

ADVANCE CLEAR VOUCHER

Requestor Name : Phyu Phyu Win(5)	Budget Type : Exclude Budget
Department Name:	Payment Type : Advance Clearing
Payment Date : 2024-10-22	Advance No : UBG-CE4-2024-09-00001
Payment Voucher : AC-CE4-2024-10-00005	Prepared By : CE4 Budget Requestor
No	Superior Approved : Wutt Yee Aung
Payment Method : Cash/Bank	By
Payment Amount : 460000.0	Last Approved By : Wutt Yee Aung
Currency : MMK	
Exchange Rate : 4,800.0	

No.	Description	Department	Request Amount	Remark
1	Advance clear for TA charges for Dawei branch support job. Customer - Delco CO,LTD, Problem - Engine Installation (E6300F#600827), PIC- Nay Lin Naing	Service Department(CE4)	460,000.00	

Expense Total	460,000.00 K
Advance Total	500,000.00 K
Refund	40,000.00 K

Note:

<p>Superior Check By</p> <p>Name : <u>Aung Mye Win</u></p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>	<p>F&A</p> <p>Name : <u>Myat Min Thaw</u></p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>	<p>GM/AGM</p> <p>Name : <u>Wutt Yee Aung</u></p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>	<p>COO</p> <p>Name : <u>Aye Min Htan</u></p> <p>NRC No :</p> <p>Date :</p> <p>Remark :</p>
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Phyu Phyu Win



TRAVEL ADVANCE CLEAR FORM

Cash Advance			
Employee Name	Nky in Nlaing	Estimated Date of Travel	17.9.2024 ~ 14.10.2024
Position Rank	Tech-Support	Total Day	28 days
BU/BR/DIV, Dept	CB-4BU Service	Destination	Dawei
Purpose	for DWT branch support job Customer-Delco co., Ltd, Problem-Engine Installation (EG300P # 600827)		
Travelling Permit			
Arrival Place	Dawei		
Actual Date & Time of Travel	17.9.2024 ~ 14.10.2024		
Total Day	28 days		
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			
Advance Clear			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
17.9.2024	Hlaingtharyar to Mingaladone Taxi charges (1 per)	20,000/-	
14.10.2024	Mingaladone to Hlaingtharyar Taxi charges (1 per)	20,000/-	
17.9.2024 ~ 14.10.2024	TA charges (28 days x 15,000/-) (1 per)	420,000/-	
Total Expense (Kyats/USD)		460,000/-	
Cash Advance (Kyats/USD)		500,000/-	
Balance Refund/Additional (Kyats/USD)		40,000/-	
Job Report Status			
Authorization	Name	Position	Date
Prepared By	Phyu Phyu Win	Admin	22.10.2024
Approved By Dept Head	Aung ko Min	D.H	
Approved By GM/AGM/COO	Watt Yee Aung	GM	
Acknowledged by related Superior for Job Report	Aye Min Htan	COO	
HR Check & Approved	Yee Yee Hlaing Htan	HR	
Cash Received			
Remark			

~~6 waste~~
~~90000~~
 Actual 370000
 To refund 130000
 29/10/24
 Admin



TRAVELLING REPORT

Date : ...25...10...2024

Report To	Wah Yee Aung, Aung kyaw Thue, Aung ko Min	
Employee Name	Nay Lin Nying	
Position	Tech. Support	
Department	Service	
Business	CE-1	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	17.9.2024	14.10.2024
Total Days	28 days	
Trip Information	1. From YGN To DNI	
	2. From DNI To YGN	
	3. From To	
Purpose For Travelling	For branch support job. Customer - Delco - Co. Ltd. Problem. Engine installation. E6300F # 600827	
Travel Date	Activities	Remark
17.9.2024	- arrival to site	Installation.
18.9.2024	- installed the engine.	(Gy + MP) & 3days.
19.9.2024	- installed the main pump & accessories	Test run. pass ✓
20.9.2024	- test run the machine	
21.9.2024	- mistrack problem	Mistrack trouble shooting.
22.9.2024	- faulty port relief	3days pass ✓
23.9.2024	- test run the machine	
24.9.2024	- test run the machine	
25.9.2024	- coolant leak problem	Regulator resealing + PSV solenoid changing.
26.9.2024	- faulty hose clamp	& Coolant leakage.
27.9.2024	- engine stalled problem	1days → should 2 days.
28.9.2024	- resealing the regulators	
29.9.2024	- not ok.	
28.9.2024	- PSV solenoid faulty test run & ok.	
29.9.2024	- monitoring the machine.	Monitoring 3days pass ✓
29.9.2024	- monitoring the machine & waiting for the engine.	

