

CASH ADVANCE CLEAR FORM



Date : 1.13.2024

BU/BR/Division : CE-1BU

Department : Service

Advance Issue : 150,000/- Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1st Time Advance	21.2.2024	ADV 202402020		150000/-	Advances clear for 9A
2	2nd Time Advance					charges for branch support.
3	3rd Time Advance					PIC. Zeeo Pbn Hkun. Customer.
Total Advance					150000/-	MR WAN, Padden - Inspector and
Total Actual					164300/-	common roll. medallion.
Balance Refund/Additional					14300/-	EC35001 # 271095

Request By

Requester

Phyu Phyu Win

Checked By

Mgr/DH

Aung ko Pbn

Checked By

Finance & Account

Myat Min Hkun

Approved By

GM/AGM/COO

Walt Yee Aung

Approved By

CMC

04-CFD-CAS-FRM-002-03

Aung Kyau Hsu  
Telegram Approved

3.24.  
12/05/2024  
Approved By



### TRAVEL ADVANCE CLEAR FORM

<b>Cash Advance</b>			
Employee Name	Zaw Min Htun	Estimated Date of Travel	19.2.2024 ~ 23.2.2024
Position Rank	Tech. Support	Total Day	8.5 days
HR/BR DIV. Dept	CE-1AU, Service	Destination	Naypyitaw
Purpose	for MP branch support job injector and ramon seal replacing		
Traveling Permit			
Arrival Place	Naypyitaw Branch		
Actual Date & Time of Travel	19.2.24 to 27.2.24		
Total Day	8.5 days		
HR Name	The Mytic Aung		
HR Sign	<i>[Signature]</i>		
BOH/Authorized Person Name	Price Myo Thu Hteay		
BOH/Authorized Person	<i>[Signature]</i>		
Advance Clear			
Actual Date & Time of Travel	19.2.2024 12:00PM ~ 27.2.2024 8:00PM	Arrival Date & Time	27.2.2024 8:00PM
Departure Date & Time	19.2.2024 12:00PM		
Date		Description	Total Amount
19.2.2024		Ministry to Naypyidaw Taxi charges	Kyats USD
23.2.2024		Aungmyindalar to Aungmyindalar Taxi charges	213001 ✓
19.2.2024		Aungmyindalar to Hlaingtharyar Taxi charges	200001 ✓
27.2.2024		Naypyitaw to Naypyitaw car ticket (per)	190001 ✓
19.2.2024 ~		Naypyitaw to Hlaingtharyar car ticket (per)	190001 ✓
27.2.2024		TA charges (8.5 days x 100001.)	850001 ✓
Total Expense (Kyats/USD)			1500001.
Cash Advance (Kyats/USD)			143001. ✓
Balance Refund/Additional (Kyats/USD)			147001.
<b>Job Report Status</b>			
Authorization	Name	Position	Date
Prepared By	Phyu Phyu Win	Admin	28.2.2024
Approved By Dept Head	Aung ko Min	D.H	4.3.2024
Approved By GM/AGM/COO	Kulott Yee Aung	G.M	
Acknowledged by related Superior for Job Report	Aye Min Htun	COO	
HR Check & Approved	Mar Mar Oo	HR	4.3.2024
Cash Received			
<b>Remark</b>			



# TRAVELLING REPORT

Date : 28.2.2024.

Report To	Zaw Min Tun.	
Employee Name	Tech. support	
Position	CE-1 Service.	
Department	CE-1	
Business	Departure Date And Time	Arrival Date And Time
Departure & Arrival	19.2.2024 (12:00)	27.2.2024 (20:00)
Total Days		
Trip Information	1. From ... Yangon ... To ... Nay Pyi Taw ... 2. From ... Nay Pyi Taw ... To ... Yangon ... 3. From ... To ...	
Purpose For Travelling	Go to support for install injector and common rail sensors solve the problems for fuel injection alarm.	
Travel Date	Activities	Remark
19.2.2024.	Start trip go from Yangon to NPT	18:00 - 19:30
20.2.2024.	Go to job site from NPT office & with customer car. Install injectors and other components.	19:30 -
21.2.2024.	Test run the machine. condition Monitor machine condition. Leave from job site and come back to office.	
24.2.2024.	Go to job site for machine have alarm fuel injection.	18:00 - 19:00
25.2.2024	Replace fuel hand pump and water separator filters. test run the machine.	
26.2.2024.	Monitor machine condition and. come back to office.	10:30 - 15:30
27.2.2024	Go trip from NPT to Yangon.	

