

TRAVELLING REPORT

Date : 13.1.2025

Report To	Ko Maung Maung and Ko Zaw Min Myat	
Employee Name	Wai Yan Phyo and Hein Min Htet	
Position	Sales Man	
Department	Sale	
Business	ATT(BU)	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	7.1.2025 (8:00) AM	12.1.2025 (5:00) PM
Total Days	6 days	
Trip Information	1. From Yangon ATT (7.1.25) To GBK BR (7.1.25)	
	2. From GBK BR (12.1.25) To	
	3. From To	
Purpose For Travelling	Sales visit	
Travel Date	Activities	Remark
7.1.25	Yangon, Hlaingtharya to GBK BR	
8.1.25	U Ko Nging DF75 used prospect, Oakshipta village, Nattalin TSP.	DF75 used prospect customer
9.1.25	Letwin village, Zeecone TSP.	
10.1.25	Htaukkyardkwin village, Nattalin TSP.	MH88T prospect customer and dealer visit.
11.1.25	Tharsi village, GBK TSP, Semeetawone village, Oakpho TSP, Inuwin village. GBK TSP,	
12.1.25	Nyaungpindhar village, Tuemyang village, Minkha Township.	MT9048 used prospect customer.

Reported by
 Sign : *[Signature]*
 Name : Wai Yan Phyo, Hein Min Htet
 Position : Sales Man

Checked by
 Sign :
 Name : Ko Maung Maung
 Position : GM

Approved by
 Sign :
 Name : Ko Zaw Min Myat
 Position : ACCO

(DH/AGM/GM)

(COO)

Hi-5 report of 05.01.2025

Checked by

05-CHL-HRM-FRM-064-01

[Signature]
 Ei Phee Ngone

Sign :
 Name : Ko Than Zau Lin
 Position : CM



REPRINT
GYOBINGAUK STATION

Contact No. : 09 940 549 183
Date & Time : 12/01/2025
Receipt No. : 0001699447

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Description	Qty.	Price	Amount
OCTANE 92 RON (P : 07)	12.841	3,115	40,000 K
TOTAL			40,000 K

KBZ Pay
Rate: 9H 4067

Thank You ... See You Again !!!



REPRINT
GYOBINGAUK STATION

Contact No. : 09 940 549 183
Date & Time : 08/01/2025
Receipt No. : 0001694690

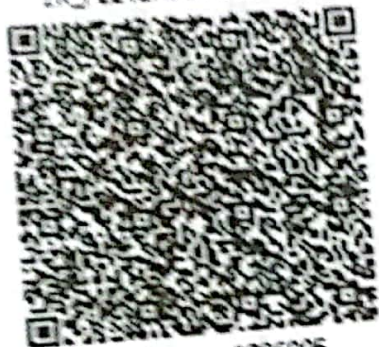
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Description	Qty.	Price	Amount
OCTANE 92 RON (P : 07)	6.612	3,025	20,000 K
TOTAL			20,000 K

KBZ Pay
Rate: 9H 4067

Thank You ... See You Again !!!

Max Highway Co., Ltd
ZK_PLZ.ZK05X.08012025



Receipt Number : 1996005
Plaza Name : Zeekone
Vehicle Number : 9H4067
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00
Date Time : 08-01-2025 10:59:05
Toll Collector ID : tc053
THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
ZK_PLZ.ZK05X.08012025
Township/City Entrance Fees
TEF/CEF Paid Time : 08-01-2025 10:59:05
TEF/CEF (Zeekone) : Ks 200.00
TEF/CEF (Nattalin) : Ks 200.00
TEF/CEF (Paungtal) : Ks 0.00
TEF/CEF (Kyapinkaunt) : Ks 200.00
Total TEF/CEF : Ks 600.00
RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
ZK_PLZ.ZK03E.08012025



Receipt Number : 875145
Plaza Name : Zeekone
Vehicle Number : 9H4067
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00
Date Time : 08-01-2025 13:11:04
Toll Collector ID : tc113
THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
ZK_PLZ.ZK03E.08012025
Township/City Entrance Fees
TEF/CEF Paid Time : N/A
TEF/CEF (Zeekone) : Ks 0.00
TEF/CEF (Nattalin) : Ks 0.00
TEF/CEF (Paungtal) : Ks 0.00
TEF/CEF (Kyapinkaunt) : Ks 0.00
Total TEF/CEF : Ks 0.00
RECEIPT VALID 24hrs AFTER PURCHASE

