



# OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources  
 Department Name : Service  
 Reason for Overtime : Fuel Tank Cleaning & Removing sand from the Machine

| No. | Date    | Name           | Position Level | Time    |         | Hours        | Amount | Remark   |
|-----|---------|----------------|----------------|---------|---------|--------------|--------|--|
|     |         |                |                | From    | To      |              |        |  |
| 1.  | 24.6.25 | Yee Mgo Min    | 8H             | 5:30 PM | 7:30 PM | 2H           | 3020   | This machines are needed for fuel tank clearing and removing sand from the machine for ME 220X IU #8402349 |
| 2.  | 24.6.25 | Thura Aung     | Mechanic       | 5:30 PM | 7:30 PM | 2H           | 3020   |  |
| 3.  | 24.6.25 | Pyae Sonekhana | Mechanic       | 5:30 PM | 7:30 PM | 2H           | 3020   |  |
| 4.  | 24.6.25 | Chit Min Oo    | Mechanic       | 5:30 PM | 7:30 PM | 2H           | 3020   |  |
|     |         |                |                |         |         | Total Hours  | 8H     | 12,080   |
|     |         |                |                |         |         | Total Amount |        |  |

Requested by  
 Sign :   
 Name : Thondaw Soe  
 (Requestor)

Approved by  
Soe Nankko  
 (DH)

Approved by  
Aung Thu Win  
 (GM/AGM/COO)

Checked by  
Moe Thazin  
 (HR)