



OVERTIME REQUEST FORM

BU/BR/DIV Name : Common Purpose
 Department Name : Service
 Reason for Overtime : Machine need for breaker impact function trouble shooting, test runs & swapping bucket to M/c.

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	5-7-25	Kyaw Zin Htet	Mechanic	9:00AM	1:00PM	4 H	8040	M/c need for breaker impact function of trouble shooting, test runs and swapping bucket to M/c for 2x280LC - 5ftx14ft
2.	5-7-25	Aung Khant Thu	Mechanic	9:00AM	1:00PM	4 H	8040	
						Total Hours	8 H	12,080
						Total Amount		

Requested by
 Sign :
 Name : Thandar Soe
 (Requestor)

Approved by

 Sai Nara Ho
 (DH)

Approved by
 Aung The Win
 (GM/AGM/COO)

Checked by

 Moe Thazin
 (HR)