinery and Consumable Business Unit | | | | | | | |
|--|--|-----------|-----|-----|-----|-------------------|--------------------|
| Cash Expenses Budget - (Nov'24) (28.10.2024) | | | | | | | |
| Dept Name: Trade Marketing | | | | | | | |
| No | Descriptions (Nov' 24) | Week | | | | Total | Detail Information |
| | | 1st | 2nd | 3rd | 4th | | |
| Valvoline Budget | | | | | | | |
| 1 | Signboard Installation Charges- Tet Nay Win,Myat Family | 1,200,000 | | | | 1,200,000 | |
| 2 | Signboard Repair (One Star,Top Gear) | 300,000 | | | | 300,000 | |
| 3 | Valvoline Customer Request Vinyl | 200,000 | | | | 200,000 | |
| 4 | Valvoline PP Board For Ko Thant Zin | 200,000 | | | | 200,000 | |
| 5 | Valvoline Contract Customer present | 8,000,000 | | | | 8,000,000 | |
| 6 | Valvoline Calendar | 1,260,000 | | | | 1,260,000 | |
| Matador Budget | | | | | | | |
| 7 | Signboard Installation Charges-Shwe Kyi Tha | 600,000 | | | | 600,000 | |
| 8 | Matador Customer Request Vinyl | 100,000 | | | | 100,000 | |
| 9 | Matador Signboard -Dana Tun (MDY BTC) x2pcs (Size -15'x6') | 1,200,000 | | | | 1,200,000 | |
| Total Expenses (Nov'24) | | | | | | 13,060,000 | |


| | |
|------------------|------------|
| Valvoline Budget | 11,160,000 |
| Matador Budget | 1,900,000 |

Requested By:



(Department PIC)
Zin Marn Htein Linn

Checked By:



(DH)
Pyae Sone Hein

Acknowledged By:



F&A
Pyae Phyo Zin

Approved By:



(AGM)
Seint Seint Thu

၂၀၂၄ ခု ခုနှစ် ၁၀/၂၅
၂၀၂၄

Monthly Cash Budget Request -NOV'24
 BU: MAC BU

| OPEX | Description | BTB | BTC | HR | MKT | NS | MDY (BTC) | LOG | F&A | Total Budget (MMK) | Budget (USD) | Remark | |
|---|---|---------|---------|---------|------------|----|-----------|---------|---------|--------------------|--------------|--------|---|
| 62010001 Admin - Advertising Expenses | Valvoline Customer Request Vinyl Signboard Installation Charges- Tet Nay Win, Myat Family/Signboard Repair (One Star, Top Gear)/Valvoline PP Board For Ko Thant Zin/Valvoline Contract Customer present/Valvoline Calendar/Signboard Installation Charges-Shwe Kyi Tha/Matador Customer Request Vinyl /Matador Signboard -Dana Tun (MDY BTC) x2pcs (Size -15'x6') | | | | 13,060,000 | | | | | | 13,060,000 | | Valvoline Contract Customer Present 8,000,000 |
| 62010002 Admin - Audit Fees | | | | | | | | | | - | | | |
| 62010003 Admin - Bank Charges | | | | | | | | | | - | | | |
| 62010005 Admin - Car Fuel Expenses | Fuel Charges for 4H-9692 /Motorcycle Fuel Charges for Saleman-HLW & AKP 78W/52601 & 55W/33719/6J/6375, 5G/5582, 9E/8867, 3D/4398/4D/8341/ For 2E/8480, for 2F/4863 , 6H/4134 , 4G/3290 , 2F/8336/6F-2145, 6F-2147 | 440,000 | 860,000 | 420,000 | | | 210,000 | 860,000 | | 2,790,000 | | | |
| 62010006 Admin - Car Licence Charges | For 2F/4863 color change /55W 33719 cycle license | | | 300,000 | | | | | | 300,000 | | | |
| 62010007 Admin - Car Repair & Maintenance Charges | 3D/4398, 5G/5582 (prepare for car wheel and tyre).For 2E/8480 and 4D/8341, for 2F/4863 , 6H/4134 , 4G/3290 , 2F/8336 (small maintain)/6F/2145, 6F-2147 | 150,000 | 100,000 | 50,000 | | | | 20,000 | | 320,000 | | | |
| 62010009 Admin - Computer & Copier Repair Charges | SSP FOR DH LAPTOP 1PC | | | | | | | | 300,000 | 300,000 | | | |
| 62010014 Admin - Electricity Expenses | For Oct'24 Meter bill charges | | | 500,000 | | | | | | 500,000 | | | |
| 62010016 Admin - Employee Overtime Charges | Delivery and container unloading. Daily Wages for Securities/For security 5 Man | | | 350,000 | | | | 200,000 | | 550,000 | | | |

Monthly Cash Budget Request -NOV'24
 BU: MAC BU

| OPEX | Description | BTB | BTC | HR | MKT | NS | MDY (BTC) | LOG | F&A | Total Budget (MMK) | Budget (USD) | Remark |
|--|--|----------------|----------------|------------------|-------------------|----------------|----------------|------------------|----------------|--------------------|--------------|--------|
| 62010021 Admin - Employee Travelling Expenses - Local Trip | Toll Gate Charges/AGM,OM, NSM & ASM Trip | | | | | 600,000 | 5,000 | | | 605,000 | | |
| 62010024 Admin - Employee Welfare Expenses | For EOM Award & No Leave No Late Award (3Persons = 10000Ks Per 1Person)for Nov '24/For DH Ko Soe Pyae Bo Birthday/Birthday Cake Buying Charges | | | 145,000 | | | | | | 145,000 | | |
| 62010025 Admin - Entertainment Expenses | For Audit Entertainment charges | | | | | | | | 60,000 | 60,000 | | |
| 62010027 Admin - Miscellaneous Expenses | Miscellaneous Expenses/Dog pets for Nov'24 | | | 240,000 | | | | | | 240,000 | | |
| 62010029 Admin - Office Repair & Maintenance Charges | Office repair for Nov'24/For CCTV Gate and Office Monitor view | | | 750,000 | | | | | | 750,000 | | |
| 62010030 Admin - Office Supplies Expenses | General use | | | | | | 50,000 | | | 50,000 | | |
| 62010031 Admin - Printing and Stationery | Stationary charges | | | | | | 20,000 | | | 20,000 | | |
| 62010051 Admin - Employee Transportation & Ferry Charges | Transportation charges | | | | | | 10,000 | | | 10,000 | | |
| 62010054 Admin - Employee SSB Expenses | Oct'24 SSB charges | | | 800,000 | | | | | | 800,000 | | |
| COGS | | | | | | | | | | - | | |
| 51020046COGS - Spare Parts | Volvo Oil, PO 078,102 Volvo. Po 087,089 Valvoline, Po 088,093 Valvoline Po 070,071,072 | | | | | | | 1,010,000 | | 1,010,000 | | |
| COGS Transportation Charges-Spare Parts | | | | | | | | | | - | | |
| Total Amount | | 590,000 | 960,000 | 3,555,000 | 13,060,000 | 600,000 | 235,000 | 2,090,000 | 360,000 | 21,510,000 | - | |

Prepared By



EI SHWE SIN
 Finance & Account

Checked By



PYAE PHYOE ZIN(DH)
 Finance & Account

Approved By



SEINT SEINT THU
 AGM

Approved By

AYE MIN HTUN
 VICE CHAIRMAN