



### CASH ADVANCE CLEAR FORM

Date : 31.7.24

BU/BR/Division : Renewable Energy

Department : Service

Advance Issue : 400,000 Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 <sup>st</sup> Time Advance	22.7.24	UBB-REN-		400,000	Cash Advance TA charge
2	2 <sup>nd</sup> Time Advance		2024-07-			Clear for Solar System
3	3 <sup>rd</sup> Time Advance		00061			Solar watt 4.4 kw, Inverter Capacity 6kw, Battery 10.24kWh 1φ
Total Advance					400,000	Solar Energy Storage System
Total Actual					322,000	U Sai Nyein TCL
Balance Refund/Additional					78,000	

Request By  
*Phyo*  
Ei Thwe Phyo  
Requester

Checked By  
*Aung Ko Ko Oo*  
Aung Ko Ko Oo  
Mgr/DH

Checked By  
*Nway Nway*  
Nway Nway  
Finance & Account

Approved By  
*Phyo Thu*  
Phyo Thu  
GM/AGM/COO

Approved By  
*9/8/2024*  
CMC

*Phyo*  
12/8/24

*Nyein Ei<sup>2</sup> Khary*  
12/8/24

04-CFD-CAS-FRM-002-03





# GENERAL EXPENSE CLAIM FORM



Company Name : RE  
 Department Name : Service

No.	Date	Name	Description	Amount	Remark
1.	25.7.24	Nay Win Myint	Government Relation-	30,000T	Yangon
2.	25.7.24	Win Kyaw	Ship @: @207 @ 9 @ 3 @	30,000T	Airport @ Government
				2	Relationship
					@: @207
					@. 9 @ 3 @
					@: @207
					@: @207
Total Amount				60,000T	@: @207

Requested by : *Phye*  
 Name : E. Phye Phye  
 (Requester)

Approved by : *Ju*  
 Name : Aung Ko Ko  
 (Department Head)

Checked by : *Nay Nay*  
 Name : Nay Nay  
 (Related FNA/Corp FNA)

Approved by : *Phye*  
 Name : Phye Phye  
 (OM/AGM/GM)






Approved by : *[Signature]*  
 Name : [Signature]  
 (ACOO/COO/MD/VCM)

02-REN-FNA-FRM-002-01

ရက်စွဲ ။ ။ ၂၅-၇-၂၀၂၄

အကြောင်းအရာ ။ ။ နယ် Job Siteများသွားရာတွင် Government Relationship အဖြစ်ပေးဆောင်ခြင်း။

Renewable Energy Business Unit – Service Department မှ Mechanic Helper- ဝေခင်းမြင့် နှင့် ဝင်းကျော် တို့ သည် တာချီလိတ်သို့ Solar System Installation သွားရောက်ပြုလုပ်ရာတွင် Government Relationship အဖြစ် Yangon International Airport ၌ 25.7.2024 တွင် တစ် ဝေယာက် - 30,000/- ကျပ် စီ ပေးဆောင်ခဲ့ရပါသဖြင့် စုစုပေါင်း - 60,000/- ကျပ်ပြန်လည်ထုတ်ယူခွင့်ပြုပါရန် တောင်းခံအပ်ပါသည်။

Requested By	Checked By	Acknowledged By	Approved By	Checked By
 Win Kyaw	 Aung Ko Ko Oo	 Telegram Approves Phyo Thu	 02/08/2024 Aye Min Htoon	 8/8/24 Nyein Ei Ei Khaing
Mechanic Helper	ADH	AGM	Vice Chairman	Sr Staff
Service Dept	Service Dept	Management	Management	Administration

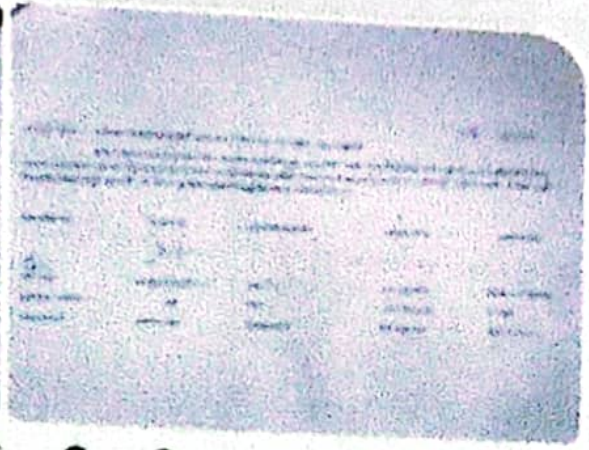
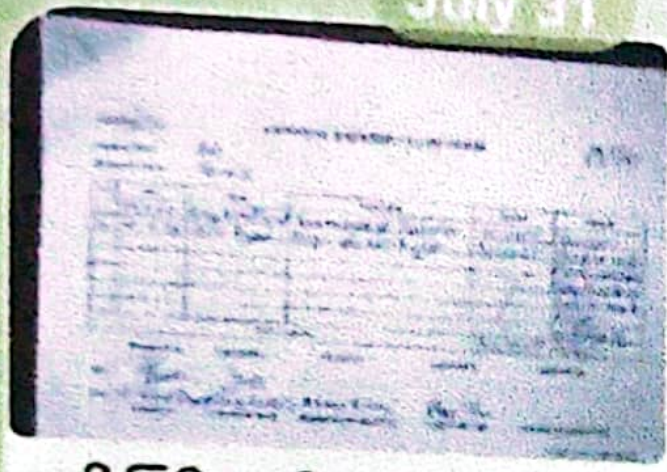


