



CASH ADVANCE CLEAR FORM

Date : 20/06/2024

BU/BR/Division : Renewable Energy BU

Department : Sales & Marketing

Advance Issue : 300,000 Kyats / USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	10.05.2024	PV-89837		300,000	Advance clear for TA charges May'24. PIC-Tint Lwin Oo
2	2 nd Time Advance					
3	3 rd Time Advance					
Total Advance					300,000	
Total Actual					88,000	
Balance Refund/Additional					212,000	

Request By

Zin Zin Oo
Requester

Checked By

Aung Myat Thu
Mgr/DH

Checked By

May Myint The
Nway Nway
Finance & Account

Approved By

Phyto Thu
GM/AGM/COO

Approved By

CMC

04-CFD-CAS-FRM-002-03

Nyein Ei Ei Kharay
27/6/24



TRAVEL ADVANCE CLEAR FORM

8:00 AM ~ 12:00 PM.

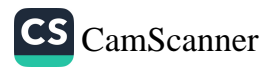
Cash Advance			
Employee Name	Tin Linn Oo	Estimated Date of Travel	22 ~ 29.8.24
Position Rank	ASM	Total Day	7 days < leave 1 day >
BU/BR/DIV, Dept	RE BU	Destination	Yangon.
Purpose	Branch meeting and New Products Knowledge Sharing		

Travelling Permit			
Arrival Place	Yangon		
Actual Date & Time of Travel	22 ~ 29.8.24		
Total Day	* 7 days < leave 1 day > + 22 ~ 26.8.24 < 27 off days >		
HR Name	Ngein Ei Ei Khawng		
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			^

Advance Clear		Total Day	7 day < leave 1 day >	
Actual Date & Time of Travel	22 ~ 29.8.5.24	Arrival Date & Time		
Departure Date & Time				
Date	Description	Total Amount		
		Kyats	USD	
22 ~ 29.8.24	TA charges for < 4 days x 10,000 x 1 person >	40,000		
22.8.24	Car ticket < MHL ~ YCN >	28,000		
Total Expense (Kyats/USD)		68,000		
Cash Advance (Kyats/USD)				
Balance Refund/Additional (Kyats/USD)				

Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Tin Tin Oo	Admin.	13.6.24	[Signature]
Approved By Dept Head	Aung Myat Thu	DH.	13.6.24	[Signature]
Approved By GM/AGM/COO	Phyo Thu.	GM.	17.6.24	[Signature]
Acknowledged by related Superior for Job Report	Zaw Min Myat	ACOO	17.6.24	[Signature]
HR Check & Approved	Ngein Ei Ei Khawng	HR.	17.6.24	[Signature]
Cash Received				2 Min

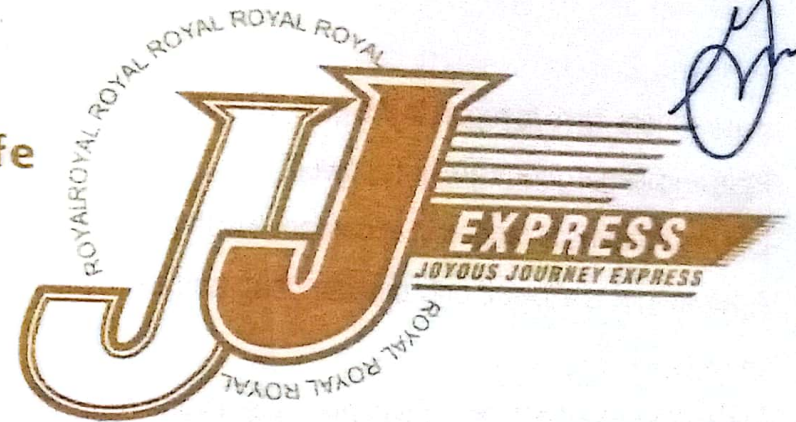
Remark



04402

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The Way The Truth The Life



Passport No.

Ph: No.

Ticket Fare

09.977 835 528

28000 /

Seat No. - F-5

Bus No.

Departure date - 23.5.2024


BC	<input type="checkbox"/>	YGN	MDY	[:]	<input type="checkbox"/>	YGN	BGN	[:]	<input type="checkbox"/>	YGN/BGN	TGI	[:]
FC	<input type="checkbox"/>	MDY	TGI	[:]	<input type="checkbox"/>	NPT	TGI	[:]	<input type="checkbox"/>	YGN	MHL	[:	YGN

TRAVELLING REPORT


Date : ...1.6.24.....

Report To	Aung Myat Thu	
Employee Name	Tin Lwin Oo	
Position	ASM	
Department	Sales & Marketing	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ...Mandalay BR... To ...Yangon BU.....	
	2. From ...Yangon BU... To ...Nyaung U Pin BR	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
28.5.24 to 29.5.24.	Yangon branch meeting RE BU meeting and New products knowledge Sharing.	Visit to customer/ dealer.
30.5.24 to 31.5.24.	Nyaung U Pin BR. B Gob dealer visit, Power 9, Sola Rise & S, Sern Win, Pating Myat Thu and end user..	

Reported by

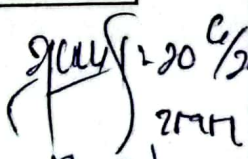
 Sign : 
 Name : Tin Lwin Oo
 Position : ASM

Checked by

 Sign : 
 Name : Aung Myat Thu
 Position : DH

(DH/AGM/GM)

Approved by

 Sign : 
 Name : Saw Min Myat
 Position : ACCO

(COO)