

TRAVELLING REPORT

Date : 25.8.25

Report To		
Employee Name	Asst. Wai Lwin	
Position	Senior Mechanic	
Department	Service	
Business	GE-8	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	5.8.25 (4:00 AM)	24.8.25 (7:00 PM)
Total Days	20 days	
Trip Information	1. From YGN To MYK	
	2. From MYK To YGN	
	3. From To	
Purpose For Travelling	ML-20 (A72) Troubleshooting and Repair, you Ready to sale.	
Travel Date	Activities	Remark
5.8.25 (Wed) Machine Inspection	<p>Go to Myria 1500 Yangon by Flight.</p> <p>Our service team arrive to job site. We checked e/o, hyd, oil, coolant, air, clean, etc. We found that coolant and radiator are dirty. Need to cleaning radiator. Test run the mc. Need to filled fuel. So, we checked mc's lighting. It was abnormal. Need to repair wiring. Need to continuous.</p>	<p>Travelling ①</p> <p>Inspection ②.</p>

Reported by
 Sign :
 Name : Asst. Wai Lwin
 Position : Senior Mechanic

Checked by
 Sign :
 Name :
 Position :
 (D)/AGM/GM

Approved by
 Sign :
 Name : Amy Hearn
 Position :
 (COO)
 02/04/2025
 Amstoon.
 11/4/25

05-CHL-HRM-FRM-064-01

Total travelling days. - 20 days.
 Repair MIC - 2 machines.
 Repair scope - MIC inspection, electrical repairing, mcv modifying, mic cleaning.

4/3/2025, 4:35 PM

Travel Date	Activities	Remark
<p>6.5.25 (THU)</p> <p>Cleaning fuel tank and fuel lines.</p>	<p>We drain the fuel. We dismantled fuel side covers and level position (2 pcs) and we mounted fuel pipes, side covers, level position (2 pcs) and drain covers. We filled fuel. We bled the air into the fuel line. But soon the machine. We use machine function and hydraulic all function. We found that wiring is abnormal. Need to troubleshoot m/c's wiring. And then, we adjusted air-con compressors. Repair steering belts. Need to continue.</p>	<p>Fuel line cleaning. ①</p>
<p>7.5.25 (FRI)</p> <p>Troubleshooting wiring.</p>	<p>We test run the m/c. Used m/c's work light, signal light, brake light, cab in light, fan, air-con, horn and other electrical function. We found that, lighting wiring is abnormal and bulbs are damaged, & other wiring is low connection. Need to troubleshooting. So, repair lighting wiring. Need to continue.</p>	<p>lighting inspection ②</p>

Travel Date	Activities	Remark
8. 3. 25 (Sat)	<p>We repairs Fan & motor switch and Fan's wiring. It was oki. Then, troubleshooting and repairs air-con wiring. So, used air-con. It was oki. And, we changed bulbs (with new). & changed signal lighting relay. Used m/c's work light, m/c's lighting and signal. All was normal. Need to continuous.</p>	Electr. Repair ①.
9. 3. 25 (Sun)	<p>We dismantled hydraulic control v/v. We changed hydraulic control v/v. Used hydraulic function. Boom up is abnormal. So, we checked control v/v. We found that Boom's spool is abnormal. So, we dismantled control v/v again. Disassembly control v/v. We found that Boom's the spool block is <u>abnormal</u>. Need to Boom spool block (next one). Need to continuous.</p>	
10. 3. 25 (MON)	<p>We cleaning radiator. Then, use chain water. And, we filled water (PH 7) with specific level. Need to continuous. Working Boom spool block from Yungon.</p>	

Travel Date	Activities	Remark
11. 3. 25 (TUE)	<p>We clearing cab-in. We troubleshooting and repairs battery charge's existing. We found that fuel (40A) is damage. Need to changed fuel (40A). We repairs fuel (40A). We found that charge's existing is loss connection. So, we repairs existing. Test over the m/c. Checked battery voltage. We found that, battery voltage is 27 V. It was normal. Need to continuous. Waiting Boom spool block (From Yungon).</p>	
12. 3. 25 (WED)	<p>We troubleshooting and repairs wiper motor existing. We found that wiper motor switch is damage & existing is damage. So, we changed motor switch (with new) and repairs existing. And, used wiper. It was ok. Need to continuous. Waiting Boom spool block (from Yungon).</p>	
13. 3. 25 (THU)	<p>Waiting Boom spool block. Need to continuous.</p>	
14. 3. 25 (FRI)	<p>Waiting Boom spool block from (Yungon). Truck car is broke down on the road. Need to continuous.</p>	