ဝတ္ထုကဏ္ဍ - အမြန်ယာဉ်

ကုန်း → ဝဇ္ဇ - ၈၆၂၂၄၀၆ → ဝဇ္ဇ - ၇၈၄၆၂၂၉၁၁
ကြီးပင်ကောက် → ဝဇ္ဇ - ၄၂၃၆၈၆၇၂၁ → ဝဇ္ဇ - ၅၀၃၉၀
ဖီးကုန်း → ဝဇ္ဇ - ၃၄၂၆၀ → ဝဇ္ဇ - ၄၂၃၇၂၀၁၄၂

ဝဇ္ဇ - ၂၅၈၇၈၇၉၇၅

အမည် ဝေယျာ
ခုံနံပါတ် ၂၇ - ၂၈

အချိန် ၇ : 45 AM

နေ့စွဲ 7.1.25

သင့်ငွေ 30000/-

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 ၂၀၂၅ ခုနှစ်၊ ဇန်နဝါရီလ ၁ ရက်
 ၂၀၂၅ ခုနှစ်၊ ဇန်နဝါရီလ ၁ ရက်

GENERAL EXPENSE CLAIM FORM

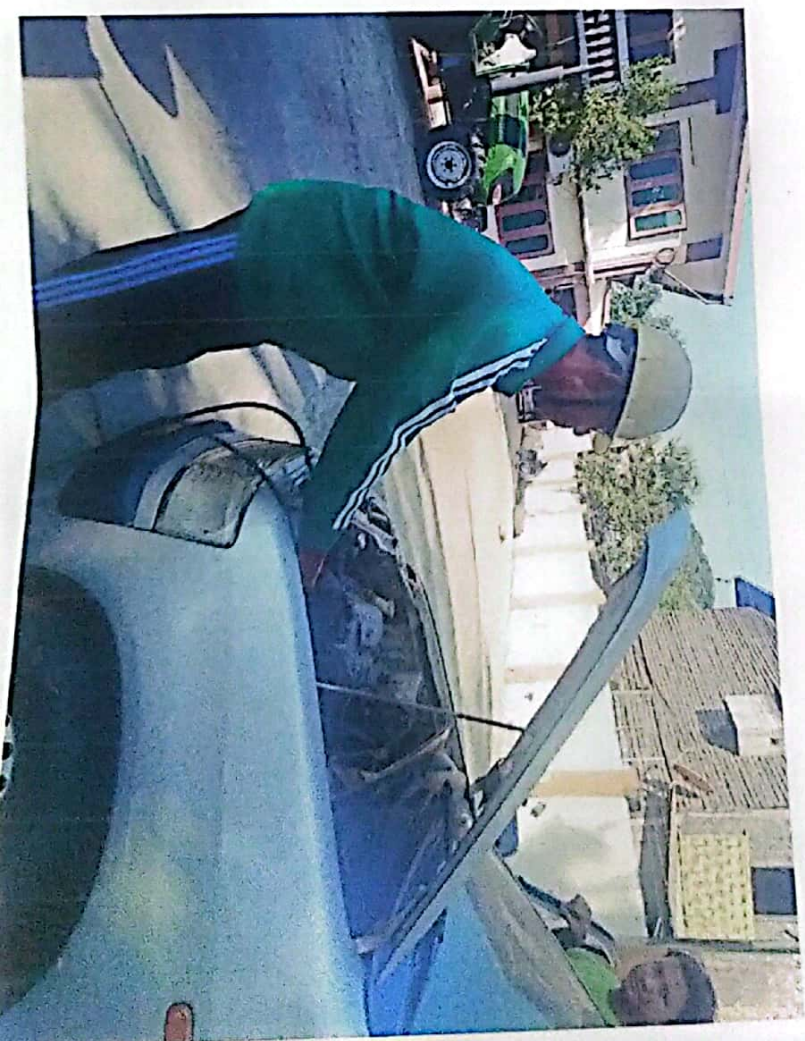
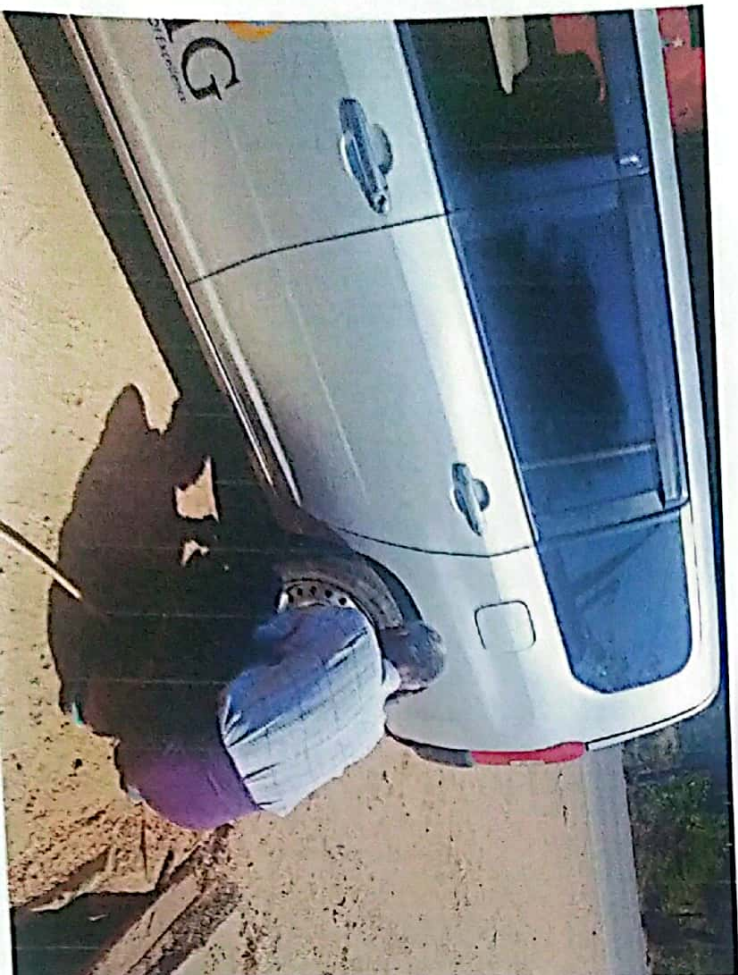
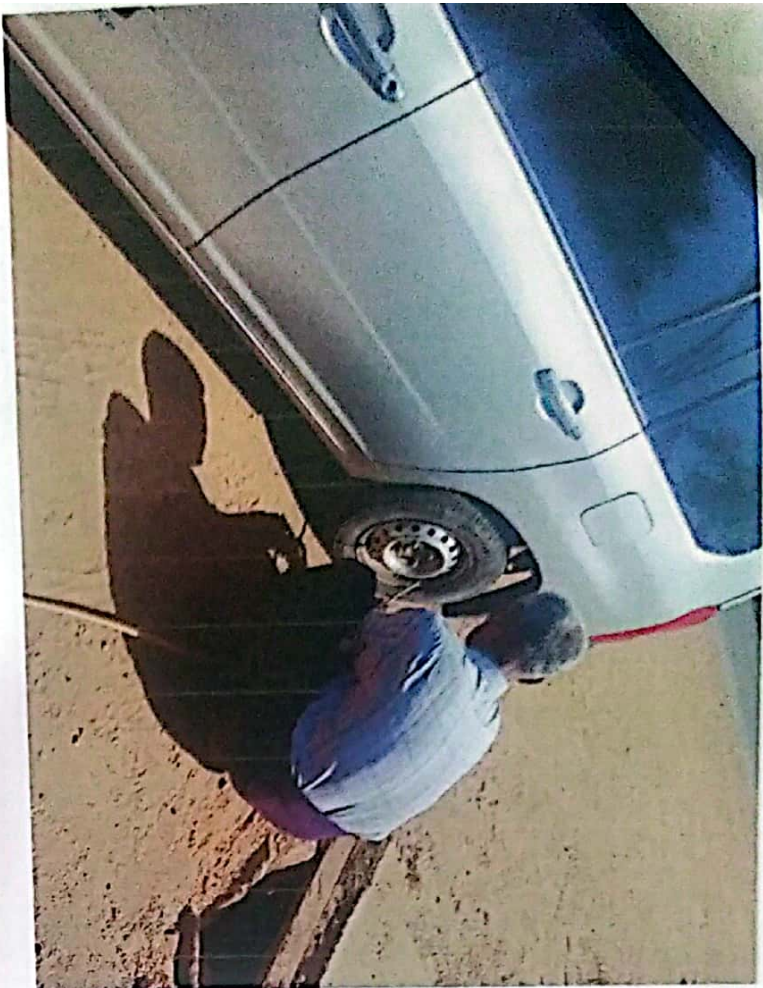


