



Shwebo Branch

Mandalay-Shwebo Road, No.6 Quarter, Shwe Bo (North of Moke-Oo), Sagaing Division Shwe Bo

Tel :

Fax:

PAYMENT VOUCHER

Voucher No. :SBO-PV-2025-03-0014

Cashier

: Pwint Thet Htar Khaing

Voucher Date :2025-03-11

To

:

Currency :MMK

Applicant

Adm. Manager

GM

Pwint

Pwint

No	Description	Purpose	Subtotal
1	PAY TO PWINT THET HTAR KHAING FOR MEAL ALLOWANCE -578,750/- FOR SHWEBO BR EMPLOYEE -11 PAX (FEB'25).		

Total 578,750.00

Total in Words : _____

Note : PAY TO PWINT THET HTAR KHAING FOR MEAL ALLOWANCE -578,750/- FOR SHWEBO BR EMPLOYEE -11 PAX (FEB'25)

Date : 11.3.2025 Name/NRC No : Pwint Thet Htar Khaing Signature : *Pwint*



CASH CLAIM FORM

Date : 11.3.2025

BU/BR/Division : Shwebo

Department : Admin

Issue Amount : 578,750/ Kyats/.....USD ငါးသိန်း ခုနစ်ဆောင်း ခွင်ထောင် ခုနှစ်ရာ.

Budget include (or) Not :

ငါးစတင်ကျပ်

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

Meal Allowance 578,750/ for Shwebo BR employee 11 post (Feb'25)

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By <u>Thet Htar</u> Requester	Checked By <u>Thet Htar</u> Mgr/DH	Checked By <u>Nwe Win</u> Finance & Account	Approved By <u>Kyaw Soe Hla</u> GM/AGM/COO	Approved By <u>Bing Soe Lynn</u> CMC/CEO/Chairwoman
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Meal Allowance Form

No	Photo	Signature	Name	ID No	Position	Department	Actual Meal Amount	Total Meal	Actual Meal Paid Amount	Local (L) (or)	Remarks (သတ်မှတ်ချက်များ ပူးပေါင်း၍ ဝင်ရောက်ရေးအတွက် အသေးစိတ် ဖော်ပြပါ)	Sign
1			Ryan Soe Hla	13497	ABOH	Administration	70,000	27	67,500.00	NL	2300 3-Feb-2025 at leave	
2			Pwint Thet Htar Khin	9044	Admin Head	Administration	35,000	27	33,750.00	L	1250 14-Feb-2025 at leave	
3			Htet Htet Win	14229	FADP-16	Administration	35,000	28	35,000.00	L		
4			U Min Oo	14488	Security	Administration	35,000	28	35,000.00	L		
5			Mye Hsing Zan	14527	MCDP-88	Service	70,000	20	80,000.00	NL	21, 22, 23, 24, 25, 26, 27, 28-Feb-2025 at travelling job	
6			Myin Mon	23330	S'part Admin	S'part	70,000	27	67,500.00	NL	25-Feb-2025 at leave	
7			U Win Aung	16048	SEDP-27	Unit Sales	70,000	28	70,000.00	NL		
8			U Win Aung	20926	Sales Head	Unit Sales	70,000	28	70,000.00	NL		
9			Phe Soe Zan	7539	Service Admin	Service	70,000	28	70,000.00	NL		
10			Aye Mann Thee	14443	AGMDF	Service	70,000	20	80,000.00	NL	21, 22, 23, 24, 25, 26, 27, 28-Feb-2025 at travelling job	
11			Aung Yan Zan	14673	MCDP-99	Service	70,000	12	30,000.00	NL	Transfer effective date (17.2.2025)	
Total									578,750			

Checked and Approved by
 H/O of Admin Head

 Pwint Thet Htar Khin

Approved by
 BOH/ABOH

 Ryan Soe Hla

Acknowledge by
 Corp HR

 11.3.2025

Check by
 Thet Htar