



CASH CLAIM FORM

Date : 19.6.2025

BU/BR/Division : MLM

Department : Administration



Mawlamyaing Branch

No.93, Zay Kyo Quarter, Mawlamyaing Tsp, Mon State.Mawlamyaing

Tel :

Fax:

PAYMENT VOUCHER

Voucher No. : MLM-PV-2025-06-0030

Cashier :

Voucher Date : 2025-06-17

To :

Currency : MMK

Applicant

Adm. Manager

GM

No	Description	Purpose	Subtotal
1	PAYMENT FOR BIRTHDAY CAKE MMK - 25,000/-, OT FOR MAY'2025 MMK - 32,000/-, TOTAL MMK - 57,000/-	Admin - Employee Welfare Expenses-MLM	25000.00
2	PAYMENT FOR BIRTHDAY CAKE MMK - 25,000/-, OT FOR MAY'2025 MMK - 32,000/-, TOTAL MMK - 57,000/-	Admin - Employee Overtime Charges-MLM	32000.00

Total 57,000.00

Total in Words :

Note : PAYMENT FOR BIRTHDAY CAKE MMK - 25,000/-, OT FOR MAY'2025 MMK - 32,000/-, TOTAL MMK - 57,000/-

Date : Name/NRC No : Thinzar Ngo Signature : Nyeri



CASH CLAIM FORM

Date : 17.6.2025

Requester/Division : MLM

Department : Administration

Claim Amount : 58,000/- Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

Birthday Cake for Admin Head Husband mmk - 25,000/-
OT for May '2025 mmk - 32,000/-
Total mmk - 57,000/-

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Thinzar Nyo
Thinzar Nyo
Requester

Checked By

Nay Win Aung
Nay Win Aung
Mgr/DH

Checked By

Mary Myint Thu
Mary Myint Thu
Finance & Account

Approved By

Nay Win Aung
Nay Win Aung
GM/AGM/COO

Approved By

[Signature]
CMC/CEO/Chairwoman

04-CFD-CAS-FRM-005-03



SBMLM2-15/06/25-02-78

2

3:00:39 PM

ID: SBMLM-MYO THIRI AUNG

	Ks
g Pudding @3000	3,000
rian 2D Portion @5000	5,000
ch Chocolate Cake 1 Kg	42,000
842000	

Total (Including Tax)	50,000Ks
Net Amount	50,000Ks
5% Commercial Tax (Included)	2,381 Ks

Paid By: MMK 50,000 Ks

CHANGE 0Ks

Handwritten signature


Handwritten mark

Handwritten signature

Handwritten circled amount: 25,000

Thank You

OT For May'2025

No	Name	Amount	Issue Name	Sign
1	Htun Nyunt	32,000		
2	Thet Wai Lin	-		
3	Aung Thu Thant	-		
4	Aung Su Kyaw	-		
5	Hein Zaw Moe	-		
6	Paing Hmue Thet	-		
Total		32,000		

Admin Head

Thinzar Nyo



F&A

May Myint Thu



ABOH

Nay Win Aung



Net Amount 50,000Ks

5% Commercial Tax (Included) 2,381 Ks

Paid By: MMK 50,000 Ks

CHANGE 0Ks