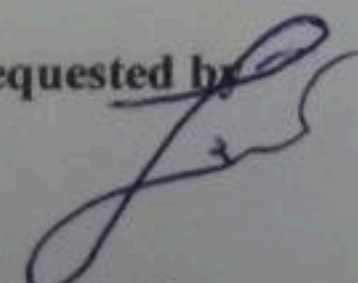
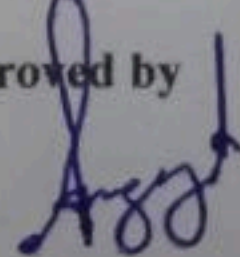


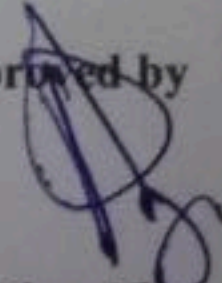
OVERTIME REQUEST FORM

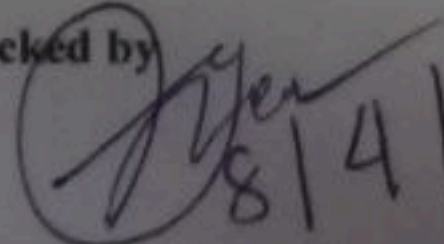
BU/BR/DIV Name : RE BU
 Department Name : Sales & Marketing
 Reason for Overtime : YCC Solar Event

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	28.03.2025	Ye Myat Min	Digital Marketing	17:00 PM	18:00 PM	1	1,200/-	
2.	28.03.2025	Khaing Win	Senior Salesman	17:00 PM	19:00 PM	2	2,400/-	
3.	28.03.2025	Khin Myat Thu	Project Sales Engineering	17:00 PM	19:30 PM	2.5	3,000/-	
4.	28.03.2025	Zin Zin Oo	Admin	17:00 PM	20:00 PM	3	3,600/-	
5.	28.03.2025	Win Yan Paing	SEDP	17:00 PM	20:30 PM	3.5	4,200/-	
Total Hours						12	14,400/-	
Total Amount								

Requested by 
Sign :
Name : Zin Zin Oo
 (Requestor)

Approved by 
Approved by U Aung Myat Thu
 (DH)

Approved by 
Approved by U Phyo Thu
 (GM/AGM/COO)

Checked by 
Checked by Daw Nyein Ei Ei Khaing
 (HR)

8/4/25

05-CHL-HRM-FRM-020-05

