



TRAVEL ADVANCE CLEAR FORM

Cash Advance		Ang Mye Win		
Employee Name	Ang Mye Win	Estimated Date of Travel	5.3.25 to 11.3.25	
Position Rank	SIPO, SIOP	Total Day	7 days	
HR/HR/COV Dept	PE Service	Destination		
Purpose: to kW Solar System installation on Dagon - Daw Garden Co				
Travelling Permit				
Arrival Place	Pyawbwe			
Actual Date & Time of Travel	5.3.25 to 11.3.25			
Total Day	7 days			
HR Name	Thant Thant Win			
HR Sign	Attached by below			
BCR Authorized Person Name	Ang Mye Win			
BCR Authorized Person	Attached by below			
Advance Clear				
Actual Date & Time of Travel	5.3.25 to 11.3.25	Total Day	7 days	
Departure Date & Time	5.3.25	Arrival Date & Time	11.3.25	
		Total Amount		
Date	Description	Kyats	USD	
5.3.25 to 11.3.25	TA Charges (7 days x 30,000) For 2 person APT, ATK	210,000/-		
	Guest House Charges	240,000/-		
	Transportation Charges	20,000/-		
	Bus ticket	116,000/-		
	Taxi Charges	62,000/-		
Total Expense (Kyats/USD)		648,000/-		
Cash Advance (Kyats/USD)		600,000/-		
Balance Refund/Additional (Kyats/USD)		48,000/-		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	E. Thant Phyo	Admon	26.3.25	
Approved By Dept Head	Ang Ro Ro Co	ADH	26.3.25	
Approved By GM/AGM/COO	Phyo Thant	AGM		
Acknowledged by related Superior for Job Report	U Aye Mon Htoon			
HR Check & Approved	Nyein B. B. Phang	HR	26.3.25	
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02

(သံယောဇဉ် ဧည့်ခိုက်ခွင့်)

မန္တလေးမြို့ မြောက်ဘက်အထွက်၊ တိုက်ရိုက်အကျော်၊ ရန်ကုန်-မန္တလေး
လမ်းလမ်းမကြီးပေါ်၊ ☎09-755831220, 09-7744054 77

အသွယ်... Winning Way ကွဲ... ၂၀.၃.၂၀၂၅
လိပ်စာ.....

စဉ်	အခန်းအမှတ်	ဦးရေ	နှုန်း	သင့်ငွေ
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အားပေးမှုကို ကျေးဇူး အထူးတင်ပြပါသည်။
လက်မှတ် မြို့

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ကျန်ငွေ	

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မန္တလေး

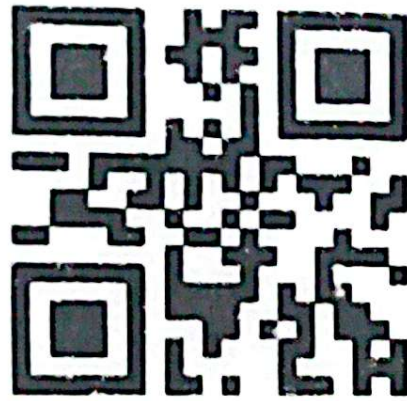
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အတ္ထုပ္ပတ္တိ (ရန်ကုန်၊ အောင်မင်္ဂလာ) - မိတ္ထီလာ (အမှတ် ၄)။
အဆောင် (A-4)။ မိတ္ထီလာအပေးပြေးကားဝင်း၊ ကော်ဝင်နန်းခန်းမ

Ref#4673 (0651021 ဂျင် box1) Mar 05, 8:21 AM

ရှင်း = 10.000၊ ကြေး = 0၊ တို = 0



၁) ကုန်ပစ္စည်း ပျောက်ဆုံးပါက တန်ဆာ၏ (၁၀) ဆပေးလျှော်ပါမည်။
၂) ကျွန်ုပ်တို့၏ ကျွမ်းကျင်မှု ပျက်စီးတတ်သောပစ္စည်းများ၊ ရေစို၍မရသော
ကုန်ပစ္စည်းများအား လုံခြုံရေးချာစွာထုတ်ပေးပို့ကြပါရန်နှင့် ပျက်စီးပါ
က တာဝန်မပူပါ။

Booking Confirmation

Booking Ref: **1330-8314** Mandalay Minn Express | CallCenter: 09772 889 998, YCN-095020181, NPT-09251251277, Meiktila-09788885587, MDY-09402651991, Bagan-09429291000, PDL-0944133533, MWD-09779950501, TGI-0978117 2003 HLM-09263579305, Pakkoku-09 7733 45 666, Myingyan-09 771 9650 78, Magway-09 2560 83 936, Latkone-094480 12 556



Booking Details

From	Departure	Destination
✓ Pyawbwe - Yangon	Mar 11, 07: 30 AM	Room(4) Building (A-4) Meiktila New Bus station
From	Departure	Price
Mandalay Minn Express	Mar 10, 07: 31 PM	58000.0 MMK ✓

Traveller Information

Traveller Name	Phone Number	Seat Number
Aung Phyo Thu, Aung Than Kyaw	09981568557	27, 28

Meiktila မှ ထွက်လွှင် မဖမြမနဖုန်းဆက်ပေးပါရန်

Terms & Condition

- All the tickets bought are not refundable or exchangeable.
- Travellers must reach the bus station 45 minutes before the departure time.

