



## GENERAL EXPENSE CLAIM FORM

**Company Name** : Winning Way

**Department Name** : Sales & Marketing

No.	Date	Name	Description	Amount	Remark
1	4.12.2024	Zin Zin Oo	Birthday cake for delaer U Tin Myo Nyunt (Mother Home Solar)	38,000/-	
<b>Total Amount</b>				38,000/-	

**Requested by**

**Approved by**

**Checked by**

**Approved by**

**Approved by**

**Sign :**



**Name :** Zin Zin Oo  
(Requester)

Aung Myat Thu  
(Department Head)

Nway Nway  
(Related FNA/Corp FNA)

Phyo Thu  
(OM/AGM/GM)

Zaw Min Myat  
(ACOO/COO/MD/VCM)

02-REN-FNA-FRM-002-01