



CASH ADVANCE REQUEST FORM

Date : 7.3.24

BU/BR/Division : Reman

Department : Recon (Prod)

Advance Issue : 200000 / Kyats / USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

To buy damage tool (hydraulic pressure gauge - 2 pcs)

မှတ်ချက်။

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။

(Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Requested By

[Signature]
Su Su Khine

Requester

Checked By

[Signature]
U Win Aung

Mgr/DH

Checked By

[Signature]
Khin Sae Win

Finance & Account

Approved By

[Signature]
Ko Maung²

GM/AGM/COO

Approved By

Tele approved
[Signature]
Sir Aye Min Hson

CMC/CEO/Chairwoman

TOOLS DAMAGE REPORT FORM



Date : _____

Reason:

Damage
 Lost

PIC Section Name : _____

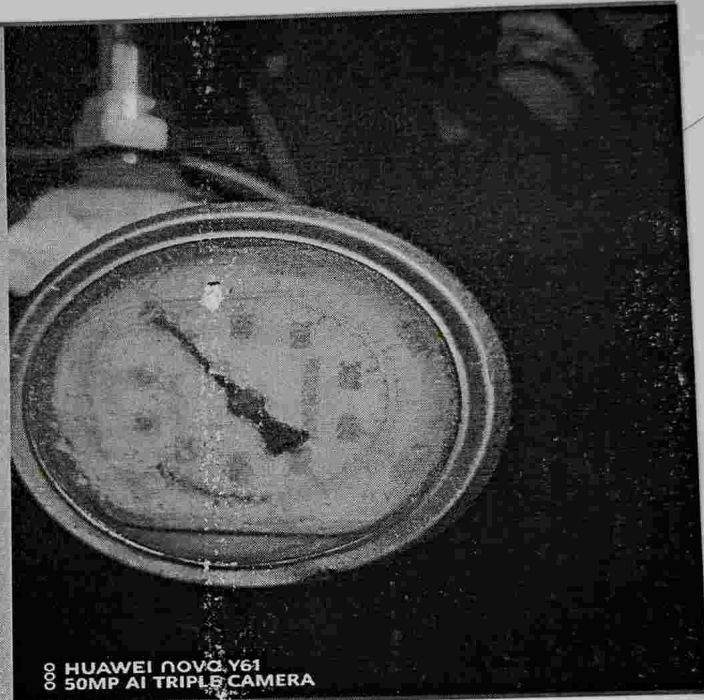
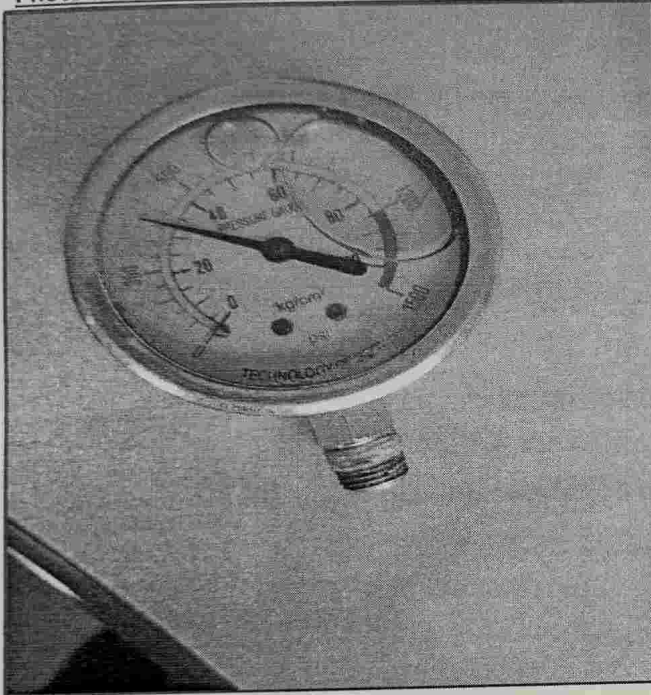
Previous Handover Data

Doc. Refr. No. : _____

Date : _____

No	Name of Tools	Code of Tools	Brand	Country Made	Qty	Damage or Lost problem Description
1	Main pump pressure gauge				1	Can't reach to limit pressure
2	Pilot pump pressure gauge				1	Can't reach to 0 setting

Photo attach of Damage Tools



Supervisor Analyze Commence

- More usage for unit jobs.