Contact us - 09 777 113 813
For Us Only - 197pc://www.facebook.com/MMBusTicket



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လက်မှတ်

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GENERAL EXPENSE CLAIM FORM



Re : Re
 Service Name : Service

No.	Date	Name	Description	Amount	Remark
1-	11-3-25	Aung Phyo The	log on	10,000	log on
		Aung Han Kyaw	log on		log on
Total Amount				10,000	

Requested by	Approved by	Checked by	Approved by	Approved by
Sign :				
Name : <u>E. Phyo Phyo</u>	<u>Aung Ko Ko</u>		<u>Phyo The.</u>	
(Requester)	(Department Head)	(Related FNA/Corp FNA)	(OM/AGM/GM)	(ACOO/COO/MD/CM)

02-REN-FNA-FRM-002-01



No 589-592,Bo Aung Kyaw Street, Yangon-Pathein High Way Road,Jflaing Thar Yar Township, Yangon, Myanmar

Print Date : 20-Mar-2025

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-03-12	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	kW Solar system inspection (cannot use load) U Danu Hla Gone Ye Hotel (Bilin) and 10kW Solar system battery alarm inspection U Soe Lwin Thaton.	07:00	Bogyoke-Pauktawa	Aung Mingalar Highway	25,000	25,000	GA Manager Approved	tools box laptop, package
2	2025-03-15	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	Went to Thaton customer U Soe Lwin inspection from Bilin	10:00	Bilin Hla Gone Ye Hotel	Thaton	15,000	15,000	GA Manager Approved	There is no terminal, ride from the road
3	2025-03-16	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	Come Back Bilin from Thaton	11:00	Thaton	Bilin Hla Gone Ye Hotel	20,000	20,000	GA Manager Approved	There is no terminal, ride from the road
4	2025-03-17	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	kW Solar system inspection (cannot use load) U Danu Hla Gone Ye Hotel (Bilin) and 10kW Solar system battery alarm inspection U Soe Lwin Thaton.	18:00	Aung Mingalar Highway	Pauktawa - Bogyoke	25,000	25,000	GA Manager Approved	tools box laptop, package
5	2025-03-05	Renewable Energy	Service	Aung Phyoe Thu (2), Aung Than Kyaw (2)	10kW Solar System installation in Pyawbwe Daw Sanda Oo	07:15	Bogyoke	Aung Mingalar Highway	25,000	25,000	GA Manager Approved	Tools box, special tools, necessary material box and package
6	2025-03-08	Renewable Energy	Service	Aung Phyoe Thu (2), Aung Than Kyaw (2)	To buy necessary material and piping	09:00	Customer Daw Sanda Oo job site	U Myint Aung+ Daw Kyi Thein Construction Shop	10,000	10,000	GA Manager Approved	To carry material
7	2025-03-11	Renewable Energy	Service	Aung Phyoe Thu (2), Aung Than Kyaw (2)	10kW Solar System installation in Pyawbwe Daw Sanda Oo	19:30	Aung Mingalar Highway	Bogyoke	27,000	27,000	GA Manager Approved	Tools box, special tools, necessary material box and package



TRAVELLING REPORT

Date: 18.3.25

Report To	Aung Ro Ro Co	
Employee Name	Aung Phye Thu, Aung Han Kyaw	
Position	STDP, STDP	
Department	Service	
Business	RP	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	5.3.25	11.3.25
Total Days	7 days	
Trip Information	1. From Yarru To Pyawbwe	
	2. From Pyawbwe To Yarru	
	3. From To	
Purpose For Travelling	10kW solar system installation in Pyawbwe customer Daw Sander Co	
Travel Date	Activities	Remark
	Daily report attached by below.	

Reported by

Sign :

Name : Aung Phye Thu, Aung Han Kyaw

Position : STDP

Checked by

Sign :

Name : Aung Ro Ro Co

Position : ADH

(DH/AGM/GM)

Approved by

Sign :

Name : U Aye Mon Htoo

Position :

(COO)

Aung Han Kyaw

0.14/25

05-CHL-HRM-FRM-064-01

* Within Standard Lead Time. (10kW standard lead time).

	Date	Status	Job Types/Number
1	5.3.2025	Attend	Went from Yangon to Pyawbwe. Look up the around customer's job site.And tomorrow we'll talk with customer about the place where to put inverter , battery and other installation process.
2	6.3.2025	Attend	Talk with solar iron structure maker to give design solar frame structure.It 's ok. Set up 10KW off-grid hybrid inverter 1pcs and installed inverter to breaker AC / DC wiring system.It's done.
3	7.3.2025	Attend	Made hit the earth rods and measured the ohm.It's less than 3 Ohm and it's ok. Measure and calculate list for solar cable piping ways and other related accessories. Checked and adjust the inverter settings to be normal and system is ok.
4	8.3.2025	Attend	Bought needed accessories for the solar cable piping way.Cut the pipe ready for the ways.Then wait for the structure and set up L-feet for rails.It's not done yet.
5	9.3.2025	Holiday	Went to Pyawbwe Shwe Aung Thu travelling car station to take the solar cables which send from Yangon. Set up L-feets and Rail rods.And installed solar panels 12pcs.Made run for piping solar cable way.It's done from top of the building to the fuse.
6	10.3.2025	Attend	Today , we continue run for solar cable way and set up MC-4 connector.Then connect the MC4 connector and test the solar input voltage.It's ok.Testrun loads and charging with solar . It was ok.Explained to the customer how to use the system systematically.Then write the servive report and take the customer sign.We didn't connect the inverter wifi monitoring system because there is no wifi customer's new house.
7	11.3.2025	Attend	Comeback to Yangon from Pyawbwe job