



No.898, Thudamar (4/6), Anawrahta Industrial Zone, Pathain Highway Road, Hlaing Thar Yar Township, Yangon  
 Tel : + 95(1) 645 410, 645 420  
 Fax:

**ADVANCE CLEARING**

Voucher No. : ATT-ACC2024080003

To : Ei Phoo Ngone

Voucher Date : 2024-08-07

Advance No : ATT-ADV2024070071

Currency : MMK Rate : 0.00018519

Cashier :

| Payment Method           | Status |
|--------------------------|--------|
| Cash On Hand - MMK - ATT | posted |

| No. | Description                                                                                                                 | Track - 1 | Track - 2 | Amount   |
|-----|-----------------------------------------------------------------------------------------------------------------------------|-----------|-----------|----------|
| 1   | Advance Clear for traveling charges for PIC Wai Yan Phyo (GBK , Pyay) (ADV KS-100,000/-, EXP KS- 64,000/-, REF KS-36,000/-) |           |           | 64000.00 |

|                    |           |
|--------------------|-----------|
| Advance Total :    | 100000.00 |
| Expense Total :    | 64000.00  |
| Refund / Collect : | 36000.00  |

Note : Ei Phoo Ngone [ATT-EM-0095], Advance Clear for traveling charges for PIC Wai Yan Phyo (GBK , Pyay) (ADV KS-100,000/-, EXP KS- 64,000/-, REF KS-36,000/-)

Date : 2024.08.07

Name/NRC No :

Ei Phoo Ngone

Signature :

*[Handwritten Signature]*

*[Handwritten Note]*

*[Handwritten Mark]*

**CASH ADVANCE CLEAR FORM**

UMG

Total attach 13 pcs  
Vs - 7 pcs

Date : 2024.07.22

BU/BR/Division : ATT BU

Department : Sale Support

Advance Issue : 100000/- Kyats/ USD

| No                        | Issue Time                   | Date    | Payment Voucher No | Amount |          | Descriptions       |
|---------------------------|------------------------------|---------|--------------------|--------|----------|--------------------|
|                           |                              |         |                    | USD    | Kyats    |                    |
| 1                         | 1 <sup>st</sup> Time Advance | ATT-ADV | 2024070071         |        | 100000/- | Travelling charges |
| 2                         | 2 <sup>nd</sup> Time Advance |         |                    |        |          | For PTF            |
| 3                         | 3 <sup>rd</sup> Time Advance |         |                    |        |          | Wai for Ryo        |
| Total Advance             |                              |         |                    |        | 100000/- |                    |
| Total Actual              |                              |         |                    |        | 64,000/- |                    |
| Balance Refund/Additional |                              |         |                    |        | 36,000/- |                    |

Request By

*Eople*

Checked By

*[Signature]*

Checked By

*[Signature]*

Approved By

*[Signature]*

Approved By

Requester : Ei Hwee Ngwe  
Mgr/DH : Ko Hwee Zee Lin

Finance & Account : Zin Mar

GM/AGM/COO : Ko Maung Maung

CMC : 04-CFD-CAS-FRM-002-03

*[Handwritten notes]*  
2024.07.29

TRAVELLING REPORT

Date : 18.7.2024

| Report To              | Ko Zan Min Mgol and Ko Maung Maung                                                                                                                                                                                                                                                                         |                                                                                                                                                                    |  |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Employee Name          | Mai Zan Phyo                                                                                                                                                                                                                                                                                               |                                                                                                                                                                    |  |
| Position               | Sale Mgr                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                    |  |
| Department             | Sale Dept                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                    |  |
| Business               | ATT BLD                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                    |  |
| Departure & Arrival    | Departure Date And Time                                                                                                                                                                                                                                                                                    | Arrival Date And Time                                                                                                                                              |  |
| Total Days             | 17.7.2024 (8:00) AM<br>17 days                                                                                                                                                                                                                                                                             | 18.7.2024 (5:00) PM                                                                                                                                                |  |
| Trip Information       | 1. From GBLK BR. (17.7.24) To Yangon, ATT BLD (18.7.24)<br>2. From ..... To .....<br>3. From ..... To .....                                                                                                                                                                                                |                                                                                                                                                                    |  |
| Purpose For Travelling |                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                    |  |
| Travel Date            | Activities                                                                                                                                                                                                                                                                                                 | Remark                                                                                                                                                             |  |
| 17.7.2024 to 18.7.2024 | Zeekone Township, Yimaypin Village, Yangon Town, Meebo Township<br>Metala Township, Htaakyaakkuon Village<br>Kijisa Village GBLK TSP, Mon-Hla MAPP Bank, Dakeho Bank MAPP Bank, Zeekone MAPP Bank.<br>Htappanyayayaw Village, Amhla TSP<br>Ohaekone TSP, Kachayaw Village, Mandla TSP<br>GBLK Bt to Yangon | U Htet Aung, U Aye Win<br>U Mye Ai, U Saung Tin<br>U Myo Min, U Ke Myint Oe<br>Daw Aye Mkwaw, U Thet Aung<br>Motivational letter to customers. (everet..)<br>(COO) |  |

