



## TRAVEL ADVANCE CLEAR FORM

### Cash Advance

Employee Name	SY2	Estimated Date of Travel	28.4.25
Position Rank	2C	Total Day	1D
Unit/BR/DIV. Dept	NLP/Bogo	Destination	Overseas
Purpose			

### Travelling Permit

Arrival Place			
Actual Date & Time of Travel			
Total Day			
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

### Advance Clear

Actual Date & Time of Travel	Description	Total Day	Total Amount	
Departure Date & Time		Arrival Date & Time	Kyats	USD
28.4.25	SY2 -> 1D 15000		15000	
	NLP 15712510410136			
	U 2ave Min Heat			
	Zor-350 LCH-5G			
	Shuangyin			
Total Expense (Kyats/USD)			15000	
Cash Advance (Kyats/USD)				
Balance Refund/Additional (Kyats/USD)				

Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Soi Yur Zor	Service		
Approved By Dept Head	Moung Moung	CS.H2	19.5.25	
Approved By GM/AGM/COO	Kyow Ka" Hted	ABOH	2.6.2025	
Acknowledged by related Superior for Job Report				
HR Check & Approved	Aye Aye Mom	HR	11	
Cash Received	Aye Aye Mom	Cashier	11	
Remark				