








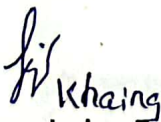


Security OT For (24.10.24 To 23.11.24)

No	Name	Amount	Sign	Remark
1	Arkar Soe	48000 ✓		
2	Htay Aung	80000 ✓		
3	Si Thu Hein	16000		
4	Than Htake Linn	192000		
5	Thant Zaw Oo	88000 ✓		
6	Myat Soe	124000		
7	Zaw Moe	24000		
8	Maung Maung Oo	64000 ✓		
9	Myaing	160000		

796000 ✓


 Naw Phaw Moe
 Prepared By


 Khaing Lyein Aye
 Knowledge By


 Maung Maung
 Approved By

OVERTIME REQUEST FORM

Employee Name : Reon- Choyathemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	21.10.2024	✓ <u>Reon Choyathemum</u>	Security	17:00.	07:00.	8	8000/-	Return 2025 OT
2.	29.10.2024	✓ u.	u	17:00.	07:00	8	8000/-	- u -
3.	1.11.2024	✓ u	u	17:00.	07:00.	8	8000/-	Return 2025 OT
4.	6.11.2024	✓ u	u	17:00.	07:00	8	8000/-	Return 2025 OT
5.	9.11.2024	✓ u	u	17:00.	07:00	8	8000/-	Return 2025 OT
6.	10.11.2024	✓ u	u	17:00.	07:00	8	8000/-	- u -
7.	19.11.2024	✓ u	u	17:00.	07:00.	8	8000/-	- u -
8.	15.11.2024	✓ u	u	07:00.	17:00.	8	8000/-	Return 2025 OT
9.	15.11.2024	✓ u	u	17:00.	07:00.	8	8000/-	Return 2025 OT
Total Hours						72 Hrs	72000/-	u
Total Amount								

Requested by
 Sign : [Signature]
 Name : V. At 1201 Soe
 (Requestor)

Approved by
[Signature]
 (DH)

Approved by
Maeng Maeng
 (GM/AGM/COO)

Checked by
[Signature]
New Phaw Mee
 (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : *Recor - Chay santhemum - wealth*
 Department Name : *Administration*
 Reason for Overtime :

IV Name
 ment Name
 -ason for Overtime
 No.

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	26.10.2024	<i>ဇော်ဝင်း</i>	Secretary	17:00	07:00	8	8000/-	<i>အလုပ်အကိုင်</i>
2	31.10.2024	"	"	17:00	07:00	8	8000/-	<i>— " —</i>
3	1.11.2024	"	"	07:00	17:00	8	8000/-	<i>အလုပ်အကိုင်</i>
4	1.11.2024	"	"	17:00	07:00	8	8000/-	<i>— " —</i>
5	3.11.2024	"	"	07:00	17:00	8	8000/-	<i>Return of</i>
6	7.11.2024	"	"	17:00	07:00	8	8000/-	<i>အလုပ်အကိုင်</i>
7	11.11.2024	"	"	07:00	17:00	8	8000/-	<i>Return of</i>
8	12.11.2024	"	"	17:00	07:00	8	8000/-	<i>အလုပ်အကိုင်</i>
9	15.11.2024	"	"	17:00	07:00	8	8000/-	<i>အလုပ်အကိုင်</i>
Total Hours						72 hrs	72000/-	
Total Amount								

Requested by
[Signature]

Approved by
[Signature]
 (DH)

Approved by
[Signature]
 (GM/AGM/COO)

Checked by
[Signature]
 (HR)

Sign :
 Name : *U Aye Kan Soe*
 (Requestor)



