

### CASH ADVANCE REQUEST FORM

Date : 5-10-23

BU/BR/Division : Reman

Department : Production

Advance Issue : 2539000 Kyats/.....USD  
18,15,000 Shwe Sin

Budget include (or) Not :

Yes  Budgeted Title and Amount :

No  Reasons for :

**Required For:** To buy welding (1) box and accessories.

မှတ်ချက်။

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
 (Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေး၊ တွက်ချက်ပြီးတားသော ငွေပမာဏဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
<u>Shwe Sin</u>	<u>Naing Tun Lin</u>	<u>Zar Ni Shine Aung Aung</u>	<u>Hein Win</u>	<u>3/10/23</u>
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman

⇒ To attached damage welding machine. (failure reason) (Repair cost).

04-CFD-CAS-FRM-001-03

04/10/2023  
Amintorn

# TOOLS DAMAGE REPORT FORM

PIC Section Name Machining

Date : \_\_\_\_\_  
 Reason:  Damage  
 Lost

**Previous Handover Data**

Doc. Refr. No. : \_\_\_\_\_ Date 4-Oct-23

No	Name of Tools	Code of Tools	Brand	Country Made	Qty	Damage or Lost problem Description
1	Wending Box	0	-	-	1	

**Photo attach of Damage Tools**



Supervisor Analyze Commence

*When operate the welding m/c, its machine inside appear burn. So, need to repair its welding machine.*

Department Head Judgement/ Decision

Reported By

Checked By

Approved By

*[Signature]*  
 Mechanic  
 M.M.H

*[Signature]*  
 Supervisor  
 M.M.H

Department Head

02-BRM-PDD-FRM-009-00

Cause of Damage

Cause of Damage

- 1) Material weakness of Tools
- 2) Wrong operation
- 3) Wrong application
- 4) Improper storage/ keeping
- 5) Careless of user
- 6) Consume life of Tools
- 7) Poor maintenance

No	Description	Qty	Amount	Total Amount
1	Welding machining (SRMK Thailand)500AMP(1 year service free)	1	1750000	1750000
2	Welding Cable 60 feet	60	8000	480000
3	6mm wire cable 34 yard	34	6000	204000
4	Welding Handle	1	20000	20000
5	32A wire socket set	1	20000	20000
6	4" Hand grinder	1	65000	65000
	<b>Total</b>			<b>2539000</b>

✓  
x  
x  
x  
x  
x  
✓  
1815000  
✓