Company Name
 Department Name

: ATT (Latin Motor)
 : Sale Support

No.	Date	Name	Description	Amount	Remark
1.	8.1.2025	Wai Yan Png	Battery အားကုန် ချိတ်၊ ခွဲခြား ပေးအပ်ခြင်း	10,000/-	၆၀၀၆.၆၀၀၀၀၀၀ ၀၄-၄၄၅၄၅၇၈၉
2.	12.1.2025	Wai Yan Png	Hostel charges for GBK (7.1.2025 to 12.01.2025) (2 pcs)	30,000/-	
Total Amount				40,000/-	

Requested by: *Wai Yan Png*
 Approved by: *Su Ei Hlaing* (Department Head)
 Checked by: *Zin Mar* (Related FNA/Corp FNA)
 Approved by: *Ko Maung Maung* (OM/AGM/GM)
 Approved by: _____ (ACOO/COO/MD/VCM)





TRIP CAR USED FORM

BU/BR/DIV : ATT BU
Driver Name : Hein Min Htet
Car User Name : Wai Yan Pyo
Trip Title : Sale Way
Trip Location : Gokpin kaek, Natalin, Zeekone, Catpho
Car No. : 9K/4067
Car Type : Probox
Estimate Date : 8.1.2025
Participant : Wai Yan Pyo, Hein Min Htet

Date	Start Kilo	End Kilo
8.1.2025	486751	486867
9.1.2025	486867	486877
10.1.2025	486877	486890
11.1.2025	486890	486907
12.1.2025	486907	487062

Request By

Ei Hsee Ngone
Requester

Checked By

Ko Maung Maung
Related GM/AGM

Acknowledge By

Ko Maung Maung Htwe
GAV Head

Approved By

CAM GM/AGM/COO



Print Date : 18-Jan-2025

No.589-592,Bo Aung Kyaw Street,Yangon-Pathain High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Monthly Fuel Claim

Vehicle Number	Holding Business	Request Date	For Month	Contract Name	Approved amount	Actual Issue Gallon	Actual Charges Amount	Actual Approved Status	Monthly Usage Kilo	Remark
PH/4067	Agriculture Tractor & Truck	2025-01-18	January	Aye Min(4)	250,000	4	60,000	Close	311	Trip car fuel charges for GBK PIC Wai Yan Phy

Ei Phue Aungone
Admin

Su Ei Hlaing
DH

No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 18-Jan-2025

Monthly Kilo Record

Vehicle No	Holding Business	Out Date	Time Out	In Date	Time In	Start Kilo	End Kilo	Mile	Purpose	Way	Driver Name	Remark
9H/4067	Agriculture Tractor & Truck	2025-01-08	09:30	2025-01-08	18:00	486,751	486,867	72.500	sale trip ,GBK TSP . Zeekone TSP, Natatin TSP, Htaunkyantwin Village, Oakshipha Village	GBK TSP to Zeekone TSP , Natatin TSP, Htaunkyantwin Village, Latwin Village, Oakshipha Village	Wai Yan Phyoo	
9H/4067	Agriculture Tractor & Truck	2025-01-09	08:30	2025-01-09	17:30	486,867	486,877	6.250	GBK TSP, Workshops	GBK Br to GBK TSP . Workshops and brokers	Wai Yan Phyoo	
9H/4067	Agriculture Tractor & Truck	2025-01-10	08:30	2025-01-10	17:30	486,877	486,890	8.125	sale trip to GBK tractor workshop and BK Visit	sale trip to GBK tractor workshop and BK Visit	Wai Yan Phyoo	
9H/4067	Agriculture Tractor & Truck	2025-01-11	08:30	2025-01-11	17:00	486,890	486,907	10.625	sale trip to Innwin Village, Semeetoukkone Village, GBK TSP	sale trip to Innwin Village, Semeetoukkone Village, GBK TSP	Wai Yan Phyoo	
9H/4067	Agriculture Tractor & Truck	2025-01-12	08:31	2025-01-12	17:31	486,907	487,062	96.875	sale trip to Mimha , Sitkwin , Toomyaing village	sale trip to Mimha , Sitkwin , Toomyaing village	Wai Yan Phyoo	