OVERTIME REQUEST FORM

DIV Name : Recon. - Chaysanthemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	27.10.2024	Wong Sorn P.	Security	17:00	07:00	8	8000/-	STENO @ P.O.
2.	1.11.2024	"	"	07:00	07:00	8	8000/-	- n -
3.	1.11.2024	"	"	17:00	07:00	8	8000/-	- n -
4.	3.11.2024	"	"	17:00	07:00	8	8000/-	- n -
5.	8.11.2024	"	"	17:00	07:00	8	8000/-	- n -
6.	11.11.2024	"	"	17:00	07:00	8	8000/-	- n -
7.	16.11.2024	"	"	17:00	07:00	8	8000/-	PERMANENT STENO @ P.O.
						7		
Total Hours						56 hrs	56000/-	
Total Amount								

Requested by
 Sign : *[Signature]*
 Name : *DAR KAN*
 (Requestor)

Approved by
[Signature]
 (DH)
Libany Myeint Aye

Approved by
[Signature]
 Maeng Maeng
 (GM/AGM/COO)

Checked by
[Signature]
 Naw Phaw Mae
 (HR)

05-CHL-HRM-FRM-020-05

BU/BR/DIV Name : Chaysanthemum-wealth

OVERTIME REQUEST FORM

mark

Employee Name : *Re con - Chay san them cum - wealth*
 Department Name : *Administration*
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
<i>1.</i>	<i>17.11.2024</i>	<i>✓ [Signature]</i>	<i>Secretary</i>	<i>17:00</i>	<i>07:00</i>	<i>8</i>	<i>8000/-</i>	<i>Reschedule</i>
<i>2.</i>	<i>20.11.2024</i>	<i>✓ [Signature]</i>	<i>u</i>	<i>17:00</i>	<i>07:00</i>	<i>8</i>	<i>8000/-</i>	<i>Reschedule</i>
<i>3.</i>	<i>21.11.2024</i>	<i>✓ [Signature]</i>	<i>u</i>	<i>17:00</i>	<i>07:00</i>	<i>8</i>	<i>8000/-</i>	<i>Reschedule</i>
<i>4.</i>	<i>23.11.2024</i>	<i>✓ [Signature]</i>	<i>u</i>	<i>17:00</i>	<i>07:00</i>	<i>8</i>	<i>8000/-</i>	<i>Shantanu & E. G.</i>
						<i>7</i>		
							<i>7</i>	
						Total Hours	<i>32 hrs</i>	
						Total Amount	<i>32000/-</i>	

Requested by *[Signature]*
 Name : *Uthair Kan Soe*
 (Requestor)

Approved by *[Signature]*
 Name : *Uthair Kan Soe*
 (DH)

Approved by *[Signature]*
 Name : *Maeng Maeng*
 (GM/AGM/COO)

Checked by *[Signature]*
 Name : *Naw Phaw Moe*
 (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : Recon. - Chagsanthemum-wecath
 Department Name : Administration
 Reason for Overtime :

Name :
 ent Name :
 on for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	28.10.2024	✓ s... Security	Security	17:00	07:00	8	8000	...
2.	2.11.2024	✓ "	"	17:00	07:00	8	8000	- u -
3.	4.11.2024	✓ "	"	07:00	17:00	8	8000	...
4.	5.11.2024	✓ "	"	17:00	07:00	8	8000	...
5.	15.11.2024	✓ "	"	07:00	17:00	8	8000	...
6.	15.11.2024	✓ "	"	17:00	07:00	8	8000	- u -
						7		
						7		
Total Hours						48 hrs	48000	
Total Amount								

Requested by

Approved by

Approved by

Checked by

Sign :
Name :

U Aik Kar See
 (Requestor)

Whary Nyein Aye
 (DH)

Mawng Mawng
 (GM/AGM/COO)

Naw Phaw Mue
 (HR)

05-CHL-HRM-FRM-020-05

OVERTIME REQUEST FORM

(1)

Name : Chagsanthemum-wealth
 Parent Name : Administration
 Reason for Overtime :

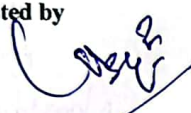
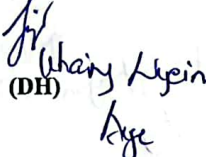
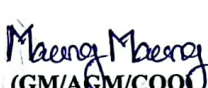