Reported by  
 Sign :   
 Name : Mai Zan Phyo  
 Position : Sale Mgr

Checked by  
 Sign :   
 Name : Ko Maung Maung  
 Position : GM

Approved by  
 Sign :   
 Name : Ko Zan Min Mgol  
 Position : ACCO

Remark: Hi-5 report of   
 0800:010000

Checked by

05-CHL-HRM-FRM-06+01

Ei Hwe Nyaone

Sign :   
 Name : Ko Zan Zaw Lin  
 Position : OM



TRAVEL ADVANCE CLEAR FORM

|                                        |                  |                          |                                |
|----------------------------------------|------------------|--------------------------|--------------------------------|
| <b>Cash Advance</b> ATT-ADV 2024070071 |                  | (8:00)AM (5:00)PM        |                                |
| Employee Name                          | Wai Yan Png      | Estimated Date of Travel | 2024.07.01 to 2024.07.18       |
| Position Rank                          | Sale man         | Total Day                | 18 days working day is 15 days |
| BU/BR/DIV, Dept                        | ATT BU           | Destination              | Gibk, FAN                      |
| Purpose                                | Sale & Marketing |                          |                                |

|                              |                                       |     |  |
|------------------------------|---------------------------------------|-----|--|
| <b>Travelling Permit</b>     |                                       |     |  |
| Arrival Place                | Gibk                                  | FAN |  |
| Actual Date & Time of Travel | 2024.07.01(8:00)AM 2024.07.18(5:00)PM |     |  |
| Total Day                    | 18 days working day is 15 days        |     |  |
| HR Name                      |                                       |     |  |
| HR Sign                      |                                       |     |  |
| BOH/Authorized Person Name   | Attached 0300:00:012254               |     |  |
| BOH/Authorized Person        |                                       |     |  |

|                              |                          |                     |                    |
|------------------------------|--------------------------|---------------------|--------------------|
| <b>Advance Clear</b>         |                          | (8:00)AM            | 2024(5:00)PM       |
| Actual Date & Time of Travel | 2024.07.01 to 2024.07.18 | Total Day           | 15 days            |
| Departure Date & Time        | 2024.07.01(5:00)PM       | Arrival Date & Time | 2024.07.18(5:00)PM |

| Date                                         | Description          | Total Amount |     |
|----------------------------------------------|----------------------|--------------|-----|
|                                              |                      | Kyats        | USD |
| 2024.07.01                                   | 18 (1x15000)         | 150000       | -   |
| ↓                                            | Fuel charges         | 33000        | -   |
| 2024.07.18                                   | cycle repair charges | 16000        | -   |
| <b>Total Expense (Kyats/USD)</b>             |                      | 199000       | -   |
| <b>Cash Advance (Kyats/USD)</b>              |                      | 100000       | -   |
| <b>Balance Refund/Additional (Kyats/USD)</b> |                      | 99000        | -   |

|                                                 |                 |          |            |             |
|-------------------------------------------------|-----------------|----------|------------|-------------|
| <b>Job Report Status</b>                        |                 |          |            |             |
| Authorization                                   | Name            | Position | Date       | Sign        |
| Prepared By                                     | Ei Hwe Ngone    | Admin    | 2024.07.22 | [Signature] |
| Approved By Dept Head                           | ko Than Zaw Lin | CM       |            | [Signature] |
| Approved By GM/AGM/COO                          | ko Maeng Maung  | GM       |            | [Signature] |
| Acknowledged by related Superior for Job Report | ko Zaw Min Myat | ACCO     | 28.07.24   | [Signature] |
| HR Check & Approved                             | Zin Mar Win     | HR       | 22.7.24    | [Signature] |
| Cash Received                                   | Hon Wai Lwin    | Cashier  | 7-8.24     | [Signature] |
| <b>Remark</b>                                   |                 |          |            |             |

