


TRAVELLING REPORT

Date : 20.9.21

Report To	Aung Ro Ro Oo	
Employee Name	Aung Than Kyaw	
Position	STDP	
Department	Service	
Business	Re	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.8.21	
Total Days		
Trip Information	1. From Myeik To Myeik	
	2. From To	
	3. From To	
Purpose For Travelling	1 MW maintenance @ other site inspection on Myeik	
Travel Date	Activities	Remark
	<p>Daily report record attached below</p>	

Reported by

 Sign : 
 Name : Aung Than Kyaw
 Position : STDP

Checked by

 Sign : 
 Name : Aung Ro Ro Oo
 Position : ADH

(DH/AGM/GM)

Approved by

 Sign : 
 Name : U Aye Mon Htun
 Position :

(COO)

05-CHL-HRM-FRM-064-01