

TRAVELLING REPORT

Date: 27.12.2024.

Report To		
Employee Name	Htet Aung, Zan Ni Hein.	
Position	Sales man, DM	
Department	Sales and marketing.	
Business	IS and MC.	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	18.12.2024.	20.12.2024.
Total Days	3 Days.	
Trip Information	1. From UD showrooms To BGO BR.	
	2. From BGO BR To NLP BR.	
	3. From NLP BR To UD showrooms.	
Purpose For Travelling	Branch visit and Branch support and cycle sale and dealer appointment and New dealer appointment.	
Travel Date	Activities	Remark
18.12.2024.	<ol style="list-style-type: none"> BGO BR support. ✓ Lucky-7 cycle showrooms visit. ✓ U Ta Yate Cyi cycle showrooms visit. ✓ Ko Thein Nain cycle showrooms visit. ✓ Happy cycle showrooms visit. La Min cycle showrooms visit. ✓ Ko Nain Mee cycle showrooms visit. ✓ 	<ol style="list-style-type: none"> NLP new dealer Lay Hlaing cycle showrooms visit. 20.12.2024. come back from NLP to BGO.
19.12.2024	<ol style="list-style-type: none"> NLP market visit. ✓ Shwegyin market visit. ✓ Shwegyin new dealer ko Htike cycle showrooms visit. ✓ NLP new dealer ko tyut be cycle showrooms visit. ✓ NLP new dealer ko Yan Nain cycle showrooms visit. ✓ 	<ol style="list-style-type: none"> come back from BGO to YGN UD showrooms

Reported by

Sign :

Name : Htet Aung.

Position : sales man.

Checked by

Sign :

Name :

Position :

(DH/AGM/GM)

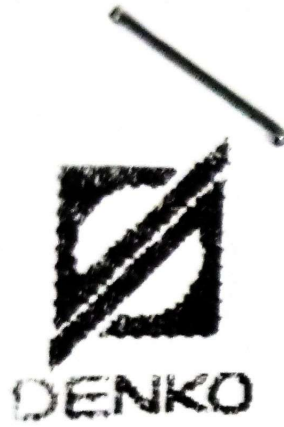
Approved by

Sign :

Name :

Position :

(COO)



HLAINGTHAYA(1) STATION

Contact No : 09 940 549 227

Date & Time : 18/12/2024 (09:54:17)

Receipt No. : 0009626556

Description	Qty.	Price	Amount
OCTANE 92 RON (P : 15)	16.447	3,040	50,000 K
TOTAL			50,000 K
			50,000 K

KBZ Pay

Plate: CC6H1209

Thank You ... See You Again !!!



HLAINGTHAYA (3) STATION

Contact No. : 09 940 549 229

Date & Time : 20/12/2024 (13:21:27)

Receipt No. : 0004380484

Description	Qty.	Price	Amount
OCTANE 92 RON (P : 03)	6.431	3,110	20,000 K
TOTAL			20,000 K
KBZ Pay			20,000 K
Plate: CC6H 1209			

Thank You .. See You Again !!!

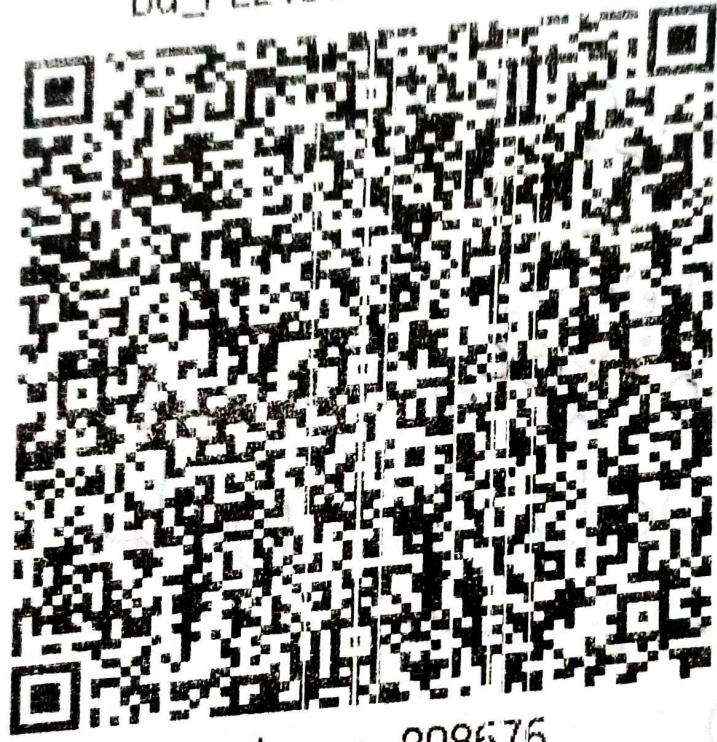
Max Highway Co., Ltd
HK_PLZ.HK02E.18122024



Receipt Number : 3442628
Plaza Name : Htaukkyant
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 18-12-2024 11:10:55
Toll Collector ID : tc204
THIS SERVES AS AN OFFICIAL RECEIPT

300

Max Highway Co., Ltd
BG_PLZ.BG05E.18122024



Receipt Number : 898676
Plaza Name : Bago
Vehicle Number : 6H1209
Vehicle Class : 2

Toll Fare : Ks 300.00
Total Fare : Ks 300.00
Cash Tendered : Ks 500.00
Cash Changed : Ks 0.00

Date Time : 18-12-2024 15:51:51
Toll Collector ID : tc244

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
BG_PLZ.BG05E.18122024

Township/City Entrance Fees
TEF/CEF Paid Time : 18-12-2024 15:51:51
TEF/CEF (Bago) : Ks 200.00
Total TEF/CEF : Ks 200.00