5

KO ZAW THET

Yangon-Pyay Road, Gyobingauk Township  
PH-09-5374064, 09-423669641

57w-16974 02-Jul-2024  
MP24070226 08:48:05 AM

| Description | Qty          | Unit | Price | Amount |
|-------------|--------------|------|-------|--------|
| 92 Ron      | 2.57<br>9219 | လီတာ | 2,714 | 7,000  |
| Total       | 2.57<br>9219 |      |       | 7,000  |
| Discount    |              |      |       |        |
| Net Amount  |              |      |       | 7,000  |

\*\*\*\*\*Thank You\*\*\*\*\*

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KO ZAW THET

Yangon-Pyay Road, Gyobingauk Township  
PH-09-5374064, 09-423669641

57w-16974 17-Jul-2024  
MP24070230 08:29:04 AM

| Description | Qty          | Unit | Price | Amount |
|-------------|--------------|------|-------|--------|
| 92 Ron      | 2.56<br>0351 | လီတာ | 2,734 | 7,000  |
| Total       | 2.56<br>0351 |      |       | 7,000  |
| Discount    |              |      |       |        |
| Net Amount  |              |      |       | 7,000  |

\*\*\*\*\*Thank You\*\*\*\*\*

4

KO ZAW THET

Yangon-Pyay Road, Gyobingauk Township  
PH-09-5374064, 09-423669641

bg0-57W/16974 12-Jul-2024  
MP24070146 11:45:48 AM

| Description | Qty          | Unit | Price | Amount |
|-------------|--------------|------|-------|--------|
| 92 Ron      | 2.56<br>0351 | လီတာ | 2,734 | 7,000  |
| Total       | 2.56<br>0351 |      |       | 7,000  |
| Discount    |              |      |       |        |
| Net Amount  |              |      |       | 7,000  |

\*\*\*\*\*Thank You\*\*\*\*\*

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KO ZAW THET

Yangon-Pyay Road, Gyobingauk Township  
PH-09-5374064, 09-423669641

57w-16974 04-Jul-2024  
MP24070228 08:58:25 AM

| Description | Qty          | Unit | Price | Amount |
|-------------|--------------|------|-------|--------|
| 92 Ron      | 2.57<br>9219 | လီတာ | 2,714 | 7,000  |
| Total       | 2.57<br>9219 |      |       | 7,000  |
| Discount    |              |      |       |        |
| Net Amount  |              |      |       | 7,000  |

\*\*\*\*\*Thank You\*\*\*\*\*

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KO ZAW THET

Yangon-Pyay Road, Gyobingauk Township  
PH-09-5374064, 09-423669641

57W-16947 11-Jul-2024  
MP24070124 08:56:10 AM

| Description | Qty          | Unit | Price | Amount |
|-------------|--------------|------|-------|--------|
| 92 Ron      | 1.84<br>1621 | လီတာ | 2,715 | 5,000  |
| Total       | 1.84<br>1621 |      |       | 5,000  |
| Discount    |              |      |       |        |
| Net Amount  |              |      |       | 5,000  |

\*\*\*\*\*Thank You\*\*\*\*\*

12. 7. 2024



motor

⑨

|       |   |       |   |
|-------|---|-------|---|
| ကျွတ် | - | 7000  | ↗ |
| လက်ခံ | - | 1500  | ↗ |
|       |   | <hr/> |   |
|       |   | 8500  |   |



