

TRAVELLING REPORT


Date : ..11..11..24.....

Report To		
Employee Name	Hein Thina Soe , Nyi Min Khant	
Position	DH, mechanic	
Department	Service	
Business	CNC BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
		30.10.24 to 10.11.24
Total Days	12 days	
Trip Information	1. From ZOC Dabsei To Mottama Gas Transportation Dabsei	
	2. From Dabsei To Yangon	
	3. From To	
Purpose For Travelling	Telescope cylinder resealing (A400)	
Travel Date	Activities	Remark
30.10.2024	- Go From ZOC to Yadanar Asset Attendance the safety induction and GEC meeting with Yadanar team.	
31.10.2024	- PPM Crane (A400) Firstly, collect the parts. We visit visual checked the machine and function test the machine. Dissassembled the main hook, wire rope and boom leg length detector.	

Reported by

 Sign : 
 Name : Nyi Min Khant
 Position : Mechanic

Checked by

 Sign : 
 Name : Ye Min Kyaw
 Position : SOH

(DH/AGM/GM)

Approved by

 Sign : 
 Name :
 Position :

(COO)

05-CHL-HRM-FRM-064-01

Travel Date	Activites	Remark
31.10.2024	Dissamounted the boom cylinder and main boom.	
1.11.2024	- PPM Crone (A400) Dissamounted the telescope holdind valve. Removed the first boom and second boom. Need to removed the telescope cylinder.	
2.11.2024	- PPM Crone (A400) Removed the telescope cylinder Re Disassembly the telescope cylinder. Removed the first stage cylinder. Need to removed the second stage cylinder.	
3.11.2024	- PPM Crone (A400) Disassembly the telescope cylinder Removed the second stage cylinder. Removed the top boom and chain.	
4.11.2024	- PPM Crone (A400) Cleaning the Chain and parts. Checked the cylinder seals.	

Travel Date	Activities	Remark
5.11.2024	- PPM Crane (A400) Cleaning the boom slights.(4pcs). Replaced the chain links to top boom.	
6.11.2024	- PPM Crane (A400) - Replaced the first boom and top boom. Keep the telescope cylinder parts and boom slights. Checked the tool box lists. Cleaning the service area.	
7.11.2024	- PPM Crane (A400) Cleaning the crane machine. Repair the wire harness. Test the holding function.	
8.11.2024	- PPM Crane (A400) - Monitoring. X	
9.11.2024	- PPM Crane (A400) - Close off meeting with YADANAR Team	
10.11.2024	- Go back from Dawei to Yangon.	

Print Date : 11-Nov-2024

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-10-16	Concrete Equipment	Service	Nyi Min Khant(2)	Go to Mingalardon Air Port for Dawei Customer PTTEP Dawei Service job at 4:00 AM	04:00	Hlaingtharyar	Mingalardon Air Port	20,000	20,000	GA Manager Approved	
2	2024-10-16	Concrete Equipment	Service	Hein Thiha Soe(1)	Go to Mingalardon Air Port for Dawei Customer PTTEP Dawei Service job at 4:00 AM	04:00	Kyimyindaing	Mingalardon Air Port	22,000	22,000	GA Manager Approved	
3	2024-11-10	Concrete Equipment	Service	Nyi Min Khant(2)	Go Back from Dawei Trip Service job site (Customer PTTEP to Yangon Hlaingtharyar at 3:00 PM	03:00	Mingalardon Air Port	Mingalardon Air Port	20,000	20,000	GA Manager Approved	
4	2024-11-10	Concrete Equipment	Service	Hein Thiha Soe(1)	Go Back from Dawei Trip Service job site (Customer PTTEP to Yangon Kyimyindaing at 3:00 PM	03:00	Mingalardon Air Port	Kyimyindaing	22,000	22,000	GA Manager Approved	

