



TRAVELLING REPORT

Date : 11.12.24

Report To	AGM & OH	
Employee Name	Thiri Kyaw & U Tin Aye	
Position	SH & Lawyer	
Department	PEA & Internal Audit	
Business	PG & UOB	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	08.12.24, 06:30 Am	10.12.24, 09:30 Am
Total Days		
Trip Information	1. From 4600 To MTL Office	
	2. From MTL Office To MTL Court	
	3. From MTL To 4600	
Purpose For Travelling	Customer Shwe Wan Myint' 1st Payment After Zari	
Travel Date	Activities	Remark
08.12.24	Going to MTL	
09.12.24	Going to MTL Court - We received 50 lakhs at Court by customer's lawyer. for 1st payment after zari. - Back from MTL to 4600	
10.12.24	- Arrived 4600	

Reported by

Sign :
Name : Thiri Kyaw
Position : Section Head

Checked by

Sign :
Name : Lewin Aung
Position : OH

Approved by

Sign :
Name :
Position :

(DH/AGM/GM)

(COO)

05-CHL-HRM-FRM-064-01



No. 592, Bo Aung Kyaw street, Yangon~Patheingyi Highway Road, Hlaing Thar Yar Tsp, Yangon.
Tel: (95-1) 645 178~182, 685 199 Fax : (95-1) 645 211

No. **25213**

RECEIPT VOUCHER

Date: **9.12.2024**

Account Specification: _____

NO.	DESCRIPTIONS	TOTAL
	Cash Received from Employee Uncle U Tin Aye & Thiri Kyaw 1 night x 2 pax x 5000	10000 7
TOTAL		

Amount: _____

Submittor

Thiri Kyaw

Cashier

[Signature]


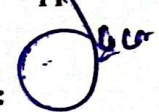

Check by

[Signature]

GENERAL EXPENSE CLAIM FORM

BU/BR/DIV Name : PG BU
Department Name : F & A Dept;

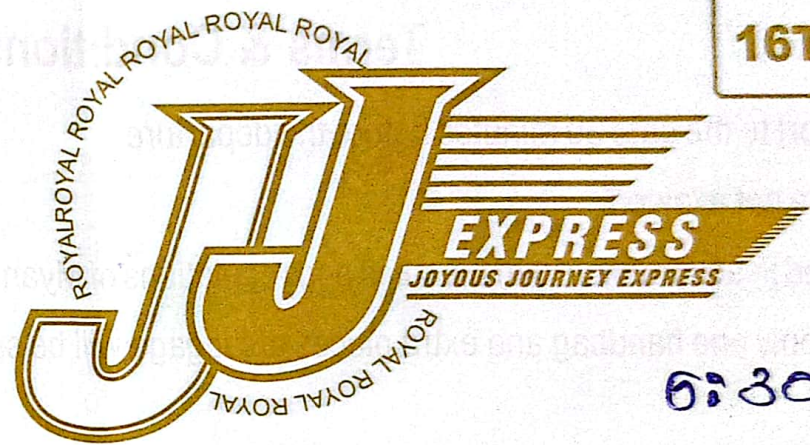
No.	Date	PIC Name	Description	Category (Customer (Or) Operation)	Cost (MMK)	Remark
1.	9.12.24	Thiwin Kyaw & U Tin Aye	Hostel Charges	Operation	10000/-	
Total General Expense						

Requested by	Approved by	Checked by	Approved by	Approved by
Sign : 	Sign : 	Sign : 	Sign :	Sign :
Name : Thiwin Kyaw	Name : Lwin Aung	Name : Lwin Yadana Aung	Name :	Name :
(Requester)	(Department Head)	(Finance & Account)	(OM/AGM/GM)	(ACOO/COO/MD/VCM)

02-PWG-FNA-FRM-001-00

The Way The Truth The Life

16TFN 38241



Name - *Handwritten name*

Passport No. -

6:30 PM.

Ph: No. - *09-977873578* Seat No. - *6A.*

Ticket Fare - *29000/-* Bus No. - *(1)* Departure Date - *9.12.24*

<input type="checkbox"/> YGN - NPT [:]	<input type="checkbox"/> NPT - YGN	(BGT [:] MM [:] TPG [:] DKN [:])
<input type="checkbox"/> NPT - TGI [:]	<input type="checkbox"/> TGI - NPT	



No.589-592,Bo Aung Kyaw Street,Yangon-Pathcin High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 14-Dec-2024

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-12-10	Power Generator	Finance & Account	Thiri Kyaw	Shwe Nam Myint Sue Case	08:30	Aung Mingalar Bus terminal	Kyee Myine Dine (Pwe Sar Street)	25,000	25,000	GA Manager Approved	