Reported by  
 Sign :   
 Name : Zaw Min Tun  
 Position : Tech-support

Checked by  
 Sign :   
 Name : Aung Khin Aung  
 Position : O.H.

Approved by  
 Sign :   
 Name : Aung Khin Aung  
 Position : (COO)



# ၂၀၂၀၂၀၂၀၂

mydalarmhin.com.mm

From (မှ) Nanyitaw (တီကွာ)

To (သို့) Yangon

Traveller (ခင်္ဃာ) Contact (ဖုန်းနံပါတ်)

၀၉၄၁၆၂၅၁၅၃ ၁၂၃၄၅၆၇

0941625153  
Seat(s) (ခုံနံပါတ်)  
23

Class/Type Bus No.(ကားနံပါတ်)

၂ - Scania

Booking Reference Status  
3664-4074 CONFIRMED

✓ Departure (ဝါ) [၀၅:၀၀] Gate (ဝိတ်)  
Feb 27, 10:00 AM NA

Special Redu si (ရောင်းချက်)  
nyain bg (အိတ်)

Printed Time  
Feb 27, 10:00 AM

Passengers  
Total

1  
19 000 ✓



Check-in 30 min before the departure time.  
ကူးစက်ရန် ၃၀ မိနစ်ခင် နေရာတင်ရန် လိုအပ်ပါသည်။

Each passenger allowed one carry-on luggage.  
ခရီးသည်တစ်ဦးစီ အိတ်တစ်ခုသာ နေရာတင်ခွင့် ရှိပါသည်။

No refund will be issued after the departure.  
ကူးစက်ရန် နှင့် နေရာတင်ရန် နောက်ကျပါက ခြေခံမရှိပါ။

Contact Phone: ၀၉၄၁၆၂၅၁၅၃

# ကုမ္ပဏီ

mandalayairline.com.mm

To (တို့)  
Name/ဖုန်း (Bawga)

Traveler (ခရီးသည်) Contact (ဖုန်းနံပါတ်)  
Ko Zay Min Htin 09446251532

Seats (ခုံရင်း) (စုစုပေါင်း)  
21 ✓

~~Class/Type~~ Bus No. (ကားနံပါတ်)  
Type - Higer 1R - 6690

Booking Reference 7682-5885 Status CONFIRMED

✓ Departure (ထွက်ခွာ) Gate (ရပ်) Aung Mingalar Bus  
Feb 19, 1:00 PM

Special Request (မှတ်ချက်) Terminal  
[SPT - နေရာပြောင်း] 13058

Printed Time  
Feb 19, 1:01 PM

Passengers Total 1  
19,000 ✓

Check-in 30 min before the departure time.  
အထွေထွေ နံနက် 30 မိနစ်အထွေထွေ နေရာပြောင်းရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.  
တစ်ဦးချင်းစီသည် တစ်ခုစီသာ နေရာပြောင်းရန် လိုအပ်ပါသည်။  
No refund after the purchase.  
ဝယ်ယူပြီးနောက် အငွေမပြန်ပါ။

Contact Phone: CallCenter-097772 089  
098, YGN 095020181, MPT-09251251277, Mektel-09251251277, MDY-09251251277



BU/R/DIV Name : CE-1 BU

### TAXI CHARGES FORM

No.	Date	Name	Description	Departure Time	Department Name : Service		Cost	Remark
					From	To		
1.	19.2.2024	Zaw Pin Hkun	For NPT branch support job injector and common rail repairing	12:00PM 10:30	Mingtharyar	Aungmyethar	217,001-	
2.	27.2.2024	Zaw Pin Hkun	"	5:00PM	Aungmyethar	Mingtharyar	200,001-	
Total Taxi Charges							417,001-	

Requested by  
 Sign :   
 Name : Phyu Phyu Win  
 Dept. : Service  
 (Requestor)

Acknowledged by  
 Sign :   
 Name : Mar Mar Oo  
 Dept. : Administration  
 (HR/Admin)

Acknowledged by  
 Sign :   
 Name : Aung ko Min  
 Dept. : Service  
 (DH)

Approved by  
 Sign :   
 Name : Walt Yee Aung  
 Dept. :  
 (ABOH/BOH/AGM/GM)

Acknowledged by  
 Sign :   
 Name : Kyau Kyau Win  
 Dept. :  
 (HO-GA)



19 Feb 2024, 12:13 pm

Booking ID

A-62DVNVSGWJ2N



You'll no longer be able to rate or tip your driver after 72 hours, or view driver details anymore.