Aung Hein Win Dear Ko Aung Hein Win,

Dawei Job အတွက် Approved လေးစေးပေးပါအုံးရှင့် 🙏🙏🙏

၁)ဝန်ထမ်းအမည် - Hein Thiha Soe,Nyi Min Khant

ရာထူး- DH, Mechanic
ဌာန - CE3+CNC BU
၂)သွားရောက်မည့်ဝန်ထမ်းအရေအတွက်- (2) person

၃)ခရီးသွားမည့်နေရာ -Dawei, KanPauk မြို့Customer- Mottama Gas Transportation Company (PTTEP) Job Site

၄)ခရီးသွားမည့်အကြောင်းအရာ - Boom and Tele Cylinder Resealing
၅)ခရီးစတင်သွားရောက်မည့်နေ့ရက် (2.11.2024) နှင့် ပြန်ရောက်မည့်နေ့ရက် (20.11.2024) ခန့်မှန်းပါရှင့်

၄)ခရီးသွားမည့်အကြောင်းအရာ - Boom and Tele Cylinder Resealing

၅)ခရီးစတင်သွားရောက်မည့်နေ့ရက် (2.11.2024) နှင့် ပြန်ရောက်မည့်နေ့ရက် (20.11.2024) ခန့်မှန်းပါရှင့်

(၆) Transportation - Air Tickets (Cost By Customer)
Customer - Mottama Gas Transportation Company PTTEP Co.,Ltd
Model - A400 (401228)

(TADANO GR300 EX-2, Truck Crane Yearly Maintenance job ထပ်ဆက်ထဲ A400 job တူးရမှာမလို့ပါအတို)
Approve လေးထောင်းချင်လို့ပါရှင့် 🙏🙏

Aung Hein Win
Thiri Mon
Aung Hein Win Dear Ko Aung Hei...
Please proceed

Dear MD,
(၀) အမည်- Hein Thiha Soe, Nyi Min Khant
ရာထူး - DH , Mechanic
ဌာန - CE3+CNC BU

(၂) သွားရောက်သည့် ဝန်ထမ်း အရေအတွက် - 2 ယောက်

(၃) ခရီးသွားသည့်နေရာ - Dawei, Kan Pauk, Customer - Mottama Gas Transportation Company (PTTEP) Job Site

(၄) ခရီးသွားသည့် အကြောင်းအရာ - A400 (401228) Boom and Tele cylinder resealing

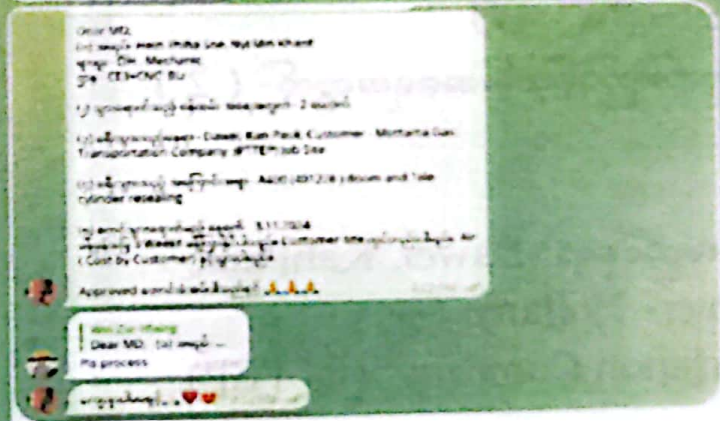
(၅) စတင်သွားရောက်မည့် နေ့ရက် - 3.11.2024
ခန့်မှန်းခြေ 3 Weeks ခန့်ကြာနိုင်ပါသည်။
Customer site တွင်တည်းပါမည်။ Air (Cost by Customer) နှင့်သွားပါမည်။

Approved က ချက်ချင်းတော့မရနိုင်ပါဘူးရှင်

ဟုတ်လားမ job က ရှေ့ကတောင်းထားတဲ့ Dawei job ကနေ နောက်တစ် job ကို တစ်ခါ ထဲ ကူးရမှာမလို့မ

Ma Win Zar Hlaing
Approved က ချက်ချင်းတော့မရနိုင်ပါဘူးရှင်
Approved ကတောင်းထားပြီး နောက်မှရရင် ရော့ ရလားမ

Hello



ဟုတ်မ ကျေးဇူးအများကြီးတင်ပါလိမ့်ရှင်