



No. 898/990, Anawrahta Industrial Zone
Mya Sein Yaung Phayar Road, Yangon-Pathein Highway Road, Hlaingtharya, Yangon



CLAIM REQUEST FORM

Requestor Name : Nyein Nyein	Budget Type : Include Budget
Department Name: Service (ATT)	Payment Type : Claim Payment
Request Date : 2025-05-22	Prepared By : Zin Nyein Oo(2)
Payment Voucher : EX-ATT-2025-05-00031	Superior Approved : Aung Kyaw Myint(3)
No	By
Payment Method : Cash/Bank	Last Approved By : Aung Kyaw Myint(3)
Payment Amount : 151000.0	
Currency : MMK	
Exchange Rate : 4,440.0	

No.	Description	Department	Request Amount	Remark
1	Branch support, TGO BR, Customer-RAJAR BAR BUU, CD604S-14555, problem-Engine can't start, PIC-Nay Htun Win	Service Department (ATT)	151,000.00	

Expense Total 151,000.00 K
Additional/Refund

Note:

<p style="text-align: center;"><i>[Signature]</i> Superior Check By</p> <p>Name : <i>Mo Myint Mo Aung</i></p> <p>NRC No :</p> <p>Date : <i>23.05.25</i></p> <p>Remark :</p>	<p style="text-align: center;"><i>[Signature]</i> F&A</p> <p>Name : <i>Zin Mar</i></p> <p>NRC No :</p> <p>Date : <i>26/5/2025</i></p> <p>Remark :</p>	<p style="text-align: center;"><i>[Signature]</i> GM/AGM</p> <p>Name : <i>Mo Myint Mo Aung</i></p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>	<p style="text-align: center;"><i>[Signature]</i> COO</p> <p style="text-align: center;"><i>27/05/2025</i> A. Myint</p> <p>Name :</p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>
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TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Nay Ahen Uun	Estimated Date of Travel	15.5.25 8:30 am to 19.5.25	1100 pm
Position Rank	SH	Total Day	5 day	
BU/BR DIV, Dept	ASD BU	Destination	16 NYU BR TO TGO BR	
Purpose	Customer - RAJAR BAR BILL, C. DEOYS - 14555 problem - Engage cent			
Traveling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day				
HR Name	Harry Oo			
HR Sign	Harry			
BOH Authorized Person Name	See Min Hwaie			
BOH Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
15.5.25 8:30 am	Nay Ahen Uun (5 x 15000)	75000	✓	
19.5.25 1300 pm	Express charges	31000	✓	
	Hotel charges	25000	✓	
Total Expense (Kyats/USD)		157000	✓	
Cash Advance (Kyats/USD)		0		
Balance Refund/Additional (Kyats/USD)		157000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Nyem Nyem	Str-8 class	22.5.25	
Approved By Dept Head	Ho Myant Moo Ahy	DIA	23-5-25	
Approved By GM/AGM/COO	Ho Maeng Maung	GM		
Acknowledged by related Superior for Job Report				
HR Check & Approved	Thant 2 Neway	SH	26.5.25	
Cash Received				
Remark				

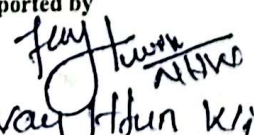
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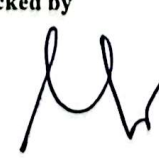
Mu
27/5/25
Amilton


TRAVELLING REPORT

Date :

Report To	COO	
Employee Name	Nay Hkun Win	
Position	Section head	
Department	Service	
Business	ATT	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	15.5.25	19.5.25
Total Days		
Trip Information	1. From Nyaung U BR To Taung O. Branch..	
	2. From Taung O. BR To Yangon ATT BR..	
	3. From To	
Purpose For Travelling	Engine Can't Start	
Travel Date	Activities	Remark
15.5.25	Going to Taung O Branch from Nyaung U Branch.	
16.5.25	Our service team firstly visual check and all oil level checked. And then, we test run the engine but engine can't start. So we adjust the fuel pump timing and test run. There fore we adjust the no 7 cylinder TDC and pump no 7 plunger open condition. And then, test run the	

Reported by
 Sign : 
 Name : Nay Hkun Win
 Position : Section Head

Checked by
 Sign : 
 Name :
 Position :
 (DH/AGM/GM)

Approved by
 Sign : 
 Name : Aung Hkun Win
 Position :
 27/05/25
 (COO)

⇒ SRV charges - 100,000 mmk.