Department Head Judgement/ Decision

- pressure gauge of pump မှ အသုံးပြုမှုများကြောင့်
 - အခြား ထိန်းသိမ်းမှု မရှိဘဲ ဖြစ်ပေါ်ခဲ့ပါသည်။ / Service head မှ daily အသုံးပြုမှု

Reported By

Mechanic

Checked By

Supervisor

Approved By

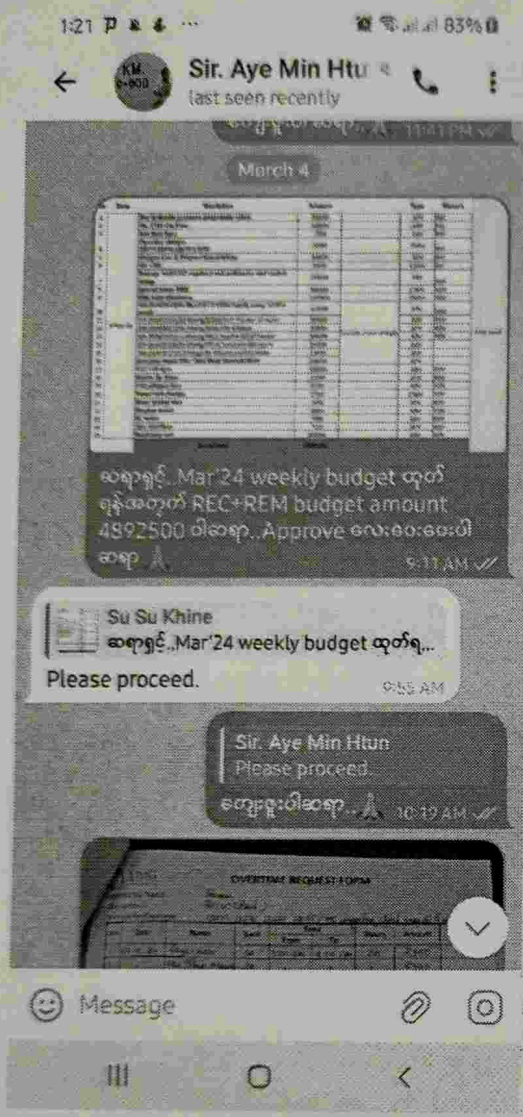
Department Head

02-BRM-PDD-FRM-009-00

Cause of Damage

Cause of Damage

- 1) Material weakness of Tools
- 2) Wrong operation
- 3) Wrong application
- 4) Improper storage/ keeping
- 5) Careless of user



No	Date	Description	Amount	Type	Remark
1		Buy hydraulic pressure gauge(main+pilot)	200000	ADV	REC
2		9K-3743 Car Fuel	120000	ADV	REC
3		Saw dust-5pcs (Rerron + Recon)	7500 + 7500	ADV	REC
4		Operator charges 18975/18976/18675/17075	60000	Claim	REC
5		Oxygen Gas & Propane Gas, acetylene	200000	ADV	REC
6		OT > MC	30000	Claim	REC
7		Damage tool(CO2 regulator and multimeter and control stamp	250000	ADV	REM
8		Special bonus PHK	481500	Claim	REM
9		PHK meal allowance	1395000	Claim	REM
10		100-2024020238/Ko Myo/CAT3110RR/Supply pump-1/CRI-4 repair	110000	ADV	REM
11		100-2024020224/Ko Khaing/ECA60/Unit injector-12 repair	300000	ADV	REM
12	4-Mar-24	100-2024020223/Ko Khaing/6HK1/CRI-6 Repair	150000	ADV	REM
13		100-2024020213/Ko Khaing/HEUI injector-6/CAT7 repair	180000	ADV	REM
14		100-2024020220/Ko Khaing/CRI-6/Sumitomo450 repair	150000	ADV	REM
15		100-2024020221/o Khaing/CRI-6/Sumitomo350 repair	150000	ADV	REM
16		Arm pipe repair-1/Ko Chan Myae (Dawei)/ZX350	200000	ADV	REM
17		CO2 coil-4pcs	480000	ADV	REM
18		Nozzle tip-10pcs	17000	ADV	REM
19		CO2 adaptor-5pcs	50000	ADV	REM
20		Dawei taxi charges	27000	Claim	REM
21		Meter testing stick	5000	ADV	REM
22		Breaker switch	15000	ADV	REM
23		DC tester	7000	ADV	REM
24		Saw dust-5pcs	7500	ADV	REM
25		Machining tool	300000	ADV	REM
Grand total			4892500		

First week