Print Date : 21-Jan-2025

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-01-07	Agriculture Tractor & Truck	Pick-up	Wai Yan Phy	YGN to GBK (Salesman Way)	07:00	မိုလ်ချိုက် အဆောင်	Ayng Mln Galar Bus Station	27,000	27,000	GA Manager Approved	

12:22



Thin Su (Admin H)

last seen at 12:15 PM

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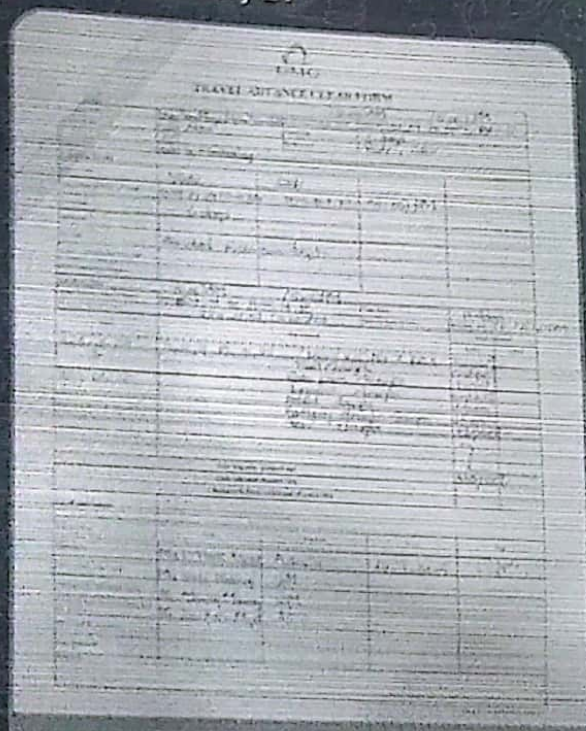
Approve ပါ အကို

11:45 AM

ကျေးဇူးပါ

11:46 AM ✓

January 21



Approved လေးပေးပေးပါဦး မသင်းစု

10:50 AM ✓



Wai Yan Phyo

Approved လေးပေးပေးပါဦး မသင်းစု

Approve ပါ အကို

11:23 AM



Message



12:25



Ma Chu Nwe Aung

online

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11:44 AM ✓

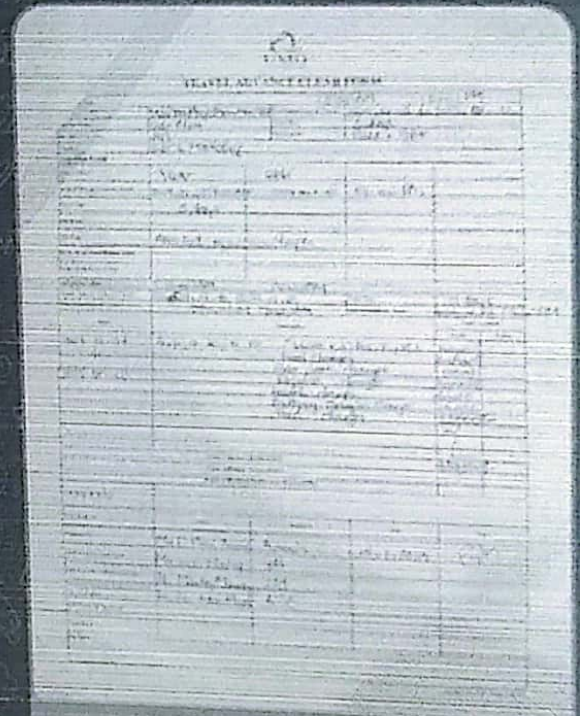
Ok bro plz process

11:45 AM

ကျေးဇူးပါ

11:45 AM ✓

January 21



Approved လေးပေးပေးပါဦး မခြါး

10:50 AM ✓

Ok bro plz process

12:24 PM

ကျေးဇူးပါ



Message



