

TRAVELLING REPORT

Date : 28.3.25

Report To	Aung Ko Ko Co	
Employee Name	Maung Maung	
Position	STOP	
Department	Service	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	10.4.25	19.5.25
Total Days	1 month	
Trip Information	1. From	To
	2. From	To
	3. From	To
Purpose For Travelling	IMW K2Y Standby & Maintenance.	
Travel Date	Activities	Remark
	Daily report attached by below.	

Reported by
 Sign : *[Signature]*
 Name : Maung Maung
 Position : STOP

Checked by
 Sign : *[Signature]*
 Name : Aung Ko Ko Co
 Position : ADH

(DH/AGM/GM)

Approved by
 Sign : *[Signature]*
 Name : U Aye Mon Htoon.
 Position :

(COO)

05-CHL-HRM-FRM-064-01

[Signature]
 Aung Hein Ubin
 27/5/25.

⇒ MYK standby. (6 months).

	Date	Status	Job Types/Number
	20.4.2025	Holiday	went to KZY 500kW site and checked the situations of the inverters went to 1MW site and discussed with installer
2	21.4.2025	Holiday	checked the solar panels and panel room checked the inverter com ID made record daily loads in every hour.
3	22.4.2025	Attend	checked the inverter com ID made record daily loads in every hour provided the necessary items to installers and checked the installation of 11kV transmission line and report to HO.
4	23.4.2025	Attend	checked the solar panels and panel room checked the inverter com ID made record daily loads in every hour. discussed and measured the transformer and DS area with installer.
5	24.4.2025	Attend	checked the solar panels and panel room checked the inverter com ID made record daily loads in every hour cleaned the gresses at 1MW site
6	25.4.2025	Attend	checked the solar panels and panel room. checked the inverter com ID made daily load records in every hour cleaned the gresses at 1MW site checked the installation of 11kV transmission line and report to HO
7	26.4.2025	Attend	checked the solar panels and panel room. checked the inverter com ID made daily load records in every hour.
8	27.4.2025	Holiday	checked the solar panels and panel room. checked the inverter com ID made daily load records in every hour.
9	28.4.2025	Holiday	checked the solar panels and panel room. checked the inverter com ID made daily load records in every hour.
10	29.4.2025	Attend	went to Myeik Branch from 1MW job site. went to Pwint Thit Tun 20kW Ongrid job site and checked the system.
11	30.4.2025	Attend	went to Pwint Thit Tun 20kW Ongrid job site and checked the inverter settings and easton meter settings. measured DC, AC voltages and Phase Sequence. made factory reset to inverter.
12	1.5.2025	Holiday	went to 1MW site from Myeik Branch to discuss with installer. checked the solar panels and panel room. checked the inverter com ID.
13	2.5.2025	Attend	checked the solar panels and panel room. checked the inverter com ID. discussed with 11kV transmission line installer for Disconnected Switch area.
14	3.5.2025	Attend	went to Myeik Branch from 1MW site. went to Pwint Thit Tun 20kW Ongrid site and changed the cables from CT to Easton meter. checked the wire connections and the system. It is OK and made test run.
15	4.5.2025	Holiday	checked and watched Pwint Thit Tun 20kW Ongrid job site. checked the solar output of 1MW site by solarman business.
16	5.5.2025	Attend	did morning exercise and 5S at Myeik Branch. went to KZY 500kW site and SSB office with BOH. went to Mya Sisein hotel site with Myeik Branch saleman. checked the tool box and special tools at Myeik Branch.
17	6.5.2025	Attend	did morning exercise and 5S at Myeik Branch. went to KZY 500kW site to discuss about to change solar cable way. went to 1MW site and made phone call to 11kV transmission line installer.
18	7.5.2025	Attend	checked the solar panels and panel room. discussed with 11kV installer. measured the area of Transformer. checked the installation of 11kV transmission line and report to HO.

19	8.5.2025	Attend	checked the solar panels and panel room.checked the installation of 11kV transmission line and report to HO.calculated the accessories of Lightning arrester pole.
20	9.5.2025	Attend	checked the solar panels and panel room.checked the inverter com ID took the accessories of 11kV transmission line earthing from harbour.
21	10.5.2025	Holiday	checked the solar panels and panel room.checked the inverter com ID.
22	11.5.2025	Holiday	checked the solar panels and panel room.checked the inverter com ID.cleaned the gresses at 1MW job site.
23	12.5.2025	Attend	checked the solar panels and panel room.checked the inverter com ID.went to KZY 500kW site to replace 100kW Ongrid inverter and inform to HO.
24	13.5.2025	Attend	made 5S and morning exercise at Myeik Branch.followed up and talked with 11kV transmission line installer.
25	14.5.2025	Attend	made 5S and morning exercise at Myeik Branch.went to customer U Zaw Win site for site survey.filled the solar load schedule form and report to HO.
26	15.5.2025	Attend	checked the solar output of 1MW job site.2pcs of the Inverters have com alarm.checked and put correct com ID no.01 and 07.
27	16.5.2025	Attend	made follow up the parcel of KZY 500kW site.checked the solar output of 1MW site with solarman business.
28	17.5.2025	Attend	went to car gate and brought the parcel.replaced the 100kW inverter at KZY 500kW site, checked the inverter settings and loose connections test and run with loads.
29	18.5.2025	Holiday	made phone call to customer Ko Zaw Naing Tun to check the solar system.checked the solar output of 1MW site with solar man business.
30	19.5.2025	Attend	went to Myeik Customer Ko Zaw Naing Tun site and checked 1pcs of 10kW off-grid inverter and 2pcs of 200Ah classic battery.checked the versions, inverter settings and battery datas, checked the loose connections.went to KZY 1MW site and measured the dimensions for transformer area and discuss the way for crane car with Crane Sayar. checked the installation of DS point.

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