Total Paid

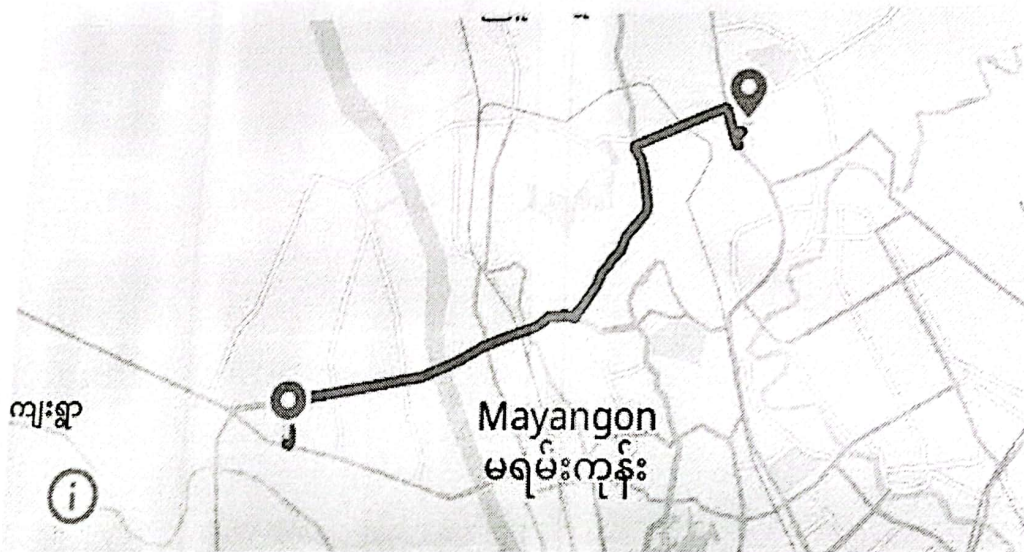
Ks21,700

Cash \$

View details



Personal



GrabTaxi

17 km · 46mins



UMG Myanmar Motor Vehicle Dealer

12:13 pm



Aung Mingalar Highway Bus Station

1:00 pm

No. 100001  
 1. NAME  
 2. ADDRESS  
 3. PHONE NO.  
 4. DATE  
 5. AMOUNT  
 6. PURPOSE  
 7. SIGNATURE  
 8. OFFICE USE ONLY  
 9. APPROVED BY  
 10. DATE

Approved by: *[Signature]*  
 Date: *[Date]*  
 Office Use Only: *[Signature]*  
 Approved by: *[Signature]*  
 Date: *[Date]*

Sl. No.	Date	Particulars	Amount
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total: *[Amount]*  
 Approved by: *[Signature]*  
 Date: *[Date]*

1. Name: *[Name]*  
 2. Address: *[Address]*  
 3. Phone No.: *[Phone No.]*  
 4. Date: *[Date]*  
 5. Amount: *[Amount]*  
 6. Purpose: *[Purpose]*  
 7. Signature: *[Signature]*  
 8. Office Use Only: *[Signature]*  
 9. Approved by: *[Signature]*  
 10. Date: *[Date]*

1. Name: *[Name]*  
 2. Address: *[Address]*  
 3. Phone No.: *[Phone No.]*  
 4. Date: *[Date]*  
 5. Amount: *[Amount]*  
 6. Purpose: *[Purpose]*  
 7. Signature: *[Signature]*  
 8. Office Use Only: *[Signature]*  
 9. Approved by: *[Signature]*  
 10. Date: *[Date]*

Sl. No.	Date	Particulars	Amount
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

ကိုဇော်မင်းထွန်း နေပြည်တော်  
 EC350DL Job အတွက် TA charges  
 clear လုပ်ဖို့ရန် အတွက် Approved  
 ပေးပေးပါအုံးရှင်