Ko Phyo Thu (GM)

last seen recently

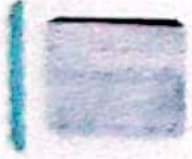


July 31



ကိုကြီးရှင့်။ နေဝင်းမြင့်နှင့်ဝင်းကျော် တာချီလိတ်ကို သွားတုန်းက လေယာဉ်ကွင်းမှာ လဝက ကို တစ်ယောက် 30,000/- စီ ပေးထားခဲ့ရတာကို ကိုကြီးဆီက approve လေးလို့ချင်လို့ပါကိုကြီး။

10:15 AM ✓



Ei Thwe Phyo

ကိုကြီးရှင့်။ နေဝင်းမြင့်နှင့်ဝင်းကျော် တာချီ...

Okay



10:52 AM

ကျေးဇူးတင်ပါတယ်ကိုကြီး။

10:53 AM ✓

### TAXI CHARGES FORM

BU/BR/DIV Name : RE					Department Name : Service			
No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
10	26.7.24	Win Kyaw	amend of org solar system installation.	8:00pm	Yangon Airport	Panloay	22,000/-	
								lots of
								Package &
								Tools.
<b>Total Taxi Charges</b>								22,000/- ✓

**Requested by**

Sign : *Phue*  
 Name : B. Phue Phyoo  
 Dept. : Service  
 (Requestor)

**Acknowledged by**

Sign : *Phue*  
 21/7/24  
 Name : Madyein<sup>2</sup> Khainng  
 Dept. : HR  
 (HR/Admin)

**Acknowledged by**

Sign : *AH*  
 Name : U Aung Ko Ko Oo  
 Dept. : Service  
 (DH)

**Approved by**

Sign : *Tele Approve*  
 Name : U Phyo Phue  
 Dept. : GM  
 (ABOH/BOH/AGM/GM)

**Acknowledged by**

Sign : *S*  
 1/8/2024  
 Name : U Kyaw Kyaw Win  
 Dept. : GA  
 (HO-GA)



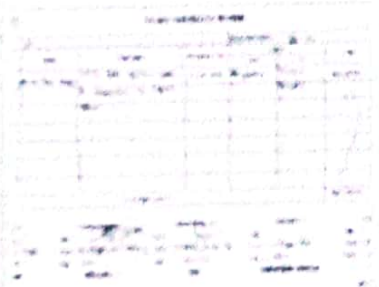
Phyto Thu

last seen recently



အဲတာဆို လဲ Monday Approve ယူပါမယ် ရှင့် အကို  
9:10 PM

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11:05 AM ✓

ကိုကြီးရှင့်

Win Kyaw TCL ကအပြန် Taxi Charges လေးနဲ့ Aung Than Kyaw Myeik အသွား Taxi charges လေး 2စောင်ပါရှင့် , ကိုကြီး approve လေးလိုချင်လို့ပါရှင့်

11:06 AM ✓

phwayyu'h

ကိုကြီးရှင့် Win Kyaw TCL ကအပြန် Taxi Charges လေးနဲ့ A...

11:07 AM

Okay



# TRAVELLING REPORT

Date : 31.7.21

Report To	Aung Ko Ko Co	
Employee Name	Way Win Myant, Win Kyaw	
Position	Mechanic Helper	
Department	Service	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	25.7.21	30.7.21
Total Days	6 days	
Trip Information	1. From YGN To TCL	
	2. From TCL To YGN	
	3. From ..... To .....	
Purpose For Travelling	For install solar system	
Travel Date	Activities	Remark
	The daily reports are attached below.	

Reported by  
 Sign : *[Signature]*  
 Name : Win Kyaw  
 Position : Mechanic Helper

Checked by  
 Sign : *[Signature]*  
 Name : Aung Ko Ko Co  
 Position : ADH  
 (DH/AGM/GM)

Approved by  
 Sign : *[Signature]*  
 Name : U Aye Mon Htoon  
 Position :  
 (COO)

05-CHL-HRM-FRM-064-01

*[Signature]*  
 570 working days for 6kw tools 6 days.  
 (working days 4/day)

J.	Date	Status	Job Types/Number
1	25.7.24	Attend	Went to Tachileik from Yangon HO. ✍
2	26.7.24	Attend	6KW inverter 1unit, Db box and 125A battery breaker 1unit, installed.
3	27.6.24	Attend	Today went to customer U Sai Nyunt site installed Battery and Solar panel 8pcs.
4	28.7.24	Holiday	Today went to customer U Sai Nyunt site installed wiring connection all overview site.
5	29.7.24	Attend	Today load test with solar system.
6	30.7.24	Attend	Check tool box and came back Yangon HO.