Reported by
 Sign :
 Name : NLN
 Position : Tech-support

Checked by
 Sign :
 Name : Akm
 Position :
 (DI/AGM/GM)

Approved by
 Sign :
 Name :
 Position :
 (COO)

el. Date	Activities	Remarks
9. 10. 2024	monitoring the machine & waiting for the engine	<u>Waiting Engine .</u> <u>(today)</u> No Job days. (At Job site) ✕
10. 10. 2024	monitoring the machine & waiting for the engine	
2. 10. 2024	monitoring the machine & waiting for the engine.	
3. 10. 2024	monitoring the machine & waiting for the engine.	
4. 10. 2024	monitoring the machine & waiting for the engine.	
5. 10. 2024	monitoring the machine & waiting for the engine.	
6. 10. 2024	monitoring the machine & waiting for the engine.	
7. 10. 2024	monitoring the machine & waiting for the engine.	
8. 10. 2024	monitoring the machine & waiting for the engine.	
9. 10. 2024	monitoring the machine & waiting for the engine.	
10. 10. 2024	monitoring the machine & waiting for the engine.	* <u>(today)</u> <u>BR supporting.</u> <u>(today)</u>
11. 10. 2024	- branch supporting TAD941 monitor error ✓	
12. 10. 2024	- DSE engine knowledge sharing. ✓	
13. 10. 2024	- branch supporting TAD941 monitor error. ✓	
14. 10. 2024	- branch supporting TAD941 monitor error. ✓	✕
	Go back to YANU.	

TAD941

Customer Name - Shwe Pyi Taw.

DWI Job No - DWI / JR / 24 / 10 / 0149.

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-09-17	Construction Equipment 4	Service	Nay Lin Naing	For DMI branch support job Customer - Delco CO.LTD. Problem- Engine Installation E6300F#600827	08:00	Hilangthayar	Mingalardone	20,000	20,000	GA Manager Approved	
2	2024-10-14	Construction Equipment 4	Service	Nay Lin Naing	For DMI branch support job Customer - Delco CO.LTD. Problem- Engine Installation E6300F#600827	02:00	Mingalardone	Hilangthayar	20,000	20,000	GA Manager Approved	

Sir
Request By
Phyu Phyu Linn

Mye
Checked By
Aung ko Min

THH
Acknowledged By
Watt Yee Aung



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	May Lin Hlaing	Estimated Date of Travel	17.9.	
Position Rank	Tech. Support	Total Days	28	
MU/HR DIV, Dept	CP-1 BU Service	Division	0210	
Purpose	for DSA branch support job Customer - Dalse			
Traveling Expense				
Actual Place	Dawei			
Actual Date & Time of Travel	17.9.2024 ~ 14.10.2024			
Total Day	28 days			
HR Name	Aye Min Hlaing			
HR Sign				
ICM/Authorized Person Name	Khin Mar Thi			
ICM/Authorized Person				
Advance Chief				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date		
Date	Description	Total Amount		
		Kyats		
17.9.2024	Hlaingbaryar to Mingaladone Taxi	20000		
14.10.2024	Mingaladone to Hlaingbaryar Taxi	12000		
17.9.2024 ~ 14.10.2024	TA charges (28 days) @ 15000	420000		
Total Expense (Kyats/USD)		460000		
Cash Advance (Kyats/USD)		50000		
Balance Refund/Additional (Kyats/USD)		410000		
Job Report Status				
Authorizator	Name	Position	Date	Sign
Prepared By	Phyu Phyu Win	Admin	22.10.2024	
Approved by Dept Head	Aung ko Min	D.H		
Approved by GM/AG/CEO	Watt Yee Aung	GM		
Approved by related Superior for Job Report	Aye Min Hlaing	COO		
HR Check & Approved	Yu Yu Hlaing Hlaing	HR		
Job Received				
Remark				

1.10.2024
 Installation
 27)