



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway, Hlaing Thar Yar Township, Yangon. Yangon

Tel :

Fax:

## ADVANCE PAYMENT

Voucher No. : MAC-ADV2024030055

To : TOE WAI NAUNG

Voucher Date : 2024-04-01

Due Date : 2024-04-10

Currency : MMK Rate : 0.00025773

Related To :

| Payment Method         | Prepared By       | Approved By     | Status    |
|------------------------|-------------------|-----------------|-----------|
| Cash On Hand - MMK-MAC | Chaw Su Su Hlaing | Seint Seint Thu | confirmed |

| No.                    | Description   | Amount   |
|------------------------|---|----------|
| 1                      | ADV PAY ,FOR MAR'24,FOR APR;24,BIRTHDAY CAKE BUYING CHARGES FOR ALL MARCH BORN ,FOR ACTUAL CHGS MMK-18,000/-,MAC-ADV2024030055,FOR HR DEPT. | 18000.00 |
| <b>Total :</b>         |   | 18000.00 |
| <b>Amount Remain :</b> |   | 18000.00 |

**Note :** ADV PAY ,FOR MAR'24,FOR APR;24,BIRTHDAY CAKE BUYING CHARGES FOR ALL MARCH BORN ,FOR ACTUAL CHGS MMK-18,000/-,MAC-ADV2024030055,FOR HR DEPT.

Date : 1.4.2024

Name/NRC No : Mya Kay Khing

Cashier : Thi # 00

Signature :

Signature :

### CASH ADVANCE REQUEST FORM

Date : 28.3.2024  
 BU/BR/Division : MAC  
 Department : Administration  
 Advance Issue : 18,008/- Kyats/.....USD

Budget include (or) Not :





Yes  Budgeted Title and Amount :  
 No  Reasons for :

**Required For:**

Birthday cake buying charges for all March born.  
 18,008/- kyats

**မှတ်ချက်။**

- (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
 (Advance must be cleared within 10 days from issue date)
- (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊စစ်ဆေး၊တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

|   |   |  |  |                    |
|---|---|--|--|--------------------|
| Request By  | Checked By  | Checked By   | Approved By  | Approved By        |
| <br><u>Mya Kay Khing</u> | <br><u>Hnat Pwint Phyu</u> | <br><u>Su Su Thin</u> | <br><u>Sent Sent Thu</u> | .....              |
| Requester   | Mgr/DH  | Finance & Account  | GM/AGM/COO   | CMC/CEO/Chairwoman |

04-CFD-CAS-FRM-001-03

*(Handwritten note)*  
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