



# CASH ADVANCE REQUEST FORM

Date : 13-10-23

BU/BR/Division : Recon

Department : S'ports

Advance Issue : 1666000 Kyats/.....USD

Budget include (or) Not :

Yes  Budgeted Title and Amount :

No  Reasons for :

**Required For:**

To buy the local parts for engine.  
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 Cus; Recon

မှတ်ချက်။  
 (၁) ဖုက်တီငွေငြမ်းကုမိ သမန္တားပျဖငျ ထွေ့သညျလျှာ (၁၀) ရက္တြငွေ ပျပန္ညျ စာရငွေရှငွေရမညျ။  
 (Advance must be cleared within 10 days from issue date)  
 (၂) အဆငုဆငုသတ္တိဉာတဝန္တိလူဆကီးမငွေမားအားလံုး သေခါဖြစံုစမုးစစဆေးတြက္ကွပီးထားသော  
 ဝေငြပမာဏပစ္စပါမညျ။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)  
 (၃) ထွေ့ငွေငြေငွေ ပတုသကု၍ အမားအလြငွေ လိမ္မညျ ဝးငွေ အလံုးငွေစားမး တစံုတစူ ရှိခဲပါက သတ္တိဉာ  
 တဝန္တစစဆေးအတညျပျသုက အျပညျ အဝ ပျပန္ညျရဲအောငု တဝန္တ ဝေဆငြကုပေးရမညျ  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By  
  
Requester

Checked By  
  
Mgr/DH

Checked By  
  
Finance & Account

Approved By  
  
GM/AGM/COO

Approved By  
.....  
CMC/CEO/Chairwoman