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1.	24.10.24	၂၃၁၅၃၃၁၅၃၃	Security	17:00	07:00	8	8000	၂၃၁၅၃၃၁၅၃၃	
2.	26.10.24	၂၃၁၅၃၃	"	07:00	17:00	8	8000	"	
3.	27.10.24	၂၃၁၅၃၃၁၅၃၃	"	07:00	17:00	8	8000	"	
4.	"	၂၃၁၅၃၃၁၅၃၃	"	07:00	07:00	8	8000	"	
5.	"	၂၃၁၅၃၃	"	17:00	07:00	8	8000	၂၃၁၅၃၃၁၅၃၃	
6.	28.10.24	၂၃၁၅၃၃၁၅၃၃	"	17:00	07:00	8	8000	၂၃၁၅၃၃၁၅၃၃	
7.	30.10.24	၂၃၁၅၃၃	"	07:00	17:00	8	8000	"	
8.	31.10.24	၂၃၁၅၃၃	"	17:00	17:00	4	4000	"	
						Total Hours	60hrs	60,000/-	
						Total Amount			

Requested by

Approved by

Approved by

Checked by

Sign : 
 Name : **Mogt Soe** (Requestor)
 Sign : 
 Name : **Ukhay Myin** (DH)
 Sign : 
 Name : **Maeng Maeng** (GM/AGM/COO)
 Sign : 
 Name : **New Phaw Mue** (HR)

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OVERTIME REQUEST FORM

(2)

BU/BR/DIV Name : Chagsanthemum-wealth
 Department Name : Administration
 Reason for Overtime :

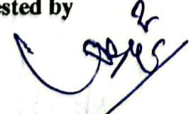
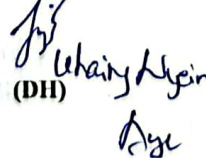


No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1.	31.10.24	၂၃၁၅၃၃၁၅၃၃	Security	17:00	07:00	8	8000	၂၃၁၅၃၃၁၅၃၃	
2.	1.11.24	၂၃၁၅၃၃	"	07:00	17:00	8	8000	၂၃၁၅၃၃	
3.	"	၂၃၁၅၃၃၁၅၃၃	"	07:00	17:00	8	8000	"	
4.	"	၂၃၁၅၃၃	"	17:00	07:00	8	8000	"	
5.	"	၂၃၁၅၃၃၁၅၃၃	"	17:00	07:00	8	8000	"	
6.	2.11.24	၂၃၁၅၃၃	"	07:00	17:00	8	8000	၂၃၁၅၃၃၁၅၃၃	
7.	3.11.24	၂၃၁၅၃၃၁၅၃၃	"	07:00	17:00	8	8000	"	
8.	"	၂၃၁၅၃၃	"	17:00	07:00	8	8000	"	
9.	4.11.24	၂၃၁၅၃၃	"	07:00	17:00	8	8000	"	
						Total Hours	72hrs	72,000/-	
						Total Amount			

Requested by

Approved by

Approved by

Checked by

Sign : 
 Name : **Mogt Soe** (Requestor)
 Sign : 
 Name : **Ukhay Myin** (DH)
 Sign : 
 Name : **Maeng Maeng** (GM/AGM/COO)
 Sign : 
 Name : **New Phaw Mue** (HR)

05-CHL-HRM-FRM-020-05

OVERTIME REQUEST FORM

(5)

BU/BR/DIV Name : Chaysanthemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	12.11.24	U 20530205003	✓ Security	07:00	17:00	8	8000	< 20530205003 >
2.	u	u 20530205003	u	17:00	07:00	8	8000	< u >
3.	13.11.24	u 130523	✓ u	07:00	17:00	8	8000	< u >
4.	u	u 20530205003	u	17:00	07:00	8	8000	< u >
5.	14.11.24	u 130523	✓ u	07:00	17:00	8	8000	< u >
6.	u	u 130523	✓ u	17:00	07:00	8	8000	< u >
7.	15.11.24	u 130523	✓ u	07:00	17:00	8	8000	< 20530205003 >
8.	u	u 130523	✓ u	07:00	17:00	8	8000	< u >
9.	u	u 20530205003	u	07:00	17:00	8	8000	< u >
Total Hours						72 hrs	72000	
Total Amount								