Travel Date	Activities	Remark
15. 3. 25 Sat	We changed spool. Test run the m/c. Boom function is abnormal. So, we dismantled control v/v. We changed boom block.	
16. 3. 25 Sun	Test run the m/c. Boom up function is abnormal. So, we dismantled control v/v. We repair flow meters. Need to changed with new. Voltage is stand by from flow meters.	
17. 3. 25 MON	We repair spool's bolts from local workshop. Wait repair bolts.	
18. 3. 25 TUE	We mounted control v/v assembly. Mounted control v/v from m/c. Test run the m/c. Boom function is abnormal.	
19. 3. 25 WED	We repair spool's bolts (2 pcs) and Hydi pipes from local work. Wait.	
20. 3. 25 THU	We mounted control v/v assembly. And, we mounted control v/v from m/c. Test run the m/c. Hydi function is ok.	

Travel Date	Activities	Remark
21. 3. 24 FRG	Test run the m/c. We used m/c all function and hyd; all function. All was normal.	
22. 3. 24 Sat	We placed the m/c in workshop. And. We show m/c all function and all voltage to the BR's service. Job was finished.	
23. 3. 24 SUN	Maintaining the m/c with BR's service	
24. 3. 24 MON	Come back to Yangon.	

Print Date : 28-Mar-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-03-05	Construction Equipment 3	Service	Hset Wai Lwin	Go to Mingarlardon Air Port from Hlaingtharyar for Myeik Branch Stock Machine ML20 Repair Service job at 4:00 AM	04:00	Hlaingtharyar	Mingarlardon Air Port	25,000	25,000	GA Manager Approved	
2	2025-03-24	Construction Equipment 3	Service	Hset Wai Lwin	Go back from Mingarlardon Air Port to Hlaingtharyar for Myeik Branch Stock Machine ML20 Repair Service job at 01:00 PM	01:00	Mingarlardon Air Port	Hlaingtharyar	25,000	25,000	GA Manager Approved	
	2025-03-20	Construction Equipment 3	Service	Zaw Lwin Aung(2)	Go Back From Aung Min Galar Highway Station to Hlaingtharyar Toecha For BEELIN Customer Service Job Site. Arrival time At 2:00 PM	02:00	Aung Mingalar High Way Station	Hlaing Tharyar Toecha	25,000	25,000	GA Manager Approved	

12:09 PM



Ma Win Zar Hlaing
last seen recently



Please proceed to go to MYK
Please make sure to finish all jobs by
one time.
Please also utilize the time.

1:04 PM

Ma Kyae Mhone MD

last seen recently

Pinned message

1) Reliance (Logistics Co.,Ltd) ရန်ကင်း ဓမ္မပိုးကောင်း Condo မြေညီထပ် Building 1 09-450746...

Dear MD,
(၁) အမည် Hset Wai Lwin
ရည်ရွယ် - Senior Mechanic
ဌာန - CE3+CNC BU

(၂) သွားရောက်သည့် ဝန်ထမ်း အရေအတွက် - 1 ယောက်

(၃) ခရီးသွားသည့်နေရာ - MYK branch For CE3 Repossess machine repair.

(၄) ခရီးသွားသည့် အကြောင်းအရာ - Branch stock reposses machine ML20(472) Troubleshooting and Repair for ready to sale

(၅) စတင်သွားရောက်မည့် ခရုရက် - 12.2.2025

ခရီးဖုန်းဖြေ 7 Days ခရီးကြာနိုင်ပါသည်။ MYK branch နားတွင်တည်းပါသည်။
Air Tickets ဖြင့်သွားပါမည်။

Trip Budget - 300,000 MMK ထုတ်ခွင့်နှင့် Trip Approved ခံထားတောင်းခံအ
ပ်ပါသည်ရှင်။

4:21 PM

Win Zar Thiri Mon CE 3

Ma Kyae Mhone MD

last seen recently

Pinned message

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ပ်ပါသည်ရှင်။

4:22 PM

Win Zar Thiri Mon CE 3

Dear MD, (၁) အမည်- Hset Wai Lwin

Please process



4:22 PM





Ma Win Zar Hlaing
last seen recently



Ma Win Zar Hlaing
last seen recently



February 25

Thiri Mon

Dear MD, (၁) အမည်- Hset Wai Lwin...

