

CLAIM REQUEST FORM

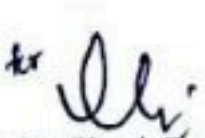


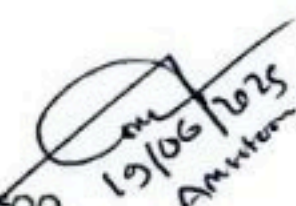
Requestor Name : Phyu Phyu Win(5)
 Department Name:
 Request Date : 2025-06-14
 Payment Voucher : EX-CE4-2025-06-00003
 No
 Payment Method : Cash/Bank
 Payment Amount : 204500.0
 Currency : MMK
 Exchange Rate : 4,480.0

Budget Type : Include Budget
 Payment Type : Claim Payment
 Prepared By : CE4 Budget Requestor
 Superior Approved : CE4_ServiceDH
 By
 Last Approved By : CE4_ServiceDH

No.	Description	Department	Request Amount	Remark
1	For NLP branch support job, Customer - U Than Aye (E6255F#602346), Problem - Machine inspection, PIC - Aung Ko Min	Service Department(CE4)	204,500.00	

Expense Total 204,500.00 K
 Additional/Refund

Note:

<p style="text-align: center;"><i>tr</i>  Superior Check By Name : <u>Aung Ko Min</u> NRC No : Date : Remark :</p>	<p style="text-align: center;"> F&A Name : <u>Sao Nyan Hlaing</u> NRC No : Date : Remark :</p>	<p style="text-align: center;"> GM/AGM Name : <u>Min Thu Ya</u> NRC No : Date : Remark :</p>	<p style="text-align: center;"> COO Name : <u>Aye Min Htoon</u> NRC No : Date : <u>19/06/2025</u> Remark :</p>
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 Phyu Phyu Win



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Aeng ko Min	Estimated Date of Travel	28.5.2025 ~ 5.6.2025	
Position Rank	D.H	Total Day	9 days	
BU/BR/DIV, Dept	CE-IBU Service	Destination	Nyaung Uaypin	
Purpose	For NLPAR support job, Customer - U Than Aye (09255F + 6022416), Problem - Machine inspect io			
Travelling Permit				
Arrival Place	Nyaung Uaypin			
Actual Date & Time of Travel	28.5.2025 ~ 5.6.2025			
Total Day	9 days			
HR Name				
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
28.5.2025 ~ 5.6.2025	TA charges (9 days x 15,000/-)	135,000/-	✓	
30.5.2025	Rain coat keeping charges (1 pcs)	2,750/-	✓	
30.5.2025	MTX to NLP gear transportation charges	7,000/-	✓	
5.6.2025	Hotel charges	35,600/-	✓	
Total Expense (Kyats/USD)		204,500/-		
Cash Advance (Kyats/USD)		-		
Balance Refund/Additional (Kyats/USD)		204,500/-		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Phyu Phyu Win	Admin	14.6.2025	
Approved By Dept Head	Aeng ko Min	D.H		
Approved By GM/AGM/COO	Min Thu Ya	OM		
Acknowledged by related Superior for Job Report	Aye Min Htoon			
HR Check & Approved	Sao Htet Hlaing	S.H.		
Cash Received				
Remark				

19/06/2025
 Aye Min Htoon



TRAVELLING REPORT

Date : 19.6.2025.....

Report To	Min Thu Ya, Zau Min Myat	
Employee Name	Aung ko Min	
Position	D.H	
Department	Service	
Business	CE-1BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	28.5.2025 (9:00AM)	5.6.2025 (4:00PM)
Total Days	9 days	
Trip Information	1. From YGN To NLP	
	2. From NLP To YGN	
	3. From To	
Purpose For Travelling	For NLP BR support job, Customer - U Than Aye (CE6255F & 609346) Problem - Machine inspection.	
Travel Date	Activities	Remark
(28.5.2025)	from YGN to Shwekyin	
(29.5.2025)	At BGO use press swing gearbox ball bearing	
(30.5.2025)	from NLP to Shwekyin	
(31.5.2025)	from Shwekyin to Job site	
(1.6.2025)	We can't repair engine can't start (start motor damaged)	
(2.6.2025)	We dealing swing gearbox accessories (SPL)	
(3.6.2025)	We mounting swing gearbox and swing motor	
(4.6.2025)	We testing machine and condition	
(5.6.2025)	We dismounted engine head and fuel pump, and come back to SKN	
(5.6.2025)	from Shwekyin to YGN Arrived 4:00pm	

Reported by
 Sign :
 Name : Aungko Min
 Position : D.H

Checked by
 Sign :
 Name : Aungko Min
 Position : D.H
 (DH/AGM/GM)

Approved by
 Sign :
 Name : Aung Hen U
 Position : (COO)
 19/06/2025
 Aung Hen U
 19/6/2025

GENERAL EXPENSE CLAIM FORM



Employee Name : **Wlin Strategic**
 Department Name : **Service**

No.	Date	Name	Description	Amount	Remark
1,	30.5.2025	Aeng ko Min	Raincoat charges <i>အောင်ကိုမိန် ဝတ်ရောင်း ဝတ်ရောင်း</i>	275001-	
			<i>09-969985170</i>		
Total Amount				275001-	

Requested by: *[Signature]*
 Approved by: *[Signature]*
 Checked by: *[Signature]*
 Approved by: *[Signature]*
 Approved by: *[Signature]*

Name: **Phygin Wlin** (Requester)
 Name: **Aeng ko Min** (Department Head)
 Name: **Saad Van Hlaing** (Related FNA/Corp FNA)
 Name: **Min Thee Fa** (OM/AGM/GM)
 Name: **Aye Min Htoon** (ACCO/COO/MID/VCMI)

Sign : *[Signature]*
19/6/25
5/6/25



သီတာဦး

မြန်မာပြည်အနှံ့ခရီးသည်နှင့် ကုန်စည်ဝန်ဆောင်မှုလုပ်ငန်း

ပါဆယ်ပစ္စည်း လက်ခံပြေစာ

“သီတာဦးဂိတ်” အမှတ်(၆၁) ဗိုလ်ချုပ်လမ်း၊ မီးပွိုင့်အနီး၊ ညောင်လေးပင်မြို့။

ဖုန်း - 09-5385266 စာရေးမဖုန်း ရက်စွဲ - ၂၀၁၅.၀၂.၂၅

09-765385266 052-2750740 ကားနံပါတ် -----

09-785385266 052-2750786 ကားထွက်ချိန် -----

09-885385266 ပေးပို့သည့်မြို့အမည် -----

ပြေစာနံပါတ် ----- **00023** -----

စဉ်	ပစ္စည်းအမျိုးအမည်	အရေအတွက်	နှုန်း	သင့်ငွေ
	ကျပ်ကျွတ်	①		7000 ၅၀၀၀ ပြီး

ပေးပို့သူ

အမည် -----

မှတ်ပုံတင် -----

လိပ်စာ -----

လက်ခံသူ

အမည် - စ.အောင်ကျိမင်း -----

မှတ်ပုံတင် - ၀၇-၄၅၁၈၅၇၅၇ -----

လိပ်စာ - ၀၇-၄၅၁၄၄၇၇၆၀ -----

☆ နောက်ကျောပါ စည်းကမ်းချက်များကို သိရှိသဘောတူ၍ ပစ္စည်းပေးပို့ပါသည်။ ☆

တာဝန်ခံ
သီတာဦးကားဂိတ်
ညောင်လေးပင်မြို့။

