

### CASH ADVANCE REQUEST FORM

Date : 6 Feb. 24  
 BU/BR/Division : MAC BU  
 Department : BIC  
 Advance Issue : 450,000.1 Kyats/.....USD

Budget include (or) Not :





Yes  Budgeted Title and Amount :  
 No  Reasons for :

**Required For:**

advance car fuel charges of Feb '24 mth for car no:  
 1) EF.4863 ⇒ 150,000.1, 2) 4G.3290 ⇒ 150,000.1, 3) 6H-4134 ⇒ 150,000.1

မှတ်ချက်။

- (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
 (Advance must be cleared within 10 days from issue date)
- (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
				
Myint Myat Aung Requester	Thaw Zin Mgr/DH	Hnin Aye Win Finance & Account	Sein E Thun GM/AGM/COO	CMC/CEO/Chairwoman

Print Date : 06-Feb-2024



No. 589-592, New Tha Ka Ta (1), Bo Aung Kyaw Street,  
Hlaing Thar Yar Township, Yangon, Myanmar.

**Petrol Requisition By Month Report**

No. Vehicle No	Issued Date	Referenced For Month Code	Contract Name	Charges/gallon	Req: gl	Amount	Advance		Voucher No.	Issued Extra Allow gallon	Actual Amount	Actual Status
							Status	Status				
1 4G/3290 VAN (4x2) (R)	06-Feb-2024	MCS/F/37 366	Shine Myat Thu	0	0	150,000	✓			0	0	0
Total Charges						150,000				0	0	0

*Myint Myat Aung Lwin*  
(Sale Admin)

*Phaw Zin*  
(CDH)

*Min Thu*  
(HR)

*Sent Thu*  
(AAM)

*Myo Myat Aung*  
(PIC)

Voucher No.	Input User Name	Remark
	MYINT MYAT AUNG LWIN	adv car fuel charges of 4G/3290 for Feb'24



No. 589-592, New Tha Ka Ta (1), Bo Aung Kyaw  
Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 06-Feb-2024

### Petrol Requisition By Month Report

No.	Vehicle No	Issued Date	Referenced For Month Code	Contract Name	Charges/gallon	Advance			Actual			Input User Name	Remark			
						Req: gl	Amount	Status	Voucher No.	Issued gallon	Extra Allow gallon			Amount	Status	Voucher No.
1	2F/4863 Van (4x2)R	06-Feb-2024	MCS/F/37 365	Feb-2024	Hein Pyae Kyaw	0	0	150,000	✓		0	0	0		MYINT MYAT AUNG LWIN	adv clear car fuel charges of 2F/4863 for Feb'24

Total Charges :

150,000

0

*[Signature]*  
Myint Myat Aung Lwin  
(Sale Admin)

*[Signature]*  
Thawee Zin  
(DH)

*[Signature]*  
Min Thaw  
(CHR)

*[Signature]*  
Seint Thaw  
(AGM)

*[Signature]*  
Zaw Ye Aung  
(PIC)

Bo Aung Kyaw Street  
Maung



No. 589-592, New Tha Ka Ta (1), Bo Aung Kyaw Street,  
Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 06-Feb-2024

**Petrol Requisition By Month Report**

No. Vehicle No	Issued Date	Referenced For Month Code	Contract Name	Charges/ gallon	Advance			Actual			Input User Name	Remark			
					Req: gl	Amount	Status	Voucher No.	Issued gallon	Extra gallon			Allow	Amount	Status
1 6H/4134 VAN(4x2) (R)	06-Feb-2024	MCS/IF/37 367	Feb-2024	Wai Yan Maung (2)	0	0	150,000	✓		0	0			MYINT MYAT AUNG LWIN	adv car fuel charges of 6H/4134 for Feb24

Total Charges : 150,000

*Myint Myat Aung Lwin*  
(Sale Admin)

*Thaoe Zin*  
(DH)

*Mint Thae*  
(HR)

*Seint Thae*  
(AGM)

*Wai Yan Maung*  
(PIC)