ဒီ Trip အတွက် Spare'part နဲ့ Air Tickets ဖော်ပြပါအတိုင်း
သွားမယ့်ရက်လေး Change သွားလို့
Approved လေးပြန်တောင်းပါရစေရှင်

Dear MD,

(၁) အမည်- Hset Wai Lwin
ရာထူး - Senior Mechanic
ဌာန - CE3+CNC BU

(၂) သွားရောက်သည့် ဝန်ထမ်း အရေအတွက် -
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For CE3 Repossess machine repair.

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Troubleshooting and Repair for
ready to sale.

ready to sale.

(၅) စတင်သွားရောက်မည့် နေ့ရက် -
5.3.2025

ခန့်မှန်းခြေ 7 Days ခန့်ကြာနိုင်ပါသည်။
MYK branch ရုံးတွင်တည်းပါမည်။ Air
Tickets ဖြင့်သွားပါမည်။

Trip Budget - 300,000 MMK ထုတ်
ခွင့်နှင့် Trip Approved လေးတောင်းခံအပ်
ပါသည်ရှင်

Thiri Mon

ဒီ Trip အတွက် Spare'part နဲ့ Air Tickets ...

အမိ Trip လေး လေထည်လက်မှတ်က 3လ
ပိုင်း 5ရက်မှရလို့ dateလေး ပြောင်းသွားလို့ပါ

Thiri Mon

ဒီ Trip အတွက် Spare'part နဲ့ Air Tickets ...

Date ချိန်းထားလဲ ပြန်မတောင်းနဲ့ထော့နော်

approved ရပြီးထားလို့ရှင်းပြပေးနော်

စာရင်း 2 မှီသွင်းဖော်ပြာဆိုးလို့လေ

Message

Message

← CE3+CNC BU & Aftersale 35 members

and Ko Aung Hein win ရှင့်.

ဒီ jobအတွက် Parts မရသေးလို့ Trip date အားပြန်လည်ပြောင်းလဲလိုပါသည် ဆရာရှင့် 🙏

ခရီးစတင်သွားရောက်မည့်နေ့ရက် (3.3.2025) မှ

ပြန်ရောက်မည့်နေ့ရက် (10.3.2025) ခန့်မှန်း သို့ ပြောင်းသွားပါသဖြင့် Approved ပြန် ထောင်းခံအပ်ပါသည် ဆရာရှင့် 🙏

10:49 AM



BRs Service Report Checking ... 18 KB XLSX

24.2.2025

4:35 PM

Sayar U Aye Min Htoon

Thiri Mon 🙏
Sayar U Aye Min Htoon Dear Sayar...

Please proceed to go to Bee Lin as job site stand by.

10:07 PM

Thiri Mon 🙏
Sayar U Aye Min Htoon Dear Sayar...

Please proceed.

10:08 PM

← CE3+CNC BU & Aftersale 35 members

BO,
All BU/BRs Not Complete Service Report in Odoo System (18/03/2025)
Total assign jobs - 81 jobs
On time report - 70 jobs
Failure Report - 11 jobs
(Connection error- 8 jobs
And NC open jobs - 3 jobs
Dear Sayar Aye Min Htoon, Ko Aung Hein Win & Ko BO BO,

9:47 AM

Thet Phyto Aung

Thiri Mon 🙏
Sayar U Aye Min Htoon Dear Saya...

Sayar U Aye Dear Sayar and Ko Aung Hein Win ခင်ဗျာ ဒီ job တစ်ခုခုညနေလောက်ဆိုပြီးတော့ မှာပါခင်ဗျာ ။

ဒီ job ပြီးရင် CE5 ရဲ့ ME220 ဆက် လုပ်ပေးရမှာမို့ (23.3.2025) ဆယ် Approved ထပ် တိုးထောင်းခံအပ်ပါတယ် ခင်ဗျာ 🙏

11:45 AM

Message

Message