လေ့ရှိပုံစံ

Efi ဆိုင်ကယ်၊ အော်တိုဘီးနှင့်

ဆိုင်ကယ်အမျိုးမျိုးပြုပြင်ရေး

ဧည့်သည်များ သင်မန်းကန်လမ်းဆုံ

ဖုန်း: ၀၉-၉၅၅၂၅၅၂၅၀၀





# GENERAL EXPENSE CLAIM FORM



99

Company Name : **ATT BU (Win Motor)**  
 Department Name : **Sale Support**

| No.                 | Date     | Name         | Description                         | Amount        | Remark |
|---------------------|----------|--------------|-------------------------------------|---------------|--------|
| 1.                  | 3-7-2024 | Wai Pan Hyeo | Wag vlorng. mjarvokar<br>သွားပါသည့် | 7500/-        |        |
|                     |          |              |                                     |               |        |
|                     |          |              |                                     |               |        |
|                     |          |              |                                     |               |        |
|                     |          |              |                                     |               |        |
|                     |          |              |                                     |               |        |
| <b>Total Amount</b> |          |              |                                     | <b>7500/-</b> |        |

|                                          |                                             |                                          |                                      |                                             |
|------------------------------------------|---------------------------------------------|------------------------------------------|--------------------------------------|---------------------------------------------|
| <b>Requested by</b>                      | <b>Approved by</b>                          | <b>Checked by</b>                        | <b>Approved by</b>                   | <b>Approved by</b>                          |
| Sign :                                   |                                             |                                          |                                      |                                             |
| Name : <b>Ei Hye Ngwe</b><br>(Requester) | <b>Ko Than Zaw Lin</b><br>(Department Head) | <b>Zin Mar</b><br>(Related FNA/Corp FNA) | <b>Ko Maeng Maeng</b><br>(OM/AGM/GM) | <b>Ko Zaw Min Myat</b><br>(ACOO/COO/MD/VCM) |

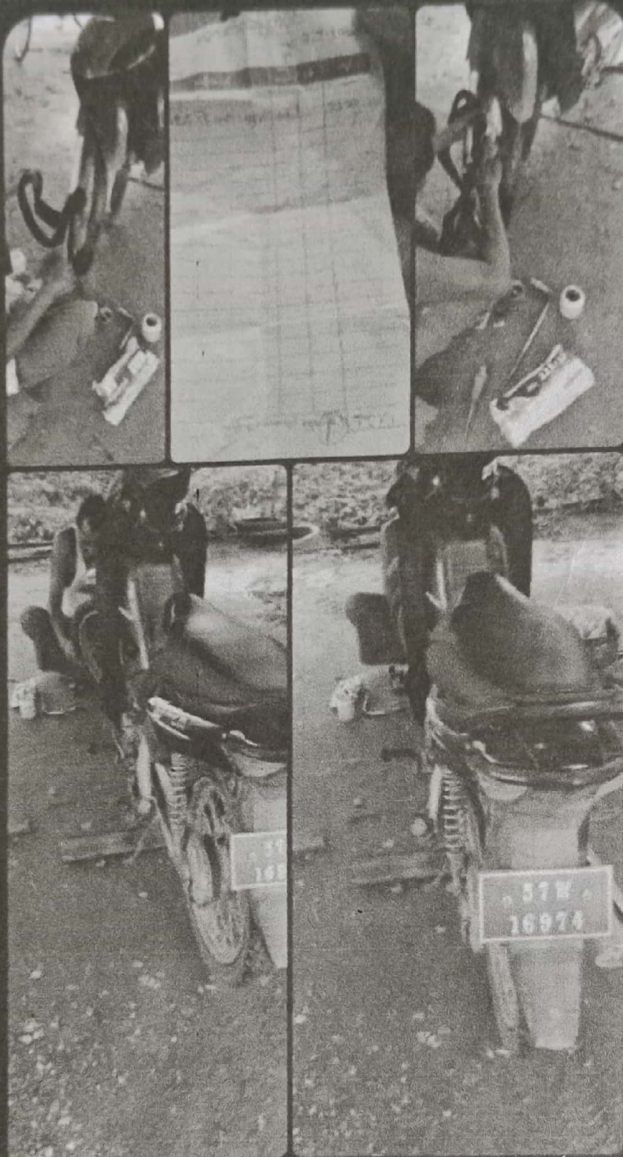
# AT&T BU

51 members



Today I will go to Meiktila.

9:14 AM



ဆိုင်ကယ် ကျွတ်ပေါက်သွားလို့  
 ဝယ်လဲလိုက်ပါတယ်ဗျ 7500 ပေး  
 ရပါတယ်။

9:18 AM



**Wai Yan Phyo**  
 ဆိုင်ကယ် ကျွတ်ပေါက်သွားလို့ ဝယ်  
 ဆိုင်နာမည် ဖုန်းနံပါတ်ရေးပေးခိုင်းပါ

Message