Requested by

Approved by

Approved by

Checked by

Sign :
Name :

(Requestor)

(DH)

Maeng Maeng
(GM/AGM/COO)

Naw Phaw Mee
(HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

(6)

BU/BR/DIV Name : Chaysanthemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	15.11.24	u 130523	✓ Security	17:00	07:00	8	8000	< 20530205003 >
2.	u	u 20530205003	u	17:00	07:00	8	8000	< u >
3.	16.11.24	u 130523	✓ u	07:00	17:00	8	8000	< 20530205003 >
4.	u	u 20530205003	u	07:00	17:00	8	8000	< u >
5.	u	u 130523	✓ u	17:00	07:00	8	8000	< u >
6.	17.11.24	u 130523	✓ u	07:00	17:00	8	8000	< u >
7.	u	u 20530205003	u	17:00	07:00	8	8000	< u >
8.	18.11.24	u 130523	✓ u	17:00	07:00	8	8000	< u >
9.	19.11.24	u 130523	✓ u	07:00	17:00	8	8000	< u >
Total Hours						72 hrs	72000	
Total Amount								

Requested by

Approved by

Approved by

Checked by

Sign :
Name :

(Requestor)

(DH)

Maeng Maeng
(GM/AGM/COO)

Naw Phaw Mee
(HR)

05-CHL-HRM-FRM-020-05

OVERTIME REQUEST FORM

(7)

BU/BR/DIV Name : Chaysothemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	19.11.21	<u>[Signature]</u>	✓ Security	07:00	17:00	8	8000	<u>[Signature]</u>
2	19.11.21	<u>[Signature]</u>	✓ u	17:00	07:00	8	8000	u
3	20.11.21	<u>[Signature]</u>	✓ u	07:00	17:00	8	8000	u
4	20.11.21	<u>[Signature]</u>	✓ u	07:00	17:00	8	8000	u
5	20.11.21	<u>[Signature]</u>	✓ u	17:00	07:00	8	8000	u
6	21.11.21	<u>[Signature]</u>	✓ u	07:00	17:00	8	8000	u
7	21.11.21	<u>[Signature]</u>	✓ u	17:00	07:00	8	8000	u
8	22.11.21	<u>[Signature]</u>	✓ u	07:00	17:00	8	8000	u
9	22.11.21	<u>[Signature]</u>	✓ u	17:00	07:00	8	8000	u
Total Hours						72 hrs	72000	
Total Amount								

Requested by

Approved by

Approved by

Checked by

Sign :
Name :

(Requestor) Myat Soe

(DH)

Khairy Lyen Soe

Maeng Maeng
(GM/AGM/COO)

New Phaw Mue
(HR)

05-CHL-HRM-FRM-020-05

OVERTIME REQUEST FORM

(8)

BU/BR/DIV Name : Chaysothemum-wealth
 Department Name : Administration
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	23.11.21	<u>[Signature]</u>	✓ Security	07:00	17:00	8	8000	<u>[Signature]</u>
2	23.11.21	<u>[Signature]</u>	✓ u	07:00	17:00	8	8000	u
3	23.11.21	<u>[Signature]</u>	✓ u	17:00	07:00	8	8000	u
						7	7	
Total Hours						24 hrs	24000/-	
Total Amount								

Requested by

Approved by

Approved by

Checked by

Sign :
Name :

(Requestor) Myat Soe

(DH)

Khairy Lyen Soe

Maeng Maeng
(GM/AGM/COO)

New Phaw Mue
(HR)

05-CHL-HRM-FRM-020-05