RECEIPT VALID 24hrs AFTER PURCHASE

200

Max Highway Co., Ltd
BG_PLZ.BG02X.18122024



Receipt Number : 2688724

Plaza Name : Bago

Vehicle Number : 6H1209

Vehicle Class : 2

Toll Fare : Ks 300.00

Total Fare : Ks 300.00

Cash Tendered : Ks 500.00

Cash Changed : Ks 0.00

Date Time : 18-12-2024 12:24:53

Toll Collector ID : tc243

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd

BG_PLZ.BG02X.18122024

Township/City Entrance Fees

TEF/CEF Paid Time : 18-12-2024 12:24:53

TEF/CEF (Bago) : Ks 200.00

Total TEF/CEF : Ks 200.00

RECEIPT VALID 24hrs AFTER PURCHASE

18122024



HLEGU Tollgate
CITY TAX
Gate-4

Gate ID	4
Section	6587
Voucher	00393927
Entry Date	20-12-2024 12:06:42
License Number	UNKNOWN
Class	1
TOLL FEE	100
WEIGHT (Kg)	0
OVER WEIGHT(Kg)	0
TOLL FEE (OV)	0
TOTAL PAYMENT	100

CASH

Thank You!

100 ✓

Total Fare : Ks 300.00

Max Highway Co., Ltd
HK_PLZ. -K05X-20122024

Handwritten notes: HAWK, Htaukkyant



Handwritten notes: 2015.05, 2015.10, 2015.08

Receipt Number : 2855538
Plaza Name : Htaukkyant
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00
Date Time : 20-12-2024 12:19:43
Toll Collector ID : tc188

Handwritten note: 300

THIS SERVES AS AN OFFICIAL RECEIPT



TRIP CAR USED FORM

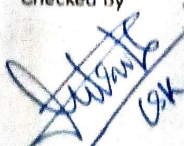
BU/BR/DIV : TS
Driver Name : Tarni Hein
Car User Name : Tarni Hein
Trip Title : BGO /ALP BR visit and new dealer finding cycle sale
Trip Location : Bago /ALP
Car No. : CH/1809
Car Type : Nissan (March)
Estimate Date : 18.12.24 to 20.12.24
Participant : 1, Htet Arkas


Date	Start Kilo	End Kilo
18.12.24	235498	
20.12.24		235696

Total kilo - 198 kilo
Total Gallon - 5 GL
Fuel Cons - 39.6 kilo per GL
Fuel charges - 70,000 MMK

Request By

Requester
Prin Soe

Checked By

Related GM/AGM

Acknowledge By

GAV Head

U Mg Mg Hwe

Approved By
CAM GM/AGM/COO

05-CHL-GAV-FRM-015-01

Print Date : 02-Jan-2025

Monthly Fuel Claim

Vehicle Number	Holding Business	Request Date	For Month	Contract Name	Approved amount	Actual Issue Gallon	Actual Charges Amount	Actual Approved Status	Monthly Usage Kilo	Remark
6H/1209	Motorcycle (Yangon)	2024-12-23	December	Phyo Ko Ko(2)	180,000	5	70,000	Close	202	New dealer finding cycle sale

Thiri Soe
Thiri Soe
Sale and Marketing
2.1.2025

For
Zarri Hein
Zarri Hein
Sale and Marketing
DH

Thae Nu Wai
Thae Nu Wai
HR

Thwe Thwe Mar
Thwe Thwe Mar
6/1/25
FdA
DH

U Mg Mg Htwe
U Mg Mg Htwe
6.1.25
7/2/25
Phyo Ko Ko
(com)

Phyo Ko Ko
Phyo Ko Ko



Dec'24 Monthly Branch Visit Plan

Position	Location	Estimate Date	Remark
DH Salesman, Salesman	MOU	(11 Dec 24 to 17 Dec 24)	Branch visit and New C
	Ayeyarwady	(19 Dec 24 to 23 Dec 24)	Dealer Visit and custom
	MSM, BOI	(23 Dec 24 to 31 Dec 24)	Branch visit and Deale
Licenses Staff	BOI, MSM	(19 Dec 24 to 20 Dec 24)	Licenses Process (15A F

Dear ACOO , VCM

Dec'24 Monthly Budget Amount
Proposal - 800,000 MMK


အကြောင်းအရာ

(၁) အမည် - ကိုဇာနည်ဟိန်း (DH), ကိုထက်
အာကာ (Salesman), ကိုအာကာမိုးမြင့်
(Salesman), ကိုပြည့်စုံမင်း (Licenses
Staff)

(၂) ဌာန - Sale & Marketing (MC BU)

(၃) သွားရောက် မည့် ဝန်ထမ်း
အရေအတွက် - Total - ၄ ယောက်

(၄) တည်းခိုသည့်နေရာ -Branch ရှိသော
နေရာတွင် ရုံးတွင် တည်းခိုပါမည် ၊
Branch မရှိသောနေရာတွင် တည်းခိုခန်း
တွင် တည်းခိုပါမည်။

Monthly Budget တင်ခွင့်ပြုပါရင့် 
2 10:48 AM

Aye Min Htoon

ထက်အာကာ(sale)

Dear Sayar U Aye Min Htun , Sayar...

Thanks.

12:54 PM

သက်ထား (MC)

Dear Sayar , Ko Zaw Min Myat ,Ko...

Thanks.

12:55 PM

Thiri Soe

Dear ACOO , VCM Dec'24 M...

Please proceed.

12:55 PM